

**Effective Date:** Document #: **Revision Date:** Revision#: FSA\_PRO\_FOR\_0039 5/1/2019 4/5/2023

**Document Title:** 

**Procurement Board Report-RFP** 

**Document Owner/Department:** Procurement Team

Date: July 28, 2023

Suzanne R. Coffey, P.E., Chief Executive Officer

From: Daniel Edwards, Procurement Manager

**Procurement Report** 

General Information					
<b>Contract Number:</b>	2203638 Project Owner: Christopher Nastally				
CIP#:	N/A				
Contract Title:	Engineering Project Management and Inspection				
Vendor:	PMA Consultants				
Budget:	Operations and	Maintenance			

Procurement Method				
Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) –				
Evaluation Committee				
Advertised:	4/5/2023	Addendums released:	2	
Buyer:	Gladys Cannon	Downloaded by:	90	
Response due date:	5/26/2023	Responses received:	4	

Cost Summary - PMA Consultants LLC				
	Proposed Hourly Rates			
	Level 1	Level 2	Level 3	Level 4
	(Loaded	(Loaded	(Loaded	(Loaded
Classification	Rate)	Rate)	Rate)	Rate)
Administrative - General	\$75.00	\$125.00	\$175.00	\$200.00
Inspector – Construction	\$100.00	\$150.00	\$200.00	\$250.00
Inspector – General	\$100.00	\$150.00	\$200.00	\$250.00
Resident Project Representative	\$100.00	\$175.00	\$225.00	\$300.00
Project Manager (Task)	\$125.00	\$200.00	\$300.00	\$350.00
Project Manager (Overall)	\$125.00	\$200.00	\$300.00	\$365.00
Other:				
Other:				
Other:				
Rate Escalation per year:	3% fixed escalation to rates after year 1			
Classification Escalation per year:	Team member may only shift by 1 level per year. First year level is fixed.			
Totals				



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Cost Summary - PMA Consultants LLC				
	Negotiated Hourly Rates			
	Level 1	Level 2	Level 3	Level 4
Classification	(Loaded Rate)	(Loaded Rate)	(Loaded Rate)	(Loaded Rate)
Administrative – General	\$72.75	\$121.25	\$169.75	\$194.00
Inspector – Construction	\$97.00	\$145.50	\$194.00	\$242.50
Inspector – General	\$97.00	\$145.50	\$194.00	\$242.50
Resident Project Representative	\$97.00	\$169.75	\$218.25	\$291.00
Project Manager (Task)	\$121.25	\$194.00	\$291.00	\$339.50
Project Manager (Overall)	\$121.25	\$194.00	\$291.00	\$354.05
Other:				
Other:				
Other:				
Rate Escalation per year:	3% fixed escalation to rates after year 1			
Classification Escalation per year:	Team member may only shift by 1 level per year. First year level is fixed.			
Totals				

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.

# **Evaluation Committee: (Designation - Organization)**

- A GLWA Director Engineering
- B GLWA Manager Special Projects
- C GLWA Manager Life Cycle Project Management



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# **Evaluation Score(s)** - Maximum Score Possible: 100

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Vendor (Highest to lowest score)	Score without B.I.D.	Score with B.I.D.	
PMA Consultants LLC	79.58	82.58	
WSP Michigan, Inc.	69.49	72.49	
Metro Engineering Solutions, LLC	54.95	57.95	
JMK Engineering, Inc.	34.97	36.97	

Vendor Name	B.I.D. Plan (Pass/ Fail)	Score w/o B.I.D.	State of Michigan (1 pt.)	GLWA Territory Area (1 pt.)	Economically Disadvantaged Territory (1 pt.)	Score w/B.I.D.	Certifications
PMA Consultants LLC	Pass	79.58	1	1	1	82.58	No
WSP Michigan, Inc.	Pass	69.49	1	1	1	72.49	No
Metro Engineering Solutions, LLC	Fail	54.95	1	1	1	57.95	No
JMK Engineering, Inc.	Pass	34.97	1	1	0	36.97	Yes

Business Inclusion and Diversity (B.I.D.)			
⊠ B.I.D. program required	☐ B.I.D. program not required		
☑ The recommended vendor for awar	d submitted a B.I.D. plan per the requirements under		
this solicitation.			
$\square$ The recommended vendor for awar	d did not submit a B.I.D. plan per the requirements		
under this solicitation.			
The vendor received points for the following	owing scored criteria:		
☐ Business presence in State of Michig	gan		
☐ Business presence in GLWA service	territory area (Detroit)		
■ Business presence in economically of the second control	disadvantaged GLWA service territory area (Detroit)		



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### Other Data Requested by GLWA Board Members for Recommended Vendor

Minority Business Enterprise (MBE): No Small Business Enterprise (SBE): No Woman Business Enterprise (WBE): No Disadvantaged Business Enterprise (DBE): No

Detroit Based Business (DBB): No

Other: No

Sub-Contractor(s) List: Applied Science Inc. **FKE Engineering** Wade Trim Associates

Vendor Response Survey: Not Applicable

# Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

#### **Financials**

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

#### **Previous Contract**

Previous contract holder: Not Applicable