



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, February 28, 2024

2:00 PM

Water Board Building 5th Floor
and

Join Zoom Meeting:

[https://glwater.zoom.us/j/85483462197?](https://glwater.zoom.us/j/85483462197?pwd=UUhpaFg2aTdoMkZHZDdQN051b01Qdz09)

[pwd=UUhpaFg2aTdoMkZHZDdQN051b01Qdz09](https://glwater.zoom.us/j/85483462197?pwd=UUhpaFg2aTdoMkZHZDdQN051b01Qdz09)

US Toll-Free:

888 788 0099; or

877 853 5247

Meeting ID: 854 8346 2197

Passcode: 349880

**Board of Directors Meeting
and
Public Hearings Regarding:
Proposed FY 2025 and FY 2026 Biennial Budget
and
Proposed FY 2025 Water and Sewerage Service Charges**

1. Call to Order

Chairperson Baker called the meeting to order at 2:00 p.m.

2. Quorum Call

Present: 6 - Chairperson Brian Baker, Vice-Chairperson Mark Miller, Secretary John J. Zech, Director Gary Brown, Director Freman Hendrix, and Director Jaye Quadrozzi

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today, and the Committee has requested to move New Business items 9. H. - K. to the Consent Matters, which would then be items 3.C. viii. - xi.

There being no objections, the requested items were moved to 3.C. Consent Matters.

A. Approval of Minutes (Item for Consent)

i. [2024-067](#) **February 14, 2024 Board of Directors Workshop Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [February 14, 2024 Board of Directors Workshop Meeting Minutes](#)

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

B. Communications (Item for Consent)

i. [2024-066](#) **Receipt of Correspondence**

No Action Taken

C. New Business (Items for Consent)

i. [2024-038](#) **Contract No. 2303968
96-Inch Water Transmission Main Relocation Project - 84-Inch Triple Offset Ball Valve Material Procurement
CIP #122004 / BCE Score: 77.5**

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [2303968 Procurement Board Report](#)

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

ii. [2024-039](#) **Proposed Change Order No. 2
Contract No. GLWA-CON-252
Springwells Water Treatment Plant Steam, Condensate Return, and Compressed Air Improvements
CIP #114011 / BCE Score: 77.0**

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- iii. [2024-040](#) **Proposed Change Order No. 4**
Contract No. 1900516
Energy Management: Imlay Pump Station Freeze Protection Pump Installation
CIP #132007 / BCE Score: 35.1

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- iv. [2024-041](#) **Proposed Change Order No. 4**
Contract No. GLWA-CON-170
Sludge Removal and Disposal Services at Northeast, Southwest and Springwells Water Treatment Plants
O&M

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- v. [2024-036](#) **Contract No. 2204605**
Freud Pump Station Improvements
CIP #232002/BCE Score: 94.1

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2204605.ProcurementBoardReport](#)
[2204605.CostTabulation](#)
[2204605 Phase II_CIP 232002 Plan.pdf](#)

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

vi. [2024-042](#) **Contract No. 2102926
Design Build Contract Aeration Decks 1 and 2 Improvements
CIP #212008/BCE Score: 76.3**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2102926.Procurement Board Report-RFP](#)
[2102926.Cost Tabulation - Notice of Respondents](#)
[2102926 - Costing Summary](#)

**Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.**

vii. [2024-022](#) **Scheduling of Public Hearing for the GLWA FY 2025 Clean Water
State Revolving Fund (CWSRF) Program Project Plan Submittals**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B1 AC Memo - Request to Schedule FY 2025 CWSRF Public
Hearing](#)
[7B3 FY 2025 CWSRF Public Hearing Notice](#)

**Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.**

viii. [2024-034](#) **Proposed Amendment No. 5 to Water Service Contract with Village
of Grosse Pointe Shores, a Michigan City**

Sponsors: David W. Jones

Indexes: General Counsel

Attachments: [Grosse Pointe Shores Water Contract Amendment No 5 Exhibit B
2023](#)

**Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.**

ix. [2024-035](#) **Proposed Amendment No. 5 to Water Service Contract with Village of Romeo**

Sponsors: David W. Jones

Indexes: General Counsel

Attachments: [Romeo Water Contract Am 5 Ex B 2023](#)

