



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, July 26, 2023

2:00 PM

Water Board Building 5th Floor
and
Zoom

Join Zoom Meeting:
[https://glwater.zoom.us/j/86525212951?](https://glwater.zoom.us/j/86525212951?pwd=K0tyWWtHTi9INFFZLzJlWnZTWUJodz09)
pwd=K0tyWWtHTi9INFFZLzJlWnZTWUJodz09

Join By Telephone
US Toll-Free:
888 788 0099; or 877 853 5247
Meeting ID: 865 2521 2951
Passcode: 338610

Water Board Building 5th Floor
(subject to available capacity)
and
Zoom Telephonic

1. Call to Order

Chairperson Hendrix called the meeting to order at 2:00 p.m.

2. Quorum Call

Present: 5 - Chairperson Freman Hendrix, Secretary Mark Miller, Director Gary Brown, Director Jaye Quadrozzi, and Director John J. Zech
Excused: 1 - Vice-Chairperson Brian Baker

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today and has asked that New Business (Items for Discussion) items 8B. - 8H. be moved to 3. C. New Business (Items for Consent), which would then be items 3C. viii. - xiv.

There being no objections, items 8B. - 8H. were moved to 3. C. New Business (Items for Consent).

A. Approval of Minutes (Item for Consent)

i. [2023-262](#) **June 28, 2023 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [Minutes - June 28, 2023 Board of Directors Meeting](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

B. Communications (Items for Consent)

I. [2023-261](#) **Receipt of Correspondence**

Attachments: [MemberOutreachRequests_April-June2023](#)
[Highland Park Water Advocates](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

II. [2023-260](#) **CEO's KPI Report**

Sponsors: Suzanne Coffey and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard 230712 FINAL](#)
[7-23 Red yellow green report.xlsx](#)
[Reso 23-260- Explanation of CEO Red and Yellow report.docx](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

- i. [2023-251](#) **Proposed Change Order No. 1**
Contract No. 1803312
West Service Center Pumping Station - Reservoir, Reservoir Pumping, and Division Valve Upgrade
CIP #132010 / BCE Score: 54.0
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Motion By:** Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.
- ii. [2023-252](#) **Proposed Amendment No. 1**
Contract No. 2000292
GLWA New Valve Exercising Project for Field Services O&M
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Motion By:** Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.
- iii. [2023-253](#) **Contract No. 2103225**
Hubbell Southfield CSO Facility Improvements
CIP # 273001/ BCE Score: 75.7
- Sponsors:** Navid Mehram and Christopher Nastally
- Indexes:** Wastewater Operations
- Attachments:** [2103225.Procurement Board Report-RFP](#)
[2103225.Cost Tabulation](#)
[2103225.Vendor Response Follow-up](#)
[Response to O&R Committee Re Contract No. 2103225](#)
- Motion By:** Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

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- iv. [2023-254](#) **Contract Nos. 2203437-1 and 2203437-2
Services for All WRRF and CSO Facility Pumps
O&M**
- Sponsors:** Navid Mehram and Christopher Nastally
- Indexes:** Wastewater Operations
- Attachments:** [2203437 Procurement Board Report-RFP](#)
[2203437 - Cost Tabulation](#)
- Motion By:** Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.
- v. [2023-256](#) **Proposed Amendment No. 4
Contract No. GLWA-CS-060
Study/Design of an Upgraded Sludge Conveyance System and
Lighting Improvements at the Detroit Wastewater Treatment Plant
CIP #213007 / BCE Score: N/A**
- Sponsors:** Navid Mehram and Christopher Nastally
- Indexes:** Wastewater Operations
- Motion By:** Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.
- vi. [2023-255](#) **Contract No. 2201848
Wholesale Water Meter Pit Rehabilitation and Meter Replacement
Phase II
CIP #170904 / BCE Score: 95.7**
- Sponsors:** Jody Caldwell
- Indexes:** Planning Services
- Attachments:** [2201848 Procurement Board Report-RFB.docx](#)
[2201848 Cost Tabulation - Notice of Respondents.pdf](#)
- Motion By:** Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- vii. [2023-259](#) **Proposed Amendment No. 4
Contract No. GLWA-CS-1689
AT&T Telecommunication/ WAN/ LAN/ Managed Security Services
O&M**

