



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors Workshop Meeting

Thursday, November 20, 2025

1:00 PM

Water Board Building 5th Floor
and
Zoom Telephonic Meeting

Join Zoom Meeting:

<https://glwater.zoom.us/j/89490792960?pwd=t32Y4Vj2rUMF3pTOq4aFjaPPpLaIdi.1>

Join by Telephone

US Toll-Free:

877 853 5247; or 888 788 0099

Meeting ID: 894 9079 2960 Passcode: 951555

1. Call to Order

Chairperson Miller called the meeting to order at 1:00 p.m.

2. Quorum Call

Present: 5 - Chairperson Mark Miller, Vice-Chairperson John J. Zech, Director Brian Baker, Director Gary Brown, and Director Freman Hendrix

Excused: 1 - Secretary Jaye Quadrozzi

3. Consent Matters

William M. Wolfson, Deputy Chief Executive Officer/Interim General Counsel, stated that the Legal Committee is requesting to move New Business items 8. E. - H. to the Consent Matters, where they will become items 3C. vii. - x.

There being no objections by the Board, the requested items were moved to 3C. Consent Matters.

A. Approval of Minutes (Item for Consent)

i. [2025-363](#) October 22, 2025 Board of Directors Meeting Minutes (Draft)

Sponsors: Rechanda Willis

Attachments: [Minutes - October 22, 2025 Board of Directors Meeting](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

B. Communications (Item for Consent)

i. [2025-362](#) **Receipt of Correspondence**

Attachments: [Communications from Charles Blackwell](#)

Motion By: Brian Baker
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

i. [2025-364](#) **Proposed Amendment No. 2
Contract No. 2204670/SCN-0000223
Water Testing Supplies
O&M**

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

ii. [2025-341](#) **Proposed Change Order No. 1
Contract No. 1902908/SCN-0000316
Baby Creek CSO Effluent Conduit Access and Sedimentation
Mitigation
CIP # 277001/BCE: 80.10**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

iii. [2025-356](#) **Requisition No. REQ-0006337 and Various Others
Sodium Hypochlorite
O&M**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [REQ-0006337 Procurement Board Report](#)
[REQ-0006337 Cost Tabulation - Notice of Respondents](#)

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

iv. [2025-357](#) **Requisition No. REQ-0006909
Incineration Ash Land Application
O&M**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [REQ-0006909. Procurement Board Report](#)

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

v. [2025-358](#) **Proposed Amendment No. 3
Contract No. 2304128/SCN-0000513
Boiler Operation and Maintenance Services at the Water Resource
Recovery Facility
O&M**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- vi. [2025-359](#) **Proposed Amendment No. 2
Contract No. GLWA-CS-272/SCN-0000359
Capital Improvement Program Delivery
O&M**

Sponsors: Jody Caldwell

Indexes: Planning Services

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- vii. [2025-355](#) **Proposed Amendment No. 11 to Legal Services Contract
GLWA-LS-140 (Dykema Gossett PLLC)**

Sponsors: William Wolfson

Indexes: General Counsel

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- viii. [2025-367](#) **Second Amendment to Lease between GLWA and St. Clair County
of Parcel ID 74200041004000 located in the Township of Fort Gratiot,
St. Clair County, Michigan**

Sponsors: William Wolfson

Indexes: General Counsel

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- ix. [2025-379](#) **Purchase of Property located at 325 and 411 S. Fort St. in Detroit, MI
Necessary for the NOCSOS Project to construct and install a relief
sewer tunnel connecting the Northwest Interceptor to the Oakwood
CSO Control Facility**

Sponsors: William Wolfson

Indexes: General Counsel

Attachments: Downriver Public Warehouse Memo

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

- x. [2025-380](#) **Purchase of Property located at 24 Mile Road in Shelby Township
Necessary for the 96-Inch Water Transmission Main (WTM)
Relocation Project**

Sponsors: William Wolfson

Indexes: General Counsel

Attachments: Shelby Township Water Main Memo

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Miller requested a Motion to Approve the Agenda as Amended.

Motion By: John J. Zech
Support By: Freman Hendrix
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3Ai., 3Bi., and 3C. i - x.)

Chairperson Miller requested a Motion to Approve the Consent Matters.

A motion was made by Director Baker, seconded by Vice-Chairperson Zech, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

There were no public comments.

7. Old Business

None

8. New Business (Items for Discussion)

A. [2025-385](#) Presentation: Corrosion Control Updates

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [2025.11.20 CC - Board Update](#)

Motion By: John J. Zech

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

**B. [2025-386](#) Presentation: Water Transmission Incident Review & Response -
Review of the 36", 42", and 54" Water Main Breaks**

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [GLWA Water Transmission Main Overview 11-20-2025](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

C. [2025-338](#) Resolution for Approval of Series Ordinance Authorizing Issuance and Sale of Sewage Disposal System Revenue Bonds in an Aggregate Amount Not to Exceed \$115,427,477 (Ordinance 2025-05) for FY 2026 Clean Water State Revolving Fund Project

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 AC Memo - Approval of Series Ordinance 2026-SRF-1 GLWA SFE Pump Station \(CIP 216008 SRF 5839-01\)\).pdf](#)
[7A2a Attachment 1 - Table 1.pdf](#)
[7A2b Attachment 2 - Table 1.pdf](#)
[7A3 Series Ordinance 2026-SRF-1 GLWA SFE Pump Station \(CIP 216008 SRF 5839-01\).docx](#)
[7A4 Resolution Approving 2026-SRF-1 GLWA SFE Pump Station \(CIP 216008 SRF 5839-01\).docx](#)

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Miller, Vice-Chairperson Zech, Director Baker, Director Brown, and Director Hendrix

Excused: 1 - Secretary Quadrozzi

D. [2025-376](#) Update of Annual Conflict of Interest Disclosure

Sponsors: William Wolfson and Nicolette Bateson

Indexes: Administration & Compliance; Finance

No Action Taken

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

11. CEO's Report

A. [2025-387](#) CEO Report - November 20, 2025

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - November 20, 2025 with Attachment](#)

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

12. Other Matters

William M. Wolfson, Deputy Chief Executive Officer/Interim General Counsel, stated that the Board has two meetings scheduled in December (December 10, 2025, 1:00 p.m., Board of Directors Workshop Meeting and December 18, 2025, 2:00 p.m., Board of Directors Meeting), which we will try to wrap up matters at the first meeting (December 10, 2025).

Mr. Wolfson further stated that the items for recommendation on the December 10, 2025 O&R (Operations and Resources) Committee's Agenda will be placed on the Board's Agenda, and any additional matters that may come up, will also be placed on the Board's December 10, 2025 Agenda.

13. Closed Session

A. [2025-368](#) Closed Session Request - Attorney-Client Communication(s)

Sponsors: William Wolfson

Indexes: General Counsel

Chairperson Miller requested a Motion and Roll Call Vote to enter into Closed Session at 2:22 p.m.

Motion By: John J. Zech

Support By: Gary Brown

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Miller, Vice-Chairperson Zech, Director Baker, Director Brown, and Director Hendrix

Excused: 1 - Secretary Quadrozzi

Entered Closed Session at 2:26 p.m.

Returned from Closed Session at 2:34 p.m.

The only matter discussed was an attorney-client communication.

14. Adjournment

Chairperson Miller requested a Motion to Adjourn.

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 2:35 p.m.