



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, August 23, 2023

2:00 PM

Water Board Building 5th Floor
and
Zoom

Join Zoom Meeting:
[https://glwater.zoom.us/j/87037755908?](https://glwater.zoom.us/j/87037755908?pwd=eVNVcWIBOE9zZ2wzR0pvZkJSWFdtUT09)
[pwd=eVNVcWIBOE9zZ2wzR0pvZkJSWFdtUT09](https://glwater.zoom.us/j/87037755908?pwd=eVNVcWIBOE9zZ2wzR0pvZkJSWFdtUT09)

Join By Phone
Toll-Free
877 853 5247; or
888 788 0099
Meeting ID: 870 3775 5908
Passcode: 736406

Water Board Building 5th Floor
(subject to available capacity)
and
Zoom Telephonic

1. Call to Order

Vice-Chairperson Baker called the meeting to order at 2:00 p.m.

2. Quorum Call

Present: 5 - Vice-Chairperson Brian Baker, Secretary Mark Miller, Director Gary Brown, Director Jaye Quadrozzi, and Director John J. Zech

Excused: 1 - Chairperson Freman Hendrix

3. Consent Matters

A. Approval of Minutes (Item for Consent)

i. [2023-307](#) **July 26, 2023 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [Minutes - July 26, 2023 Board of Directors Meeting](#)

Motion By: Jaye Quadrozzi

Support By: Mark Miller

Action: Approved

The motion carried by a unanimous vote.

B. Communications (Items for Consent)**i. [2023-306](#) Receipt of Correspondence**

No Action Taken

ii. [2023-314](#) CEO's KPI Report

Sponsors: Suzanne Coffey and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_230809_FINAL.pptx](#)
[8-23 Red Yellow Green Report.xlsx](#)
[Reso 23-314- Explanation of CEO Red and Yellow report.docx](#)

Motion By: Jaye Quadrozzi
Support By: Mark Miller
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)**i. [2023-300](#) Proposed Change Order No. 1
Contract No. 2102618
Baby Creek CSO Facility Screen Rehabilitation
CIP #260623/ BCE Score: 93.2**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Jaye Quadrozzi
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

**ii. [2023-301](#) Proposed Amendment No. 4
Contract No. 1903601
Yard Piping Engineering Services
CIP #216006/ BCE Score: 79.0**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Jaye Quadrozzi
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- iii. [2023-302](#) **Proposed Change Order No. 4
Contract No. 1903598
Construction Manager at Risk for the Assessment and
Rehabilitation of WRRF Yard Piping and Underground Utilities
CIP #216006 / BCE Score: 79.0**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Jaye Quadrozzi
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- iv. [2023-304](#) **Resolution of Necessity Re: 96-Inch Water Transmission Main
Relocation Project (Parcel 8 Vacant Land, Rochester Hills, MI 48307,
Tax ID No 70-15-13-477-002)**

Sponsors: Randal Brown

Indexes: General Counsel

Attachments: [Resolution of Necessity re 96-Inch Water Transmission Main
Relocation Project 2023 Easement \(05059108xBF7C9\).docx](#)

Motion By: Jaye Quadrozzi
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today, and item 8D., Resolution 2023-316, was withdrawn from the Agenda, and that the Committee would like to move item 8E., Resolution 2023-304, to 3C. New Business (Items for Consent), which would be item 3C. iv.

Mr. Wolfson also requested to add a Presentation of Special Recognition to the Agenda after item 5. Approval of Consent Matters.

Vice-Chairperson Baker requested a Motion to Approve the Agenda as Amended.

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A.i., 3B. i. - ii., and 3C. i. - iv.)

Vice-Chairperson Baker requested a Motion to Approve the Consent Matters.

A motion was made by Director Quadrozzi, seconded by Secretary Miller, to approve the Consent Matters. The motion carried unanimously.

