



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Audit Committee

Monday, February 17, 2025

8:00 AM

Zoom Telephonic Special Meeting

Zoom Telephonic Special Meeting

Join Zoom Meeting:

<https://glwater.zoom.us/j/81033180402?pwd=41bwzHXJ5mF2PtjlaLbsACarztsDnF.1>

Join by Telephone

US Toll-Free:

877 853 5247; or 888 788 0099

Meeting ID: 810 3318 0402

Passcode: 410612

1. Call To Order

Chairperson Baker called the meeting to order at 8:01 a.m.

2. Quorum Call

Present: 2 - Chairperson Brian Baker, and Director Jaye Quadrozzi

Excused: 1 - Gary Brown

3. Approval of Agenda

Chairperson Baker requested a Motion to Approve the Agenda.

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2025-016](#) Minutes of January 6, 2025

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [4A January 6, 2025 Audit Committee Meeting Minutes.pdf](#)

Chairperson Baker requested a Motion to Approve the January 6, 2025 Audit Committee Meeting Minutes.

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Old Business**A.** [2025-017](#) FY 2026 & FY 2027 Biennial Budget and Five-Year Plan and Updated Long-Term Plan and Proposed FY 2026 Charges with Supporting Materials

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6A1 FY 2025 & 2026 Biennial Budget Discussion Draft.docx](#)

[6A2 Review and Updated of Proposed Budget and Charges 2.17.2025.pdf](#)

[6A2.1 Personnel Rollforward with Notes 2.13.2025.pdf](#)

[6A2.2 Personnel By Cost Center 11 x 17 Best Viewed on Screen.pdf](#)

[6A3 EOTF 2024 Year End Update 12.31.2024 February 2025.pdf](#)

[6A4 PFM Annual Review of Credit Metrics 2.4.2025.pdf](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

B. [2025-019](#) Resolution Adopting the FY 2026 & FY 2027 Biennial Budget

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6B3 Budget Resolution 5.9-4.5 with support.docx](#)
[6A2 Review and Updated of Proposed Budget and Charges 2.26.2025 full.pdf](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Received, Filed and Referred to the Board of Directors for deliberation pending the Audit Committee Meeting on February 28, 2025

Agenda of February 26, 2025

The motion carried by a unanimous vote.

C. [2025-020](#) Resolution Regarding Approval of FY 2026 Schedule of Service Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6C3 2025-020 Resolution.Legistar-Charges 2.26.2025 1310.docx](#)
[02.1 Adopted FY 2026 Water Charge Sheet Summary Version 2.26.2025 \(5.9\)](#)
[03.1 Adopted FY 2026 Schedule of SEWER Service Charges 2.24.2025 1900](#)
[04.1 Adopted FY 2026 Schedule of INDUSTRIAL Service Charges 2.242025 1900](#)
[Proposed FY 2026 Schedule of Charges Public Hearing 2.26.2025rpm.pdf](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Received, Filed and Referred to the Board of Directors for deliberation pending the Audit Committee Meeting on February 28, 2025

Agenda of February 26, 2025

The motion carried by a unanimous vote.

7. New Business

A. [2025-047](#) Scheduling of Public Hearing for the GLWA FY 2026 Clean Water State Revolving Fund (CWSRF) Program Project Plan Submittals

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 AC Memo - Request to Schedule FY 2026 CWSRF Public Hearing.pdf](#)
[7A3 FY 2026 CWSRF Public Hearing Notice - GLWA.docx](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Recommended for Approval to the Board of Directors

Agenda of February 26, 2025

The motion carried by a unanimous vote.

8. Reports

A. CFO Report (Verbal)

Nicolette Bateson, Chief Financial Officer/Treasurer, noted with the Biennial Budget discussion today, there is no additional information to provide for the CFO Report.

B. [2025-018](#) Monthly Financial Report through September 2024

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8B Sept 2024 Monthly Financial Report rev. 3.12.2025.pdf](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

C. [2025-052](#) Affordability & Assistance Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8C Affordability & Assistance Update.pdf](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

D. [2025-053](#) Gifts, Grants & Other Resources Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8D Grants Gifts and Other Resources Report.pdf](#)

Motion By: Jaye Quadrozz

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

E. [2025-054](#) Quarterly CWIP Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8E Quarterly CWIP Report FY 2025 Q1.pdf](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

F. [2025-055](#) Conflict of Interest Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8F Conflict Of Interest Reporting Cover Memo.pdf](#)

[8F1 Conflict of Interest Reporting 2.17.25.pdf](#)

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

G. [2025-056](#) FINAL - FY 2026 Units of Service Report -Uniform Forecast Period from
October 1, 2021 - September 30, 2024 for the Water System Issued:
February 13, 2025

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8G Final - FY 2026 Units of Service Report 2.13.2025.pdf](#)

Note: Director Quadrozzi excused herself from the remainder of the meeting at 10:29 a.m. during discussion of Item 8.G.

No Action Taken

9. Communications

A. [2025-057](#) The Procurement Pipeline for January 2025

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [9A The Procurement Pipeline for January 2025.pdf](#)

No Action Taken

10. Look Ahead

The Next Audit Committee Meeting is scheduled to be held February 28, 2025, at 8:00 a.m.

11. Other Matters

There were no other matters.

12. Adjournment

There being no further business, Chairperson Baker adjourned the meeting at 10:31 a.m.