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

x. [2024-062](#) **Easement Agreement between GLWA and DTE regarding 12400 East Jefferson, Detroit, Michigan 48215**

Sponsors: William Wolfson and David W. Jones

Indexes: General Counsel

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

xi. [2024-065](#) **Easement Agreement between GLWA and Hamlin Dequindre Storage, LLC, Property Owner of Vacant Land along the Northwest Corner of Hamlin and Dequindre Roads, Rochester Hills, Michigan 48307 (Part of Tax Parcel No. 70-15-24-401-041)**

Sponsors: William Wolfson and David W. Jones

Indexes: General Counsel

Motion By: Gary Brown
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to withdraw from the Agenda item 9.C., 2024-021 (Resolution Regarding Approval of Series Ordinance Authorizing Issuance and Sale of Sewer Disposal System Revenue Bonds in an Aggregate Amount Not to Exceed \$243,980,000 (Ordinance No. 2024-01)).

Chairperson Baker requested a Motion to Approve the Agenda as Amended.

Motion By: Jaye Quadrozzi
Support By: John J. Zech
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3Ai., 3Bi., and 3C. i. - xi.)

Chairperson Baker requested a Motion to Approve the Consent Matters.

A motion was made by Director Brown, seconded by Vice-Chairperson Miller, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Public Hearings

Chairperson Baker called to order the Public Hearings on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2026 (FY 2025 and FY 2026), and Proposed FY 2025 Water and Sewerage Service Charges at 2:06 p.m., with a presentation of the proposed Biennial Budget and Proposed Service Charges by Nicolette Bateson, Chief Financial Officer/Treasurer, followed by a presentation of the FY 2025 through FY 2029 Capital Improvement Plan by Jody Caldwell, Chief Planning Officer.

A. [2024-060](#) Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2026 (FY 2025 and FY 2026)

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [2 - 2024-060 FY 2025+ Public Hearing Budget & Charges 2.28.2024](#)

[3 - Summary of FY 2025 & FY 2026 Biennial Budget and FY 2025 Schedule of Charges](#)

B. [2024-061](#) Public Hearing on the Proposed FY 2025 Water and Sewerage Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Following presentation of the Proposed FY 2025 and FY 2026 Biennial Budget, Proposed FY 2025 Water and Sewerage Service Charges, and the FY 2025 through FY 2029 Capital Improvement Plan, Chairperson Baker asked if there were any members of the public that would like to make comments regarding the Budget, Charges, or Capital Improvement Plan.

There being no comments by the public, Chairperson Baker adjourned the Public Hearings at 2:23 p.m., and stated that if the Proposed Biennial Budget and Charges are not approved today, the Public Hearings will remain open, and members of the public may submit written comments regarding the Proposed Budget, Charges, or Capital Improvement Plan while they remain under deliberation by this Board.

8. Old Business

A. [2024-012](#) Resolution Regarding Approval of FY 2025 through FY 2029 Capital Improvement Plan

Sponsors: Jody Caldwell and Dima El-Gamal

Indexes: Planning Services

Attachments: [FY 2025-2029 CIP Resolution.pdf](#)
[Proposed Capitol Improvement Plan FY 25-29.pdf](#)
[Appendix A Water Business Case Evaluation.pdf](#)
[Appendix B Wastewater Business Case Evaluation.pdf](#)
[Appendix C Centralized Services Business Case Eval.pdf](#)
[Appendix D System Background Information.pdf](#)
[Appendix E Scoring Equation Tech Memo.pdf](#)
[Appendix F How to Navigate the CIP.pdf](#)

Chairperson Baker requested a Motion regarding Approval of the FY 2025 through FY 2029 Capital Improvement Plan.

Motion By: John J. Zech
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

9. New Business (Items for Discussion)

A. [2024-043](#) Resolution Adopting the FY 2025 & FY 2026 Biennial Budget

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6B3 2024-043 Budget Resolution with support](#)

Chairperson Baker requested a Motion regarding Adoption of the FY 2025 and FY 2026 Biennial Budget.

Motion By: Mark Miller
Support By: Jaye Quadrozzi
Action: Adopted
The motion carried by a unanimous vote.

