



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, January 24, 2024

2:00 PM

Water Board Building 5th Floor
and
Zoom Telephonic

Join Zoom Meeting:
[https://glwater.zoom.us/j/82199155969?
pwd=OVdLVEJIRW1OQjBPQlJMVG9sU011Zz09](https://glwater.zoom.us/j/82199155969?pwd=OVdLVEJIRW1OQjBPQlJMVG9sU011Zz09)

Join By Telephone
888 788 0099; or 877 853 5247
Meeting ID: 821 9915 5969
Passcode: 790990

Water Board Building 5th Floor
and
Zoom Telephonic

1. Call to Order

Chairperson Baker called the meeting to order at 2:00 p.m.

2. Quorum Call

Present: 6 - Chairperson Brian Baker, Vice-Chairperson Mark Miller, Secretary John J. Zech, Director Gary Brown, Director Freman Hendrix, and Director Jaye Quadrozzi

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today and has requested to move New Business (Items for Discussion) 8. E. - G. to 3. C. New Business (Items for Consent), which would then be items 3. C. vi. - viii.

There being no objections, the requested items were moved to 3. C. New Business (Items for Consent).

A. Approval of Minutes (Item for Consent)

i. [2024-015](#) **December 13, 2023 Board of Directors Workshop Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [Minutes - December 13, 2023 Board of Directors Workshop Meeting](#)

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

B. Communications (Item for Consent)

i. [2024-013](#) **Receipt of Correspondence**

Attachments: [Fourth Quarter 2023 Member Outreach Requests Packet_Updated](#)

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

i. [2023-493](#) **Contract No. 2304319
Drinking Water Monitoring Network Equipment Maintenance & Data
Management
O&M**

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

- ii. [2023-492](#) **Contract No. 2302652
Emergency and Urgent Sewer Evaluation, Repair and
Rehabilitation II
CIP #260211 / BCE Score: 60.2**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2302652 Procurement Board Report-RFP](#)
[2302652 Cost Tabulation.docx](#)
[2302652 - Vendor Response Follow-up](#)

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

- iii. [2023-494](#) **Proposed Change Order No. 5
Contract No. GLWA-CS-060
Study/Design of the Upgraded Sludge Conveyance System and
Lighting Improvements at the Detroit Wastewater Treatment Plant
CIP #213007/BCE Score: 96.2**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

- iv. [2023-495](#) **Proposed Change Order No. 3
Contract No. 2103206
Emergency Replacement of Effluent Butterfly Valves Actuators at
Seven Mile and Puritan-Fenkell CSO Facilities
I&E**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

- v. [2024-007](#) **Proposed Amendment No. 2
Contract No. 2000970
Rehabilitation of Screened Final Effluent (SFE) Pump Station
CIP #216008/BCE Score: 63.2**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By:** Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.
- vi. [2024-003](#) **Easement Agreement between GLWA and Nabil K. Siblani, Property
Owner of Vacant Parcel, NW Corner of School and Dequindre
Roads, Rochester Hills, Michigan 48307 (Part of Tax Parcel No.
70-15-24-426-001)**
- Sponsors:** William Wolfson
- Indexes:** General Counsel
- Motion By:** Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.
- vii. [2024-010](#) **Purchase Agreement between GLWA and Marathon Petroleum
Company, LP, property owner of the property located at 12814
Ormond St., Detroit, MI 48217, and eight properties located on S.
Bayside St, Detroit, MI 48217**
- Sponsors:** William Wolfson
- Indexes:** General Counsel
- Motion By:** Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.
- viii. [2024-008](#) **Proposed Amendment No. 2 to Legal Services Contract LS-1900107
(Kopka Pinkus Dolin, PC)**
- Sponsors:** William Wolfson
- Indexes:** General Counsel
- Motion By:** Gary Brown
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Baker requested a Motion to Approve the Agenda as Amended.

Motion By: Jaye Quadrozzi

Support By: Freman Hendrix

Action: Approved as Amended

The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A.i., 3B.i., and 3C. i. - viii.)

Chairperson Baker requested a Motion to Approve the Consent Matters.

A motion was made by Director Brown, seconded by Director Hendrix, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Old Business

A. [2023-467](#) Resolution to Approve the FY 2024 First Quarter Budget Amendments

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B0 FY 2024 1st Quarter Budget Amendment Report](#)
[7B FY 2024 1st Quarter Budget Amendment Report](#)
[7B7 FY 2024 First Quarter Budget Amendment Resolution](#)

Motion By: John J. Zech

Support By: Mark Miller

Action: Approved

The motion carried by a unanimous vote.

