



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Draft

### Board of Directors

---

Wednesday, April 26, 2023

2:00 PM

Water Board Building 5th Floor  
(subject to available capacity)

and

Zoom Telephonic:

[https://glwater.zoom.us/j/87537144694?](https://glwater.zoom.us/j/87537144694?pwd=TEI2cXJxdElja2xRVGtYOU5pRFIzd09)  
[pwd=TEI2cXJxdElja2xRVGtYOU5pRFIzd09](https://glwater.zoom.us/j/87537144694?pwd=TEI2cXJxdElja2xRVGtYOU5pRFIzd09)

US Toll-Free:

877 853 5247 or 888 788 0099

Meeting ID: 875 3714 4694

Passcode: 693305

---

#### Board of Directors Meeting

and

#### Public Hearing Regarding

#### FY 2024 Clean Water State Revolving Fund Project:

#### WRRF Pump Station 2 Variable Frequency Drive Replacement Project Plan

#### 1. Call to Order

Chairperson Hendrix called the meeting to order at 2:00 p.m.

#### 2. Quorum Call

**Present:** 5 - Chairperson Freman Hendrix, Vice-Chairperson Brian Baker, Secretary Mark Miller,  
Director Jaye Quadrozzi, and Director John J. Zech

**Excused:** 1 - Director Gary Brown

#### 3. Consent Matters

##### A. Approval of Minutes (Item for Consent)

##### i. [2023-141](#) March 22, 2023 Board of Directors Meeting Minutes (Draft)

**Sponsors:** Rechanda Willis

**Attachments:** [Minutes - March 22, 2023 Board of Directors Meeting](#)

**Motion By:** John J. Zech

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

**B. Communications (Items for Consent)****I. [2023-139](#) Receipt of Correspondence**

**Attachments:** [Appointment of Mark Miller to GLWA Board](#)

Motion By: John J. Zech  
Support By: Jaye Quadrozzi  
Action: Received and Filed  
The motion carried by a unanimous vote.

**ii. [2023-153](#) CEO's KPI Report**

**Sponsors:** Suzanne Coffey and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_230412\\_FINAL.pptx](#)  
[4-23 Red Yellow Green Report.xlsx](#)  
[Reso 23-153- Explanation of CEO Red and Yellow Report.docx](#)

Motion By: John J. Zech  
Support By: Jaye Quadrozzi  
Action: Received and Filed  
The motion carried by a unanimous vote.

**C. New Business (Items for Consent)****i. [2023-122](#) Proposed Change Order No. 4  
Contract No. 1803621  
Wick Road 48-Inch Water Transmission Main  
CIP #122006 / BCE Score: 54.20**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

Motion By: John J. Zech  
Support By: Jaye Quadrozzi  
Action: Approved  
The motion carried by a unanimous vote.

- ii. [2023-123](#) **Proposed Amendment No. 3**  
**Contract No. GLWA-CS-259**  
**As-Needed Engineering Services for Concrete Testing,**  
**Geotechnical Soil Borings and other Testing Services and Related**  
**Services**  
**CIP #380700 / BCE Score: 20.00**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- iii. [2023-124](#) **Contract No. 2101680**  
**Lake Huron Water Treatment Plant Progressive Design Build**  
**Instrumentation Controls Improvements**  
**CIP #111006 / BCE Score: 61.00**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [2101680 Procurement Board Report-RFP](#)  
[2101680 Cost Tabulation](#)

**Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- iv. [2023-133](#) **Proposed Amendment No. 1**  
**Contract No. 2103350**  
**Pump Station No. 1 Improvements**  
**CIP #211006 / BCE Score: 78.60**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- v. [2023-134](#) **Proposed Amendment No. 1**  
**Contract No. 1904337**  
**PS-2 Bar Racks Replacements and Grit Collection System**  
**Improvements**  
**CIP #211007 / BCE Score: 75.70**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- vi. [2023-135](#) **Contract No. 2204214**  
**Ferric Chloride**  
**O&M**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [2204214 - Procurement Board Report-RFB](#)  
[2204214 - Ferric Chloride Cost Tabulation - Notice of Respondents \(1\)](#)  
[2204214 Vendor Response Follow-up](#)

**Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- vii. [2023-136](#) **Proposed Amendment No. 1**  
**Contract No. GLWA-CS-272**  
**Capital Improvement Program Delivery**  
**O&M**

**Sponsors:** Jody Caldwell, Dima El-Gamal, Nicolette Bateson, Suzanne Coffey and William Wolfson

**Indexes:** Planning Services

**Attachments:** [CS-272 AECOM O&R Response Memo](#)

**Motion By:** John J. Zech  
**Support By:** Jaye Quadrozzi  
**Action:** Approved  
The motion carried by a unanimous vote.

- viii      [2023-159](#)      **Cost Sharing Agreement between the Oakland-Macomb Intercounty Drain Drainage District (OMIDDD) and the Great Lakes Water Authority re PCI-18 & PCI-19 Rehabilitation Project**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** John J. Zech

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

#### **4. Approval of Agenda**

William M. Wolfson, Chief Administrative and Compliance Officer, stated that there is a scrivener's error under item 3. Consent Matters and that Resolution 2023-136 should be item vii.