B. [2024-044](#) Resolution Regarding Approval of the FY 2025 Schedule of Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6C3 2024-044 Charges Resolution](#)
[6C4 FY 2025 Water Charge Schedule](#)
[6C5 FY 2025 Sewer Charge Schedule](#)
[6C6 FY 2025 Sewer Industrial Charge Schedule](#)

Chairperson Baker requested a Motion regarding Approval of the FY 2025 Schedule of Service Charges.

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

C. [2024-021](#) Resolution Regarding Approval of Series Ordinance Authorizing Issuance and Sale of Sewer Disposal System Revenue Bonds in an Aggregate Amount Not to Exceed \$243,980,000 (Ordinance 2024-01)

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 AC Memo - Approval of Series Ordinance 2024-01 CIP 232002 Freud and CIP 212008 Aeration](#)
[7A2a Attachment 1 - Series Ordinance Board Letter](#)
[7A3 Series Ordinance \(2024 SRF 1-2, Q2.5\) CIP 232002 Freud and CIP 212008 Aeration](#)
[7A4 Resolution Approving Series Ordinance CIP 232002 Freud and CIP 212008 Aeration](#)

NOTE: Item 2024-021 was withdrawn from the Agenda and will be brought back for consideration by the Board at a later date.

D. [2024-070](#) Proposed Appointment of 2024 Bond Transaction Syndicate and Advisors and Related Fees

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 Proposed 2024 Bond Transaction Syndicate and Advisors](#)
[7A3 Underwriting Syndicate Memo for GLWA 2-6-2024vF2](#)

Motion By: Mark Miller
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

E. [2024-064](#) Presentation: Corrosion Control Study Updates and Draft Recommendations

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [2024.01.24 CCT Draft Plan - Board Update - ELT presentation](#)

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

F. [2024-057](#) Presentation: Orthophosphate Impacts on Wastewater

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [24 02 Orthophosphate Impacts on Water - Board Update - February](#)

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

G. [2024-072](#) Resiliency Team Progress GLWA Board of Directors Update (2024 Q1)

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [24 02 Resiliency Board Update - February \(02\)](#)

Motion By: John J. Zech
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

10. Reports

None

11. Remarks

A. Chairperson's Remarks

There were no Chairperson's Remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

12. CEO's Report

A. [2024-083](#) CEO Report - February 28, 2024

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - February 28, 2024](#)

Motion By: Mark Miller
Support By: Freman Hendrix
Action: Received and Filed
The motion carried by a unanimous vote.

13. Other Matters

Chairperson Baker declared that the Public Hearings regarding the Proposed FY 2025 and FY 2026 Biennial Budget, and the FY 2025 Water and Sewerage Service Charges are closed.

William M. Wolfson, Chief Administrative and Compliance Officer, advised the public that there is no anticipated action by the Board following today's Closed Sessions.

Mr. Wolfson also stated that the NFL Draft (April 25-27, 2024) being held in the Campus Martius area will require street and parking lot closures, which will impact operations in this building (Water Board Building). Therefore, the April 24, 2024, 2:00 p.m., Board of Directors Meeting will be held at the Michigan DNR Outdoor Adventure Center (1801 Atwater Street, Detroit, MI 48207).

14. Closed Session

A. [2024-068](#) **Closed Session Request - Pending Litigation**
DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK;
GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

Sponsors: William Wolfson and David W. Jones

Indexes: General Counsel

Chairperson Baker requested a Motion and Roll Call Vote to enter into Closed Session at 4:07 p.m.

Motion By: Jaye Quadrozzi

Support By: Mark Miller

Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, Director Hendrix, and Director Quadrozzi

B. [2024-069](#) **Closed Session Request - Attorney-Client Communication(s)**

Sponsors: William Wolfson and David W. Jones

Indexes: General Counsel

Motion By: Mark Miller

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, and Director Quadrozzi

Excused: 1 - Director Hendrix

NOTE: Director Hendrix excused himself momentarily during the Roll Call Vote for item 2024-069, Closed Session Request Attorney-Client Communication(s), and returned prior to the Board entering into the Closed Sessions.

Entered Closed Session at 4:09 p.m.

Returned from Closed Session at 4:40 p.m.

The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; and Attorney-Client Communications.

15. Adjournment

Chairperson Baker requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:42 p.m.