



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, August 28, 2024

2:00 PM

Water Board Building 5th Floor
and
Zoom Telephonic

Join Zoom Meeting:
[https://glwater.zoom.us/j/81942901703?](https://glwater.zoom.us/j/81942901703?pwd=MVIYUjFha3daR2lYM1NzTXBIRUVJZz09)
[pwd=MVIYUjFha3daR2lYM1NzTXBIRUVJZz09](https://glwater.zoom.us/j/81942901703?pwd=MVIYUjFha3daR2lYM1NzTXBIRUVJZz09)

Join by Telephone:
888 788 0099; or 877 853 5247
Meeting ID: 819 4290 1703
Passcode: 902638

Water Board Building 5th Floor and Zoom Telephonic Meeting

1. Call to Order

Chairperson Baker called the meeting to order at 2:02 p.m.

2. Quorum Call

Present: 6 - Chairperson Brian Baker, Vice-Chairperson Mark Miller, Secretary John J. Zech, Director Gary Brown, Director Freman Hendrix, and Director Jaye Quadrozzi

3. Consent Matters

A. Approval of Minutes

i. [2024-257](#) July 24, 2024 Board of Directors Meeting Minutes (Draft)

Sponsors: Rechanda Willis

Attachments: [Minutes - July 24, 2024 Board of Directors Meeting.pdf](#)

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

B. Communications

i. [2024-256](#) Receipt of Correspondence

No Action Taken

C. New Business (Items for Consent)

- i. [2024-250](#) **Contract No. 2402708**
Gasoline and Diesel Fuel for GLWA
O&M
- Sponsors: Cheryl Porter
- Indexes: Water Operations
- Attachments: [2402708 Procurement Board Report](#)
[Bid Tabulation Opis Equalized](#)
- Motion By: Freman Hendrix**
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.
- ii. [2024-248](#) **Proposed Change Order No. 1**
Contract No. 2201744
Front Entrance Rehabilitation at the Water Resource Recovery
Facility
CIP #260903 / BCE Score: 52.4
- Sponsors: Navid Mehram
- Indexes: Wastewater Operations
- Motion By: Freman Hendrix**
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.
- iii. [2024-251](#) **Proposed Amendment No. 3**
Contract No. 2000284
Fire Alarm, Fire Sprinkler, Fire Extinguisher Maintenance Services
O&M
- Sponsors: Navid Mehram
- Indexes: Wastewater Operations
- Attachments: [GLWA WRRF - System Repairs](#)
[GLWA WWRF - Year 5 Breakout](#)
- Motion By: Freman Hendrix**
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

- iv. [2024-265](#) **Contract No. REQ-0000765 effective September 1, 2024 with Slalom for Finance Operations Assistance for a cost not to exceed \$1,000,000.00 for one year**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B2 Finance Chief of Staff SPRO 8.8.24.pdf](#)

Motion By: Freman Hendrix
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Baker requested a Motion to Approve the Agenda.

Motion By: John J. Zech
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A.i., 3B.i., and 3C. i. - iv.)

Chairperson Baker requested a Motion to Approve the Consent Matters.

A motion was made by Director Hendrix, seconded by Director Quadrozzi, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

Dylan Hengy with Urge Development, addressed the Board regarding a project they're working on in the 8 Mile and Wyoming area in Detroit and requested assistance in getting a GLWA broken gate valve repaired on the water transmission main so that Detroit Water and Sewerage Department (DWSD) can complete necessary flow testing.

William M. Wolfson, Deputy Chief Executive Officer, responded that GLWA will work with DWSD to resolve this issue.