6. Presentation of Special Recognition

Suzanne Coffey, Chief Executive Officer, stated that each year, the National Association of Clean Water Agencies (NACWA) presents Peak Performance Awards to clean water agencies to honor them for excellence in permit compliance, and Great Lakes Water Authority was awarded the Gold Peak Performance Award for Calendar Year 2022.

Following a brief overview of the Award, CEO Coffey gave special recognition and introduced three of GLWA's Wastewater Operating Services, Operations Managers: Ms. Annette Vines, Mr. Wasel Sahib, and Mr. Sajit George for their outstanding and dedicated work as Operations Managers.

7. Public Comment

There were no public comments.

8. Old Business

None

9. New Business (Items for Discussion)

A. [2023-305](#) GLWA CIP Prioritization Presentation

Sponsors: Jody Caldwell and Dima El-Gamal

Indexes: Planning Services

Attachments: [2023-08-23 CIP Prioritization Board Presentation.pptx](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

**B. [2023-282](#) Proposed Amendment No. 1
Contract No. 1802170
Fleet Management Services
O&M**

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [GLWA Enterprise Fleet Review 2023 - OR](#)

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

**C. [2023-315](#) Approval of Exhibit A to the Intergovernmental Agreement between
GLWA and DWSD, Cost Sharing Agreement for Various Projects Re:
Emergency Repairs to the Campbell Sewer**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Mark Miller
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

**D. [2023-316](#) Easement Agreement between GLWA and Antonio and Maria
Dushaj, Property Owner of 50840 Dequindre Road, Shelby
Township, MI 48317**

NOTE: This item (Resolution 2023-316) was withdrawn from the Agenda.

NOTE: 8. New Business (Items for Discussion) Will Be Continued After Item 13. Closed Session

The Board will also discuss such other matters.

10. Reports

None

11. Remarks

A. Chairperson's Remarks

Vice-Chairperson Baker made an inquiry regarding the timeline for the After Action Report for the 24 Mile Road water main break, to which Cheryl Porter, Chief Operating Officer, Water and Field Services, responded.

B. Board Members' Remarks

Secretary Miller made an inquiry regarding GLWA vehicle purchases, to which William M. Wolfson, Chief Administrative and Compliance Officer, responded.

12. CEO's Report

A. [2023-313](#) CEO Report - August 23, 2023

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - August 23, 2023 and Office of General Counsel Report](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

13. Other Matters

William M. Wolfson, Chief Administrative and Compliance Officer, advised the Board that we will be conducting the Board of Directors Workshop Meeting on September 13, 2023, at 1:00 p.m., and that there are repairs and renovations to the 5th Floor Board Room, so we will not have access to this room in September and October 2023.

Mr. Wolfson further stated that the September 13, 2023, 1:00 p.m. Board of Directors Workshop Meeting will be held at Plymouth United Church of Christ, located at I-75 and Warren Avenue (600 E. Warren, Detroit, MI 48201).

14. Closed Session

A. [2023-308](#) Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

Sponsors: Randal Brown

Indexes: General Counsel

Vice-Chairperson Baker requested a Motion and Roll Call Vote to enter into Closed Session at 3:07 p.m.

Motion By: John J. Zech

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by the following vote:

Aye: 5 - Vice-Chairperson Baker, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Chairperson Hendrix

B. [2023-309](#) Closed Session Request - Attorney-Client Communications

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Mark Miller
Support By: Gary Brown
Action: Approved

The motion carried by the following vote:

Aye: 5 - Vice-Chairperson Baker, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

Excused: 1 - Chairperson Hendrix

Entered Closed Session at 3:08 p.m.

Returned from Closed Session at 3:42 p.m.

The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; and Attorney-Client Communications.

8. New Business (Items for Discussion) Continued

**F. [2023-303](#) Proposed Amendment No. 4
Contract No. 1802575
GLWA Conveyance System Engineering Services
CIP#: 260204/BCE Score: 78.3**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: John J. Zech
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

15. Adjournment

Vice-Chairperson Baker requested a Motion to Adjourn.

Motion By: Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:46 p.m.