



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, May 22, 2024

2:00 PM

Water Board Building 5th Floor
and
Zoom Telephonic

Join Zoom Meeting:
[https://glwater.zoom.us/j/88200725237?](https://glwater.zoom.us/j/88200725237?pwd=T3dDSFkwTHZZbmlzUHpOUzVTTXhRQT09)
pwd=T3dDSFkwTHZZbmlzUHpOUzVTTXhRQT09

888 788 0099 US Toll-free
877 853 5247 US Toll-free
Meeting ID: 882 0072 5237
Passcode: 735414

Water Board Building 5th Floor and Zoom Telephonic Meeting

1. Call to Order

Chairperson Baker called the meeting to order at 2:00 p.m.

2. Quorum Call

- Present:** 4 - Chairperson Brian Baker, Secretary John J. Zech, Director Gary Brown, and Director Freman Hendrix
- Excused:** 2 - Vice-Chairperson Mark Miller, and Director Jaye Quadrozzi

3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today and has requested to remove from the Agenda, New Business item 8J. (Resolution 2024-186), and the Committee has also requested to move items 8F. - I., and 8K. from New Business (Items for Discussion) to 3C. Consent Matters, which would then be items 3C. viii. - xii.

There being no objections, item 8J. was removed from the Agenda, and the requested items were moved to 3C. Consent Matters.

A. Approval of Minutes (Item for Consent)

i. [2024-200](#) **April 24, 2024 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [Minutes - April 24, 2024 Board of Directors Meeting and Public Hearing.pdf](#)

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

B. Communications (Item for Consent)

i. [2024-190](#) **Receipt of Correspondence**

Attachments: [Workday Vendor Communication.pdf](#)

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

C. New Business (Items for Consent)

i. [2024-163](#) **Proposed Amendment No. 1
Contract No. 2004773
Low Voltage Wiring Task Order Services
O&M**

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

ii. [2024-173](#) **Proposed Change Order No. 3
Contract No. 2004082
Rehabilitation of Woodward Sewer System
CIP #260207/BCE Score: N/A**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

- iii. [2024-174](#) **Proposed Change Order No. 1**
Contract No. 2101878-1
Hazmat Building Rehabilitation
CIP #260901/BCE Score 52.1

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- iv. [2024-175](#) **Proposed Amendment No. 2**
Contract No. 2202091
General Maintenance of Grit Collectors
O&M

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- v. [2024-177](#) **Proposed Amendment No. 6**
Contract No. 1903601
Yard Piping Engineering Services
CIP #216006/BCE: 79.0

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- vi. [2024-178](#) **Proposed Change Order No. 6
Contract No. 1903598
Construction Manager at Risk for the Assessment and
Rehabilitation of WRRF Yard Piping and Underground Utilities
CIP #216006/BCE Score: 79.0**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

**Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

- vii. [2024-176](#) **Proposed Change Order No. 5
Contract No. GLWA-CS-006
Third Party Claims Administrator
O&M**

Sponsors: William Wolfson

Indexes: Administration & Compliance

**Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

- viii. [2024-188](#) **Easement Agreement between GLWA and Utica Community
Schools, Property Owner of 2400 Belle View Drive, Shelby
Township, Michigan 48316-2900
(Tax Parcel No. 23-07-18-151-006)**

Sponsors: David W. Jones

Indexes: General Counsel

**Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.**

- ix. [2024-183](#) **Resolution of Necessity Re: Northwest Interceptor to Oakwood CSO Sewer Project for the property located at 12500 Stocker Street, Detroit, Michigan 48217 (Tax ID No. 20014865) owned by Great Lakes Petroleum Terminal LLC**

Sponsors: David W. Jones

Indexes: General Counsel

Attachments: [Resolution of Necessity - Great Lakes Petroleum](#)

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- x. [2024-184](#) **Resolution of Necessity Re: Northwest Interceptor to Oakwood CSO Sewer Project regarding 325 Fort Street, Detroit, Michigan 48217 (Tax ID No. 20014864) and 411 Fort Street, Detroit, Michigan 48217 (Tax ID No. 20014869-90) owned by Downriver Public Warehouse and Storage, LLC**

Sponsors: David W. Jones

Indexes: General Counsel

Attachments: [Resolution of Necessity - Downriver Warehouse](#)

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- xi. [2024-185](#) **Resolution of Necessity Re: Northwest Interceptor to Oakwood CSO Sewer Project for the properties located at 750 Deacon Street, Detroit, Michigan 48217 (Tax ID No. 20012514) and 754 Deacon Street, Detroit, Michigan 48217 (Tax ID No. 20012513-0) owned by Goch Properties, LLC.**

Sponsors: David W. Jones

Indexes: General Counsel

Attachments: [Resolution of Necessity -Goch Towing](#)

Motion By: Freman Hendrix
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

- xii. [2024-187](#) **Resolution of Necessity Re: Northwest Interceptor to Oakwood CSO Sewer Project for the property located at 12100 Pleasant Street, Detroit, Michigan 48217 (Tax ID No. 20017712.002L) owned by Wolverine Pipe Line Company**

Sponsors: David W. Jones

Indexes: General Counsel

Attachments: [Resolution of Necessity - Wolverine Pipe Line](#)

Motion By: Freman Hendrix

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

4. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to add a Bond Sale Update to the Agenda, which would be the first item under 8. New Business (Items for Discussion).

Chairperson Baker requested a Motion to Approve the Agenda as Amended.

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved as Amended

The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A.i., 3B.i., and 3.C. i. - xii.)