8. New Business (Items for Discussion)

A. [2024-025](#) PRESENTATION: PROPOSED FY 2025 AND FY 2026 BIENNIAL BUDGET REQUEST

Sponsors: Nicolette Bateson

Indexes: Finance

- Attachments:** [2.0 GLWA Board of Directors 1.24.2024 Meeting Budget and Charges](#)
[3.0 Proposed Operating Budget One pager 12.15.2023](#)
[4.0 Proposed Water & Sewer Service Charges One Pager 12.15.2023](#)
[5.1 FY 2025 Budget Infographic Water System](#)
[5.2 FY 2025 Budget Infographic Wastewater System](#)
[5.3 FY 2025 Budget Infographic Combined Water and Wastewater](#)
[6.0 2025-025 Resolution.Legistar-Budget with support](#)

Motion By: Gary Brown

Support By: Jaye Quadrozzi

Action: Received and Filed

Referred back to the Audit Committee

The motion carried by a unanimous vote.

B. [2024-026](#) Presentation: Proposed FY 2025 Schedule of Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

- Attachments:** [2.0 2025-026 Resolution.Legistar-Charges](#)
[2.1 FY 2025 Water Charge Schedule 12.15.2023](#)
[2.2 FY 2025 Sewer Charge Schedule 12.15.2023](#)
[2.3 FY 2025 Industrial Charge Schedule 12.15.2023](#)

Motion By: Gary Brown

Support By: Jaye Quadrozzi

Action: Received and Filed

Referred back to the Audit Committee

The motion carried by a unanimous vote.

C. [2024-011](#) FY 2025-2029 Capital Improvement Plan

Sponsors: Jody Caldwell and Dima El-Gamal

Indexes: Planning Services

Attachments: [Proposed FY 25-29 CIP Board Presentation.pdf](#)

Motion By: Jaye Quadrozzi
Support By: Mark Miller
Action: Received and Filed
The motion carried by a unanimous vote.

Note: Vice-Chairperson Miller excused himself from the meeting at 3:00 p.m. and rejoined the meeting at 3:12 p.m.

D. [2024-012](#) Resolution Regarding Approval of FY 2025 through FY 2029 Capital Improvement Plan

Sponsors: Jody Caldwell and Dima El-Gamal

Indexes: Planning Services

Attachments: [FY 2025-2029 CIP Resolution.pdf](#)
[Proposed Capitol Improvement Plan FY 25-29.pdf](#)
[Appendix A Water Business Case Evaluation.pdf](#)
[Appendix B Wastewater Business Case Evaluation.pdf](#)
[Appendix C Centralized Services Business Case Eval.pdf](#)
[Appendix D System Background Information.pdf](#)
[Appendix E Scoring Equation Tech Memo.pdf](#)
[Appendix F How to Navigate the CIP.pdf](#)

Motion By: Jaye Quadrozzi
Support By: John J. Zech
Action: Postponed to February 28, 2024 Board of Directors Meeting
The motion carried by a unanimous vote.

NOTE: New Business (Items for Discussion) May Continue After 13. C. Closed Session

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

11. CEO's Report

A. [2024-017](#) **CEO Report - January 24, 2024**

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - January 24, 2024 and Office of the General Counsel Report](#)

Motion By: John J. Zech

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

12. Other Matters

Chairperson Baker reminded the public that the Board may take action following today's Closed Session.

13. Closed Session

A. [2024-014](#) **Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB**

Sponsors: William Wolfson

Indexes: Administration & Compliance; General Counsel

Chairperson Baker requested a Motion and Roll Call Vote to enter into Closed Session at 3:28 p.m.

Motion By: Freman Hendrix

Support By: Mark Miller

Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, Director Hendrix, and Director Quadrozzi

B. [2024-023](#) Closed Session Request - Attorney-Client Communication(s)

Sponsors: William Wolfson

Indexes: Administration & Compliance; General Counsel

Motion By: John J. Zech
Support By: Jaye Quadrozzi
Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, Director Hendrix, and Director Quadrozzi

C. [2024-024](#) Closed Session - Labor Negotiation Strategy

Sponsors: William Wolfson

Indexes: Administration & Compliance; General Counsel

Motion By: Jaye Quadrozzi
Support By: Mark Miller
Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, Director Hendrix, and Director Quadrozzi

Entered Closed Session at 3:33 p.m.

Returned from Closed Session at 4:01 p.m.

The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; Attorney-Client Communications; and Labor Negotiation Strategy.

8. New Business (Items for Discussion) Continued

No Action Taken

14. Adjournment

Chairperson Baker requested a Motion to Adjourn.

Motion By: Mark Miller
Support By: Jaye Quadrozzi
Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:02 p.m.