7. Old Business

None

8. New Business (Items for Discussion)

A. [2024-260](#) Presentation: Enterprise Risk Management Report - Fiscal Year Ending June 30, 2024

Sponsors: William Wolfson

Indexes: Administration & Compliance

Attachments: [ERM Report Fiscal Year Ending June 30 2024.pptx](#)
[Risk Appetite Survey - 2024 BOD.docx](#)

Motion By: Mark Miller
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

B. [2024-263](#) Presentation: Fresh Water to Drinking Water: A Splash Course in the Treatment and Disinfection Process

Sponsors: Michelle Zdrodowski

Indexes: Public Affairs

Attachments: [Fresh Water to Drinking Water](#)

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

C. [2024-264](#) Contract No. 2300826 effective September 1, 2024 with Willdan Financial Services for Water and Wastewater Service Charges Consultant Services for a cost not to exceed \$1,749,250 for an initial term of three (3) years with two optional one-year extensions of \$599,810 for year four and \$630,080 for year five.

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A2 Estimated Cost by Contract Term_Willdan Financial Services.pdf](#)
[2300826 Procurement Board Report.pdf](#)
[2300826 - Combined Bid Tabulation 8-26-2024.pdf](#)

Motion By: Gary Brown
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

- D. [2024-249](#) **Proposed Change Order No. 1**
Contract No. 1803990
Lake Huron Water Treatment Plant High Lift Pumping Metering and
Yard Piping Improvements
CIP #111009/BCE Score: 75.7

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- E. [2024-237](#) **Contract No. 2304897**
Northwest Interceptor to Oakwood CSO Sewer Construction
CIP #222001/BCE Score: 62.7

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2304897 CIP Plan \(222001\)](#)
[2304897 Cost Tabulation - Notice of Respondents](#)
[2304897 Procurement Board Report-RFB](#)
[Oakwood Project Cost Allocation Board Memo 8-28-24.pdf](#)

Motion By: Freman Hendrix
Support By: John J. Zech
Action: Approved
The motion carried by a 5/1 vote.

Note: New Business (Items for Discussion) Will Continue After 13. A. Closed Session

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

There were no Board Members' remarks.

11. CEO's Report

A. [2024-279](#) CEO Report - August 28, 2024

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - August 28 2024 \(with Attachments\).pdf](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

12. Other Matters

William M. Wolfson, Deputy Chief Executive Officer, stated that we anticipate canceling the September 11, 2024, 1:00 p.m., Board of Directors Workshop Meeting.

Mr. Wolfson also stated that the Board will meet twice in October: October 9, 2024, 1:00 p.m., Board of Directors Workshop Meeting, which will focus on the economic outlook, and October 23, 2024, 2:00 p.m., Board of Directors Meeting.

Mr. Wolfson further stated that in the month of November, there will only be one Board Meeting, which is on a Thursday (November 21, 2024, 1:00 p.m., Board of Directors Workshop Meeting).

13. Closed Session

A. [2024-258](#) Closed Session Request - Attorney-Client Communication(s)

Sponsors: David W. Jones

Indexes: General Counsel

Chairperson Baker requested a Motion and Roll Call Vote to enter into Closed Session at 3:49 p.m.

Motion By: John J. Zech

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Baker, Vice-Chairperson Miller, Secretary Zech, Director Brown, Director Hendrix, and Director Quadrozzi

Entered Closed Session at 3:52 p.m.

Returned from Closed Session at 3:56 p.m.

The only matter discussed was attorney-client communication.

8. New Business (Items for Discussion) Continued

F. [2024-253](#) Purchase of 662 Conner, Detroit, Michigan

Sponsors: David W. Jones and William Wolfson

Indexes: Administration & Compliance; General Counsel; Wastewater Operations

Motion By: Jaye Quadrozzi
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

G. [2024-259](#) PA 152 Election for 2025 Plan Year

Sponsors: William Wolfson, David W. Jones and Jordie Kramer

Indexes: Administration & Compliance; General Counsel; Organizational Development

Motion By: John J. Zech
Support By: Jaye Quadrozzi
Action: Approved.
The motion carried by a unanimous vote.

14. Adjournment

Chairperson Baker requested a Motion to Adjourn.

Motion By: Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 3:58 p.m.