Chairperson Baker requested a Motion to Approve the Consent Matters.

A motion was made by Director Hendrix, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

Richard Clay, President, National Federation of the Blind - Detroit Chapter, came before the Board to request full in-person access to the Water Board Building for blind consumers to pay their water bills and resolve cases with a DWSD representative; make kiosk terminals fully accessible to the blind and visually impaired; receive water bills in Braille and/or large print format; and increase number of CCFs permitted to consumers eligible for DWSD's Lifeline Plan from six to seven.

Stephen Handschu, National Federation of the Blind, came before the Board in support of the requests made by Richard Clay, and asked that due consideration is given to those requests.

Sabrina Rice, a resident of the City of Detroit, came before the Board in support of the requests made by Richard Clay, and requested consideration and investigate why someone who's blind and visually impaired cannot participate actively in society as those with sight.

Director Brown responded to the comments and requests made, and asked to have the residents escorted to the DWSD office, where someone will be waiting to document their requests.

7. Old Business

None

8. New Business (Items for Discussion)

Ai. [2024-211](#) Presentation: May 2024 Bond Sale Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [GLWA Board Presentation Series 2024 Refunding - FINAL](#)

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Received and Filed

The motion carried by a unanimous vote.

A. [2024-202](#) Presentation: City of Mount Clemens Water Service Request

Sponsors: Jody Caldwell

Indexes: Planning Services

Attachments: [Mt Clemens Service Request Presentation.pdf](#)

Motion By: John J. Zech

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

B. [2024-121](#) Resolution to Approve the FY 2024 Second Quarter Budget Amendments

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B0 FY 2024 2nd Quarter Budget Amendment Report Memo.pdf](#)
[7B2 FY 2024 2nd Quarter Budget Amendment Report.pdf](#)
[7B7 FY 2024 2nd Quarter Budget Amendment Resolution.pdf](#)

Resolution 2024-121 was Postponed to June 26, 2024 Board of Directors Meeting.

C. [2024-160](#) Resolution to Adopt the City of Detroit Water and Sewerage Department (DWSD) Water System Improvements Project Plan for Fiscal Year (FY) 2025 Drinking Water State Revolving Fund (DWSRF) Funding Consideration

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 AC Memo - Approval of DWSD FY2025 DWSRF Project Plan.pdf](#)
[7A3 GLWA Resolution to Adopt DWSD FY2025 CWSRF Project Plan.docx](#)
[7A4 DWSD - FY2025 DWSRF Project Plan Summary and Resolution.pdf](#)

Resolution 2024-160 was Postponed to the June 26, 2024 Board of Directors Meeting.

**D. [2024-203](#) Proposed Change Order No. 2
Contract No. 2102824
Rehabilitation of the Northwest Interceptor - 8 Mile Road to Tireman**

CIP #260205/BCE Score: 60.3

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Freman Hendrix

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

- E. [2024-204](#) **Proposed Amendment No. 4
Contract No. GLWA-CS-168
Rehabilitation of Conveyance System Interceptors and Trunk
Sewers
CIP #260205/BCE Score: 60.3**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

NOTE: New Business (Items for Discussion) May Continue After 13. C. Closed Session

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

- A. Chairperson's Remarks

There were no Chairperson's remarks.

- B. Board Members' Remarks

There were no Board Members' remarks.

11. CEO's Report

- A. [2024-205](#) **CEO Report - May 22, 2024**

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - May 22, 2024 - Final \(with attachments\)](#)

Motion By: John J. Zech
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

12. Other Matters

There were no other matters.

13. Closed Session

A. [2024-192](#) **Closed Session Request - Pending Litigation**
DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK;
GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

Sponsors: David W. Jones and William Wolfson

Indexes: General Counsel

Chairperson Baker requested a Motion and Roll Call Vote to enter into Closed Session at 3:21 p.m.

Motion By: John J. Zech

Support By: Freman Hendrix

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Baker, Secretary Zech, Director Brown, and Director Hendrix

Excused: 2 - Vice-Chairperson Miller, and Director Quadrozzi

B. [2024-193](#) **Closed Session Request - Attorney-Client Communication(s)**

Sponsors: David W. Jones and William Wolfson

Indexes: General Counsel

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Baker, Secretary Zech, Director Brown, and Director Hendrix

Excused: 2 - Vice-Chairperson Miller, and Director Quadrozzi

C. [2024-199](#) **Closed Session Request - Personnel Evaluation**

Sponsors: William Wolfson and David W. Jones

Indexes: Office of the Executive

Attachments: [2024 CEO Closed Session Request](#)

Motion By: John J. Zech

Support By: Gary Brown

Action: Approved

The motion carried by the following vote:

Aye: 4 - Chairperson Baker, Secretary Zech, Director Brown, and Director Hendrix

Excused: 2 - Vice-Chairperson Miller, and Director Quadrozzi

Entered Closed Session at 3:24 p.m.

Returned from Closed Session at 4:27 p.m.

The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; Attorney-Client Communication; and Personnel Evaluation.

9. New Business (Items for Discussion) Continued

L. [2024-207](#) Evaluation of Chief Executive Officer's Performance for Fiscal Year 23-24

Sponsors: William Wolfson

Indexes: Board of Directors

Director Brown made a Motion, Supported by Director Hendrix, that the Chief Executive Officer's performance for Fiscal Year 23-24 "exceeds" expectations.

Motion By: Gary Brown

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

14. Adjournment

Chairperson Baker requested a Motion to Adjourn

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:28 p.m.