



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, June 28, 2023

2:00 PM

Water Board Building 5th Floor
and
Zoom

Join Zoom Meeting:
[https://glwater.zoom.us/j/83119258016?](https://glwater.zoom.us/j/83119258016?pwd=aStrb09YQVJSYTUrQ3YyVzNBc2V5UT09)
[pwd=aStrb09YQVJSYTUrQ3YyVzNBc2V5UT09](https://glwater.zoom.us/j/83119258016?pwd=aStrb09YQVJSYTUrQ3YyVzNBc2V5UT09)

Join by Telephone
US Toll-Free:
877 853 5247; or
888 788 0099
Meeting ID: 831 1925 8016
Passcode: 501886

Water Board Building 5th Floor
(subject to available capacity)
and
Zoom Telephonic

1. Call to Order

Chairperson Hendrix called the meeting to order at 2:00 p.m.

2. Quorum Call

Present: 5 - Chairperson Freman Hendrix, Vice-Chairperson Brian Baker, Secretary Mark Miller, Director Gary Brown, and Director John J. Zech

Excused: 1 - Director Jaye Quadrozzi

3. Consent Matters

A. Approval of Minutes (Item for Consent)

i. [2023-226](#) **May 24, 2023 Board of Directors Meeting Minutes (Draft)**

Sponsors: Rechanda Willis

Attachments: [Minutes - May 24, 2023 Board of Directors Meeting](#)

Motion By: John J. Zech

Support By: Mark Miller

Action: Approved

The motion carried by a unanimous vote.

B. Communications (Items for Consent)**i. [2023-225](#) Receipt of Correspondence**

Attachments: [2023 CEO Closed Session Request](#)

Motion By: John J. Zech
Support By: Mark Miller
Action: Received and Filed
The motion carried by a unanimous vote.

ii. [2023-224](#) CEO's KPI Report

Sponsors: Suzanne Coffey and William Wolfson

Attachments: [EUM Key Metrics Dashboard 230614 FINAL.pptx](#)
[6-23 Red Yellow Green Report.xlsx](#)
[Reso 23-224- Explanation of CEO Red and Yellow report.docx](#)

Motion By: John J. Zech
Support By: Mark Miller
Action: Received and Filed
The motion carried by a unanimous vote.

iii. [2023-204](#) Resolution Adopting the Biennial FY 2024 & FY 2025 Budget, Board Item 2023-054 - Clerical Error

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7E Resolution for Biennial Budget 2023-054 clerical error](#)

Motion By: John J. Zech
Support By: Mark Miller
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)**i. [2023-198](#) Proposed Change Order No. 4
Contract No. 1802745
Water Transmission Main, Valve and Other Priority Repairs
CIP #170503 / BCE Score: N/A**

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- ii. [2023-199](#) **Proposed Change Order No. 1**
Contract No. 2003730
Water Transmission Main, Valve and Other Priority Repairs
CIP #170504 / BCE Score: N/A
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Motion By:** John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.
- iii. [2023-200](#) **Proposed Change Order No. 1**
Contract No. 2001051
Southwest Water Treatment Plant SCADA Network Upgrade
CIP #170302 / BCE Score: N/A
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Motion By:** John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.
- iv. [2023-201](#) **Proposed Amendment No. 1**
Contract No. GLWA-CS-267
Ypsilanti Pump Station Improvements
CIP #132012 / BCE Score: 47.6
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Motion By:** John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

- v. [2023-202](#) **Contract No. 2300600**
96-Inch Water Transmission Main Relocation - Phase II
CIP #122004 / BCE Score: 77.5
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Attachments:** [2300600 Procurement Board Report-RFB](#)
[2300600 Cost Tabulation - Notice of Respondents](#)
- Motion By:** John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.
- vi. [2023-212](#) **Proposed Amendment No. 1**
Contract No. 2000970
Rehabilitation of Screened Final Effluent (SFE) Pump Station
CIP #216008/BCE Score: 63.2
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By:** John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.
- vii. [2023-213](#) **Contract No. 2201744**
Front Entrance Rehabilitation at the Water Resource Recovery Facility
CIP #260903 / BCE Score: 52.4
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Attachments:** [2201744.Procurement Board Report-RFB](#)
[2201744.Cost Tabulation-Notice of Respondents](#)
[2201744.Vendor Response Survey](#)
[2201744 Communication to the Board - Scrivener's Error - 365 Days vs 270 Days](#)
- Motion By:** John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

viii. [2023-214](#) **Contract No. 2204611
CSO Outfall Rehabilitation - Phase V
CIP# 260510 / BCE Score: 73.8**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2204611.ProcurementBoardReport-RFB](#)
[2204611.CostTabulationNoticeofRespondents](#)