Mr. Wolfson also stated that today the Legal Committee took up Resolution 2023-159, which is the Cost Sharing Agreement between the Oakland-Macomb Intercounty Drain Drainage District (OMIDDD) and the Great Lakes Water Authority re PCI-18 & PCI-19 Rehabilitation Project (Resolution 2023-159), and the Committee has unanimously recommended that this item be placed under item 3. Consent Matters, which would be item viii.

Lastly, Mr. Wolfson requested to advance, under the orders of the day, item 15A. (Resolution 2023-144), which is a Closed Session relative to litigation with Highland Park, Michigan, and we would like the Board to go into that Closed Session after item 8. Public Hearing and before item 9. Old Business.

Chairperson Hendrix requested a Motion to Approve the Agenda as Amended.

**Motion By:** Jaye Quadrozzi

**Support By:** Mark Miller

**Action:** Approved as Amended

The motion carried by a unanimous vote.

#### **5. Approval of Consent Matters (Items 3Ai., 3B. i. - ii., and 3C. i. - viii.)**

A motion was made by Director Zech, seconded by Director Quadrozzi, to approve the Consent Matters. The motion carried unanimously.

#### **6. Public Comment**

There were no public comments.

#### **7. Communications**

- A.      [2023-140](#)      **Receipt of Correspondence**

No Action Taken

## 8. Public Hearing

### A. [2023-056](#) Conduct Public Hearing for the GLWA FY 2024 VFD Replacement CWSRF Program Project Submittal

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A3 FY2024 CWSRF Public Hearing Notice](#)  
[2023 Public Hearing Presentation VFD ReplacementFINAL](#)  
[April 26, 2023 Public Hearing Regarding FY 2024 CWSRF Project](#)

Chairperson Hendrix opened the Public Hearing regarding FY 2024 Clean Water State Revolving Fund Project Plan at 2:06 p.m., with an introduction by Nicolette Bateson, Chief Financial Officer/Treasurer, who noted that Chris Wilson, Manager of Special Projects, is the project lead for this effort, followed by an overview of the project by Nick Fedewa, Acting Public Finance Manager, and a presentation by GLWA's consulting engineer, Andrew Sutherland from HDR.

Following the presentation, Chairperson Hendrix asked if there were any members of the public in the room, or via Zoom that would like to make comments regarding the CWSRF Project Plan.

There being no public comments, Chairperson Hendrix closed the Public Hearing at 2:13 p.m.

## 15. Closed Session

### A. [2023-144](#) Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

**Sponsors:** Randal Brown

**Indexes:** General Counsel

Chairperson Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 2:13 p.m.

**Motion By:** Jaye Quadrozzi

**Support By:** John J. Zech

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Quadrozzi, and Director Zech

**Excused:** 1 - Director Brown

Entered Closed Session at 2:14 p.m

Returned from Closed Session at 3:02 p.m.

The only matter discussed was pending litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB.

## 9. Old Business

None

## 10. New Business (Items for Discussion)

### A. [2023-143](#) Resolution to Adopt the Project Plan for FY 2024 Clean Water State Revolving Fund (CWSRF) Consideration

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2 Resolution for the FY 2024 CWSRF Project Plans - GLWA](#)  
[3 FY2024 CWSRF Draft Project Plan - GLWA Pump Station No. 2 VFD Replacement](#)

**Motion By:** John J. Zech

**Support By:** Mark Miller

**Action:** Approved

The motion carried by the following vote:

**Aye:** 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Quadrozzi, and Director Zech

**Excused:** 1 - Director Brown

### B. [2023-066](#) Scheduling of a Public Hearing for the GLWA FY 2024 Drinking Water State Revolving Fund (DWSRF) Program Project Submittal

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2 FY2024 DWSRF Public Hearing Notice](#)  
[3 Detroit Dearborn and Highland Park Project Plan Summary\\_20230414](#)

**Motion By:** Mark Miller

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

**Note:** Public Hearing scheduled for May 24, 2023, 2:00 p.m., regarding FY 2024 Drinking Water State Revolving Fund (DWSRF) Project Plan.

