



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Draft

### Audit Committee

---

Friday, November 21, 2025

8:00 AM

Zoom Telephonic Meeting

---

#### Join Zoom Meeting:

[https://glwater.zoom.us/j/84926103819?](https://glwater.zoom.us/j/84926103819?pwd=HQL6a5J8HVU3Uxyp8LKHYJGVBG1XFM.1)  
[pwd=HQL6a5J8HVU3Uxyp8LKHYJGVBG1XFM.1](https://glwater.zoom.us/j/84926103819?pwd=HQL6a5J8HVU3Uxyp8LKHYJGVBG1XFM.1)

#### Join by Telephone

##### US Toll-Free:

888 788 0099; or 877 853 5247

Meeting ID: 849 2610 3819    Passcode: 968814

#### 1. Call To Order

Chairperson Baker called the Audit Committee Meeting to order at 8:01 a.m.

#### 2. Quorum Call

**Present:** 3 - Chairperson Brian Baker, Director Gary Brown, and Director Jaye Quadrozzi

#### 3. Approval of Agenda

Nicolette Bateson, Chief Financial Officer/Treasurer, requested to move item 8.D. (Quarterly Investment Report (Unaudited)) to item 7.A.

Chairperson Baker requested a Motion to Approve the Agenda as Amended, moving item 8.D. (Quarterly Investment Report (Unaudited)) to item 7.A.

**Motion By:** Jaye Quadrozzi

**Support:** Gary Brown

**Action:** Approved as Amended

The motion carried unanimously.

#### 4. Approval of Minutes

**A.**     [2025-389](#)     Minutes of October 24, 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [4A Minutes - October 24 2025 Audit Committee Meeting.pdf](#)

Chairperson Baker requested a Motion to Approve the October 24, 2025 Audit Committee Meeting Minutes.

**Motion By:** Gary Brown

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

**5. Public Comment**

There were no public comments.

**6. Old Business****A.**     [2025-390](#)     Annual Financial Audit Update

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A1 FY 2025 Annual Financial Audit Update.pdf](#)  
[6A2 FY 2025 Annual Financial Audit BT Timeline.pdf](#)

**Motion By:** Gary Brown

**Support By:** Jaye Quadrozzi

**Action:** Received and Filed

The motion carried by a unanimous vote.

**B.**     [2025-391](#)     WRAP FY 2025 Program Review Update

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6B1 WRAP FY2025 Program Review Update.pdf](#)  
[6B2 Water Residential Assistance Program FY 2025 Review-updated 11.20.2025.pdf](#)  
[6B3 BOWC Customer Service October 1 2025 Billing LL.pdf](#)  
[6B4 Lifeline H2O PSA Update from BOWC 11.20.2025.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**7. New Business****8.D. [2025-395](#) Quarterly Investment Report (Unaudited)  
(7.A.)**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8D1 Quarterly Investment Report Cover Memo September 2025.pdf](#)  
[8D2 GLWA Quarterly Investment Report September 2025.pdf](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Brian Baker  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**A. [2025-365](#) Public Hearing on the Proposed FY 2027 & FY 2028 Biennial Budget Request**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 AC Memo FY 2027-28 Budget Public Hearing Request.pdf](#)  
[7A3 Notice of Public Hearing for GLWA Proposed Biennial Budget.docx](#)

*The Board Meeting on February 25, 2026 has previously been scheduled to start at 2:00 p.m. To provide additional time for public input, the Audit Committee discussed a preference to start at 1:00 p.m. to be coordinated by GLWA Administration.*

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Recommended for Approval to the Board of Directors Workshop Meeting Agenda of December 10, 2025  
The motion carried by a unanimous vote.

**B.      [2025-366](#)      Public Hearing on the Proposed FY 2027 Schedule of Revenues and Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B1 AC Memo FY 2027 Schedule of Revenues and Charges Public Hearing Request.pdf](#)  
[7B3 Notice of Public Hearing for GLWA FY 2027 Water and Sewerage Service Charges.docx](#)

*The Board Meeting on February 25, 2026 has previously been scheduled to start at 2:00 p.m. To provide additional time for public input, the Audit Committee discussed a preference to start at 1:00 p.m. to be coordinated by GLWA Administration.*

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Recommended for Approval to the Board of Directors Workshop Meeting

**Agenda of December 10, 2025**

**The motion carried by a unanimous vote.**

**8. Reports**

**A.      [2025-392](#)      CFO Report**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8A1 CFO Report November 2025.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

**Bi.     [2025-393](#)      Monthly Financial Report June 2025**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8B1 June 2025 Monthly Financial Report.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Received and Filed

**The motion carried by a unanimous vote.**

**Bii.**     [2025-399](#)     Monthly Financial Report July 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8B2 July 2025 Monthly Financial Report.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**Biii.**     [2025-400](#)     Monthly Financial Report August 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8B3 August 2025 Monthly Financial Report.pdf](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**C.**     [2025-394](#)     Gifts, Grants & Other Resources Report Through October 31, 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8C1 Grants Gifts and Other Resources Report.pdf](#)

**Motion By:** Gary Brown

**Support By:** Jaye Quadrozzi

**Action:** Received and Filed

The motion carried by a unanimous vote.

**E.**     [2025-396](#)     Annual Procurement Report for FY 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8E1 Annual Procurement Report FY 2025 Memo.pdf](#)

[8E2 Annual Procurement Report FY 2025 \(PO & Invoice\)  
11-5-2025.pdf](#)

[8E3 Appendices A and B for Procurement Annual Report FY 2025.pdf](#)

**Motion By:** Gary Brown

**Support By:** Jaye Quadrozzi

**Action:** Received and Filed

The motion carried by a unanimous vote.

## 9. Communications

### A. [2025-397](#) The Procurement Pipeline for November 2025

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [9A The November 2025 Procurement Pipeline.pdf](#)

**No Action Taken**

## 10. Look Ahead

The next Audit Committee Meeting is scheduled to be held Wednesday, December 3, 2025 at 8:00 a.m.

## 11. Other Matters

**There were no other matters.**

## 12. Adjournment

**Chairperson Baker requested a Motion to Adjourn.**

**Motion By: Gary Brown**

**Support By: Jaye Quadrozzi**

**Action: Approve**

**The motion carried by a unanimous vote.**

**There being no further business, the meeting was adjourned at 9:09 a.m.**