



## Financial Services Audit Committee Communication

**Date:** February 9, 2024

**To:** Great Lakes Water Authority Audit Committee

**From:** Nicolette N. Bateson, CPA, Chief Financial Officer & Treasurer

**Re:** CFO Update

### **Workday Human Capital Management (HCM) and Payroll System Now Live!**

Beginning for the pay period that started on December 25, 2023, team members began clocking into the new Workday timekeeping system. Our colleagues in Organizational Development (OD) are rolling out the many new features of HCM, and we have successfully completed the first two payroll runs in the new system. Many thanks to the intensive collaboration across the organization to make this happen – particularly those in Information Technology, Payroll, and OD. We also very much appreciate the 1,000+ team members who embraced a change in technology and continue to use the designated communication channels for questions.

From an audit perspective, we have engaged a firm to complete the workflow documentation for a more intensive review by our auditors over the next few months. We will follow a similar process for the Workday Financial System, known as “FINS”, launch in July 2024.

Every Friday, Millie Combs, Slalom Project Manager, present with an update on the following.

Project Progress	Upcoming activities for the Next Week
Burnout Concerns	“Weather Report” for the Week Ahead
Risks	Testing Dashboard
Activities completed that week	Team Spotlight for the Week

This report helps to manage and adjust the workload – especially because team members are engaged in the NexGen asset management implementation as well as other initiatives in addition to daily, weekly, monthly, quarterly, and annual deadlines.

### **Workday FINS Go Live July 1, 2024 - Procurement Communication Plan Underway**

The Procurement team is very excited about the features and efficiencies in Workday. As we move to launch on July 1, 2024, there will be a pause on starting new procurement in June to allow for data migration, conversion, testing and training. Bonfire will continue to be used to facilitate the solicitation process. Conversations with team members and vendors is underway to get ahead on expiring contracts before June 1, 2024.