



**GLWA Procurement**

**Effective Date:**  
7/1/2024

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FSA\_PRO\_TPL\_0024

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**Document Title:**  
Procurement Board Report

**Document Owner/Department:**  
Procurement Team

**Date: June 2, 2025**  
**To: Suzanne R. Coffey, P.E., Chief Executive Officer**  
**From: Daniel Edwards, Procurement Manager**  
**Re: Procurement Report**

**General Information**

Contract Number:	REQ-0001651	Project Owner:	Vincent Genco
CIP#:	270001		
Contract Title:	Study and Design Services for the Pilot Netting Disinfection Facilities at B-03, B-04, B-05		
Vendor:	Wade Trim Associates, Inc.		
Budget:	Capital Project		
Federal/State Funded	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

**Procurement Method**

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS)

Advertised:	December 3, 2024	Addendums released:	4
Buyer:	Kimberly Bennett-Ruffin	Downloaded by:	70
Response due date:	February 17, 2025	Responses received:	4

**Business Inclusion and Diversity (B.I.D.) - Not Applicable**

The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.

Vendor <i>(In order of highest to lowest)</i>	B.I.D. Plan <i>(Pass/Fail)</i>	Scored Criteria <i>(0 or 1)</i>			Cert.	Score w/o B.I.D.	Score with B.I.D.
		State of Michigan	GLWA Territory	Econ. Territory			
Wade Trim Associates, Inc.	Pass	N/A	N/A	N/A	No	91.1	N/A
CDM Smith Michigan Inc.	Pass	N/A	N/A	N/A	No	85.6	N/A
WSP Michigan Inc.	Pass	N/A	N/A	N/A	No	73.4	N/A
Arcadis of Michigan LLC	Pass	N/A	N/A	N/A	No	72.0	N/A



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**QBS - Cost Summary – Wade Trim Associates, Inc.**

<b>Description</b>	<b>Proposed Cost</b>	<b>Negotiated Cost</b>
Task A – Project Management	\$1,650,000.00	\$1,650,000.00
Task B – Study Phase Subtasks B.1-B.3 and B.5 – B.12	1,500,000.00	1,500,000.00
Task C – Study Phase Subtask B.4: Flow Monitoring	660,000	660,000
Task D – 30% Design	1,600,000	1,600,000
Task E – 60% Design	950,000	950,000
Task E – 90% Design	1,000,000	1,000,000
Task F – Permitting	150,000	150,000
Task G – Final Bid Documents	150,000	150,000
Task H – Bidding and Negotiation Services	100,000	100,000
Task I – Construction Assistance	1,200,000	1,200,000
Task J – Resident Project Representation (all-inclusive blended rate)	2,040,000.00	1,640,000.00
Task K – Asset Management Services	50,000	50,000
Task L – Document Turnover	50,000	50,000
Task M – Systems Operation and Maintenance Training	400,000	400,000
Task N – Property Acquisition	50,000	50,000
Task O – Allowance for Project Performance Certification	300,000	300,000
Task P – Allowance for Permit Fees	50,000	50,000
Task Q – Provisional Allowance for GLWA Authorized Changes	500,000	500,000
Task R – Allowance for Exploratory Digging	100,000	100,000
<b>Totals</b>	<b>\$12,500,000.00</b>	<b>\$12,100,000.00</b>

*Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.*

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost summary.

**QBS Evaluation Committee: (Designation – Organization)**

A – Manager – Wastewater Engineering - GLWA

B – PMA Consultants

C – Director – Wastewater - GLWA

D – Michigan Department of Transportation



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**Other Data Requested by GLWA Board Members for Recommended Vendor**

Minority Business Enterprise (MBE): No  
Detroit Based Business (DBB): No  
Small Business Enterprise (SBE): No

**Sub-Contractor(s) List:**

Hazen and Sawyer Inc./Process Engineering  
FK Engineering, PLLC/Geotechnical Engineering  
The Mannik & Smith Group, Inc./NEPA Compliance  
Somat Engineering, Inc./Construction Engineering & Testing  
E. Austell Associates, Inc./Public Engagement  
PCI Vetrix/Flow Monitoring  
O.R. Colan Associates, LLC/Real Estate Acquisition  
360water, Inc./Digital Training Modules

Vendor Response Survey: N/A

**Litigation**

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

**Financials**

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

**Previous Contract**

Previous contract holder: N/A