Sponsors: Jeffrey Small

Indexes: Information Technology

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- viii. [2023-270](#) **Easement Agreement between GLWA and Douglas Hoyt, Property
Owner of 12241 E Potter, Davison, MI 48423**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- ix. [2023-271](#) **Easement Agreement between GLWA and Saint Theodora of Sihla
Church, Property Owner of 822 Hannah Drive, Troy, MI 48085**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- x. [2023-273](#) **Easement Agreement between GLWA and Anthony and Rebecca
Moore, Property Owner of 50960 Dequindre Road, Shelby
Township, MI 48317**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- xi. [2023-278](#) **Easement Agreement between GLWA and Xiong Vang and Julia Vang, Property Owner of 50870 Dequindre Road, Shelby Township, MI 48317**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- xii. [2023-279](#) **Easement Agreement between GLWA and Richard and Christine Stuhlsatz, Property Owner of 51170 Dequindre Road, Shelby Township, MI 48317**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- xiii. [2023-280](#) **Easement Agreement between GLWA and Messina Products Operations LLC, Property Owner of Vacant Land on Dequindre Road, Shelby Township, MI 48317 (Tax Parcel No 23-07-19-352-001)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- xiv. [2023-274](#) **Amendment No. 9 to Legal Services Contract LS-140 (Dykema Gossett)**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Hendrix requested a Motion to Approve the Agenda as Amended.

Motion By: John J. Zech

Support By: Mark Miller

Action: Approved as Amended

The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A.i., 3B. i. - ii., and 3C. i. - xiv.)

A motion was made by Director Quadrozzi, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

Janet Spight White addressed Chairperson Hendrix to find out when the GLWA Board would be coming to Highland Park for a Town Hall meeting, to which Chairperson Hendrix responded.

Linda Wheeler addressed the Board to find out when the Great Lakes Water Authority will attend the Town Hall meeting so that Highland Park residents could get some clarity.

7. Old Business

None

8. New Business (Items for Discussion)

A. [2023-276](#) PA 152 Election for 2024 Plan Year

Sponsors: William Wolfson and Randal Brown

Indexes: Administration & Compliance; General Counsel

Motion By: Jaye Quadrozzi

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

NOTE: 8. New Business (Items for Discussion) Will Be Continued After Item 13. Closed Session

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

11. CEO's Report

A. [2023-281](#) CEO Report - July 26, 2023

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - July 26, 2023 and Office of General Counsel Report](#)

Motion By: John J. Zech

Support By: Mark Miller

Action: Received and Filed

The motion carried by a unanimous vote.

12. Other Matters

William M. Wolfson, Chief Administrative and Compliance Officer, reminded the public that the Board is likely to take action after today's Closed Session.

13. Closed Session

A. [2023-267](#) Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

Sponsors: Randal Brown

Indexes: General Counsel

Chairperson Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 2:18 p.m.

Motion By: Mark Miller

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Vice-Chairperson Baker

B. [2023-268](#) Closed Session Request - Attorney-Client Communications

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: John J. Zech

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Vice-Chairperson Baker

C. [2023-266](#) Closed Session Request - Personnel Evaluation

Sponsors: William Wolfson and Randal Brown

Indexes: Office of the Executive

Attachments: [2023 CEO Closed Session Request](#)

Motion By: Mark Miller

Support By: Gary Brown

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Vice-Chairperson Baker

Entered Closed Session at 2:20 p.m.

Note: Secretary Miller excused himself during Closed Session at 2:55 p.m. and rejoined the meeting at 3:25 p.m. at the start of 8. New Business (Items for Discussion) Continued.

Returned from Closed Session at 3:25 p.m.

The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; Attorney-Client Communications; and Personnel Evaluation.

8. New Business (Items for Discussion) Continued

I. [2023-272](#) CEO Salary Adjustment - Fiscal Year 2023-24

Sponsors: William Wolfson and Randal Brown

Indexes: Administration & Compliance; Office of the Executive

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

J. [2023-275](#) Evaluation of Chief Executive Officer's Performance for Fiscal Year 22-23

Sponsors: William Wolfson and Randal Brown

Indexes: Administration & Compliance; Office of the Executive; Board of Directors

Director Quadrozzi made a Motion, Supported by Director Zech, that the Chief Executive Officer's Performance for Fiscal Year 22-23 "exceeds" expectations.

Motion By: Jaye Quadrozzi

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

14. Adjournment

Chairperson Hendrix requested a Motion to Adjourn.

Motion By: Mark Miller

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:30 p.m.