



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Operations and Resources Committee

Wednesday, August 13, 2025

11:00 AM

Zoom Telephonic Meeting

Join Zoom Meeting:

<https://glwater.zoom.us/j/84617304559?pwd=wws54hcCOYE2L6bDFafa4AySaA13ro.1>

Join by Telephone

US-Toll Free:

888 788 0099; or 877 853 5247

Meeting ID: 846 1730 4559

Passcode: 343839

1. Call To Order

Chairperson Hendrix called the meeting to order at 11:00 a.m.

2. Quorum Call

Present: 3 - Chairperson Freman Hendrix, Director Brian Baker, and Director John J. Zech

3. Approval of Agenda

Chairperson Hendrix requested a Motion to Approve the Agenda.

Motion By: John J. Zech

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2025-261](#) July 9, 2025 Operations and Resources Committee Meeting Minutes (Draft)

Sponsors: Rechanda Willis

Attachments: [Minutes - July 9, 2025 Operations and Resources Committee Meeting](#)

Chairperson Hendrix requested a Motion to Approve the July 9, 2025 Operations and Resources Committee Meeting Minutes.

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Communications

A. [2025-259](#) Receipt of Correspondence

No Action Taken

7. Old Business

None

8. New Business

A. [2025-260](#) Discussion Regarding Emergency Purchase Order: REQ-0005499, CIP #111012 Lake Huron Water Treatment Plant Flocculator Improvements

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [memorandum - 20250801 - REQ-0005499 LHWTP Flocculator
Improvements Emergency PO](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

B. [2025-251](#) Requisition No. REQ-0005467 Michigan Master Computing Program Contract (Hardware) O&M

Sponsors: Jeffrey Small

Indexes: Information Technology

Attachments: [REQ-0005467 Procurement Board Report.docx](#)

Motion By: John J. Zech

Support By: Brian Baker

Action: Recommended for Approval to the Board of Directors

Agenda of August 27, 2025

The motion carried by a unanimous vote.

C. [2025-252](#) **Requisition No. REQ-0005464**
 Michigan Master Computing Program Contract (Software)
 O&M

Sponsors: Jeffrey Small

Indexes: Information Technology

Attachments: [REQ-0005464 Procurement Board Report](#)

Motion By: Brian Baker
Support By: John J. Zech
Action: Recommended for Approval to the Board of Directors
Agenda of August 27, 2025
The motion carried by a unanimous vote.

D. [2025-253](#) **Proposed Amendment No. 2**
 Contract No. 1904738/SCN-0000309
 Job Order Contract - Instrumentation and Controls Maintenance
 Services (WRRF & CSOs)
 O&M

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: John J. Zech
Support By: Brian Baker
Action: Recommended for Approval to the Board of Directors
Agenda of August 27, 2025
The motion carried by a unanimous vote.

E. [2025-254](#) **Proposed Change Order No. 1**
 Contract No. 2201762/SCN-0000301
 PS1 Rack and Grit HVAC Upgrade
 CIP #211011/ BCE Score: 77.50

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: John J. Zech
Action: Recommended for Approval to the Board of Directors
Agenda of August 27, 2025
The motion carried by a unanimous vote.

F. [2025-256](#) **Requisition No. REQ-0002688**
2025 Task Order Engineering Services
O&M

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [REQ-0002688 Procurement Board Report](#)

Motion By: John J. Zech
Support By: Brian Baker
Action: Recommended for Approval to the Board of Directors
Agenda of August 27, 2025
The motion carried by a unanimous vote.

G. [2025-257](#) **Proposed Change Order No. 2**
Contract No. 2201142/SCN-0000149
Conveyance System Infrastructure Improvements: Sewer In-System
Storage and Valve Remote Improvements
CIP #260701/BCE Score: 60.10

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: John J. Zech
Action: Recommended for Approval to the Board of Directors
Agenda of August 27, 2025
The motion carried by a unanimous vote.

H. [2025-258](#) **Proposed Change Order No. 2**
Contract No. 2203675/SCN-0000228
Conversion of Plumbing Shop to Satellite Warehouse Building 101
CIP #260905 /BCE Score: 50.70

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: John J. Zech
Support By: Brian Baker
Action: Recommended for Approval to the Board of Directors
Agenda of August 27, 2025
The motion carried by a unanimous vote.

9. Reports

Director Baker requested an update on the DTE electrical rehabilitation work at the Water Resource Recovery Facility, to which Navid Mehram, Chief Operating Officer - Wastewater Operations, responded with a verbal update.

10. Look Ahead

The next Operations and Resources Committee Meeting is scheduled for Wednesday, September 10, 2025, at 11:00 a.m.

11. Information

None

12. Other Matters

Suzanne R. Coffey, Chief Executive Officer, advised the Committee of a developing issue regarding momentary power interruptions affecting GLWA's North Service Center facility and some of the communities it serves.

13. Adjournment

There being no further business, Chairperson Hendrix adjourned the meeting at 11:41 a.m.