



Procurement Form (FOR)

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Document Title: Procurement Board Report-RFB 2301775	Document Owner/Department: Procurement Team
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Date: January 9, 2024
To: Suzanne R. Coffey, P.E., Chief Executive Officer
From: Daniel Edwards, Procurement Manager
Re: Procurement Report

General Information			
Contract Number:	2301775	Project Owner:	Douglas Atkinson
CIP#:	N/A		
Contract Title:	Snow Removal and De-Icing Services		
Vendor:	Premier Group Associates		
Budget:	Operations and Maintenance		
Federal/State Funded	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Procurement Method			
Competitively bid – Request for Bid (RFB) Lowest responsive and responsible vendor			
Advertised:	8/31/2023	Addendums released:	2
Buyer:	Devin Smith	Downloaded by:	31
Response due date:	11/2/2023	Responses received:	2

Cost Summary – Premier Group Associates	
Description	Cost
Task 1 – Initial Term De-Icing and Snow Removal: includes Provisional Allowance (Unknown Sites and Unpredictable Weather)	\$1,724,522.10
Task 2 - 1 st Renewal De-Icing and Snow Removal: includes Provisional Allowance (Unknown Sites and Unpredictable Weather)	574,840.70
Task 3 - 2 nd Renewal De-Icing and Snow Removal: includes Provisional Allowance (Unknown Sites and Unpredictable Weather)	574,840.70
Totals	\$2,874,203.50

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.

Benchmarking was completed by comparing the bids for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the



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attached bid tabulation.

Note: Bid tab variance due to elimination of Connor Pumping Station East Lake Church for De-icing and Snow Removal services and the addition of a \$36,000.00/year provisional allowance.

Vendor Name	B.I.D. Plan (Pass/Fail)	Score w/o B.I.D.	State of Michigan (1 pt.)	GLWA Territory Area (1 pt.)	Economically Disadvantaged Territory (1 pt.)	Score w/B.I.D.	Certifications
Premier Group Associates	Pass	97.00	1	1	1	100.00	N/A
Russell Landscaping	Fail	65.10	1	1	1	68.10	N/A

Business Inclusion and Diversity (B.I.D.)

B.I.D. program required

B.I.D. program not required

The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.

The recommended vendor for award did not submit a B.I.D. plan per the requirements under this solicitation.

The vendor received points for the following scored criteria:

Business presence in State of Michigan

Business presence in GLWA service territory area (Detroit)

Business presence in economically disadvantaged GLWA service territory area (Detroit)

Other Data Requested by GLWA Board Members for Recommended Vendor

Minority Business Enterprise (MBE): N/A

Detroit Based Business (DBB): Yes

Small Business Enterprise (SBE): N/A

Sub-Contractor(s) List: N/A



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Vendor Response Survey: Attached

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder:

The previous contract, Contract No. 1901555, with Premier Group Associates was for the period of 11/15/2018 through 5/18/2024, for \$2,384,806.00. The contract amount differences between the two contracts are provided in the table below.

Contract No. 2301775 now includes 59 sites, up from 50 sites in Contract No. 1901555, fuel and labor prices have increased. A Provisional Allowance has been added to cover additional sites that may be acquired by GLWA.

Contract No.	Contract Total NTE Amount
Contract No. 2301775	\$2,874,203.50
Contract No. 1901555	\$2,384,806.00
Total Difference in Contract NTE Amounts	\$489,397.50