C.      [2023-065](#)      **Resolution Regarding Approval of Series Ordinance Authorizing Issuance and Sale of Sewer Disposal System Revenue Bonds in an Amount Not to Exceed \$105,000,000 (Ordinance 2023-01)**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B1 AC Memo - Approval of Series Ordinance 2023-01- Sewer Disposal System](#)  
[7B3 Series Ordinance \(2023 SRF-1 3rd Quarter CWSRF\)](#)  
[7B4 Resolution Approving 2023 SRF-1 Series Ordinance \(CWSRF\)](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Quadrozzi, and Director Zech

**Excused:** 1 - Director Brown

D.      [2023-117](#)      **Resolution Regarding Approval of First Supplemental Sale Order of Chief Executive Officer of the Great Lakes Water Authority Amending Sale Order of Finance Director of the City of Detroit with respect to \$370,000,000 City of Detroit Sewage Disposal System Revenue Refunding Senior Lien Bonds (Tax-Exempt Floating LIBOR Notes), Series 2006(D)**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7C1 AC Memo - Approval of Amendment to 2006D \(LIBOR\) Notes Sale Order](#)  
[7C3 Resolution Approving Amendment to 2006D \(LIBOR\) Notes Sale Order](#)  
[7C4 U.S. Bank Letter Regarding 2006D Bonds V2](#)

**Motion By:** Brian Baker

**Support By:** Jaye Quadrozzi

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Quadrozzi, and Director Zech

**Excused:** 1 - Director Brown



**E.     [2023-118](#)     Resolution to Adopt the City of Detroit Water and Sewerage Department (DWSD) Stormwater Improvements - FY 2024 Clean Water State Revolving Fund (CWSRF) Project Plan**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7D1 AC Memo- Approval of DWSD DWSRF Project Plan](#)  
[7D3 Resolution for the FY 2024 CWSRF Project Plans - DWSD](#)  
[7D4 DWSD - CWSRF Draft Project Planning Document](#)

**Motion By:** Jaye Quadrozzi

**Support By:** John J. Zech

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Quadrozzi, and Director Zech

**Excused:** 1 - Director Brown

**F.     [2023-073](#)     Proposed Debt Management Policy Amendments**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B1 AC Memo - Proposed Debt Management Policy Amendments](#)  
[7B3 Attachment 1 - Table of Proposed Debt Managment Policy Amendments](#)  
[7B4 Debt Management Policy Draft with Markup 3.22.2023](#)

**Motion By:** Mark Miller

**Support By:** Brian Baker

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Quadrozzi, and Director Zech

**Excused:** 1 - Director Brown

**G. [2023-067](#) Resolution to Approve the FY 2023 Second Quarter Budget Amendments**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A2 FY 2023 Second Quarter Budget Amendment Report](#)  
[7A3 Addendum 1 FY 2023 Second Quarter Budget Amendment Report cover](#)  
[7A4 Addendum 1 FY 2023 Second Quarter Budget Amendment Report](#)  
[7A5 Addendum 2 FY 2023 Second Quarter Budget Amendment Report cover](#)  
[7A6 Addendum 2 FY 2023 Second Quarter Budget Amendment Report](#)  
[7A7 FY 2023 Second Quarter Budget Amendment Resolution](#)

**Motion By:** John J. Zech

**Support By:** Jaye Quadrozzi

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Quadrozzi, and Director Zech

**Excused:** 1 - Director Brown

**H. [2023-147](#) Presentation: Board Update: Water Transmission Main Valve Evaluation Program**

**Sponsors:** Cheryl Porter and Todd King

**Indexes:** Water Operations

**Attachments:** [Water Transmission Main Valve Evaluation Program Update, April 26, 2023](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Mark Miller

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

**The Board will also discuss such other matters.**

**11. Reports**

None

**12. Remarks**

A. Chairperson's Remarks

There were no Chairperson's remarks.

## B. Board Members' Remarks

There were no Board Members' remarks.

**13. CEO's Report****A. [2023-152](#) CEO Report - April 26, 2023**

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - April 26, 2023 and General Counsel Report](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

**14. Other Matters**

William M. Wolfson, Chief Administrative and Compliance Officer, stated that with the resignation of Dr. Beverly Walker-Griffiea, who served as Secretary of the Board of Directors, and unlike prior instances, her successor has been seated and that's Member Miller, who's here today, but that does leave the Board with the challenge of filling the Secretary position for this Honorable body.

Chairperson Hendrix requested a Motion to open nominations for the position of Secretary of the Board.

Director Zech made a Motion to nominate Mark Miller to serve as Secretary of the Great Lakes Water Authority Board of Directors.

**Motion By:** John J. Zech

**Supported By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

**15. Closed Session****B. [2023-145](#) Closed Session Request - Attorney-Client Communications**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

Chairperson Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 4:16 p.m.

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Approved

The motion carried by the following vote:

**Aye:** 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Quadrozzi, and Director Zech

**Excused:** 1 - Director Brown

**C.     [2023-146](#)     Closed Session Request - Pending Litigation - General Mill Supply Co v GLWA and City of Detroit, WCCC 18-0011569-CZ**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Jaye Quadrozzi

**Support By:** John J. Zech

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Quadrozzi, and Director Zech

**Excused:** 1 - Director Brown

**Entered Closed Session at 4:20 p.m.**

**Returned from Closed Session at 5:10 p.m.**

**The only matters discussed were attorney-client communications and pending litigation - General Mill Supply Co v GLWA and City of Detroit, WCCC 18-0011569-CZ.**

**16. Adjournment**

**There being no further business, Chairperson Hendrix adjourned the meeting at 5:11 p.m.**