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

ix. [2023-215](#) **Contract No. 2203675
Conversion of Plumbing Shop to Satellite Warehouse Building 101
CIP #260905 /BCE Score: 50.7**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Attachments: [2203675.ProcurementBoardReport-RFB](#)
[2203675.CostTabNoticeofRespondents](#)
[2203675.VendorResponseFollow-up](#)

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

xi. [2023-182](#) **Proposed Amendment to GLWA Contract CS-195 effective July 1, 2023 with The Foster Group for Annual Financial Management Consulting at a not-to-exceed amount of \$525,000 for a one-year contract, and for task order Bond Transaction System Consultant Services not-to-exceed \$325,000**

Sponsors: Nicolette Bateson

Indexes: Finance

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

xii. [2023-235](#) **Easement Agreement between GLWA and Scott Rayburn, Property Owner of 12223 E Potter, Davison, MI 48423**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

xiii. [2023-236](#) **Request to Sell 90, 102, and 114 Stimson Street and 78 Peterboro Street, Detroit, Michigan 48201**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

xiv. [2023-240](#) **Request to Approve the Wetland Mitigation Credit Sales Agreement between GLWA and OMO Farm, LLC**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: John J. Zech
Support By: Mark Miller
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, stated that staff has recommended a few changes to the Agenda as follows:

We would like to move item 3. C. x. (2023-181, Contract No. 2204949, Municipal Advisory Services) from Consent Matters to item 8. New Business (Items for Discussion), which would be item 8. J.

Secondly, the Legal Committee met today and has requested to move items F. - H. under 8. New Business (Items for Discussion) to 3. Consent Matters, which would then be items 3C. xii. - xiv.

Lastly, we would like to withdraw from discussion today, item 8. E. 2023-233, which is the Proposed GLWA Procurement Policy Amendment, which we will bring back to the Board at a later date.

Chairperson Hendrix requested a Motion to Approve the Agenda as Amended.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved as Amended

The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3A.i., 3B i. - iii., and 3C. i. - ix. and xi. - xiv.)

Chairperson Hendrix requested a Motion to Approve the Consent Matters.

A motion was made by Director Zech, seconded by Secretary Miller, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

Marian Kramer, Highland Park resident, wanted to know how GLWA assess sewage charges in Highland Park as compared to other places.

Rev. Charlene Turner Johnson, a resident of Highland Park, addressed the Board regarding concerns she has with the debt GLWA alleges Highland Park owes and requested that GLWA comes to Highland Park and explain the debt to the residents of Highland Park.

Janet White, a homeowner in Highland Park, addressed the Board regarding Highland Park debt owed to GLWA and requested someone come to Highland Park and explain the process and debt.

Linda G. Wheeler, addressed the Board regarding the mediation agreement for Highland Park, which she says has not been explained to the residents of Highland Park and requested that GLWA comes to Highland Park and explain how the debt is allegedly owed.

Cassandra, a resident of Highland Park, addressed the Board regarding how the sewage assessments are made, concerns about the debt and the changing of the contract, how the debt was calculated, and the process.

Gracie Wooten addressed the Board regarding Highland Park water and sewerage rates, and also addressed the Board regarding the Detroit, Dearborn, and Highland Park Transmission Main Water Metering Project.

Following public comment, Chairperson Hendrix asked if any Members of the Board had any comments, to which Vice-Chairperson Baker responded that because we had several people commenting about the same issue, it's not typically our practice to respond, but do you want to provide an opportunity for Randal (GLWA General Counsel) to answer some of the questions?

Chairperson Hendrix responded that he is willing to do that, as we have had six members of the Highland Park community commenting on the same issue.

Randal Brown, Deputy Chief Administrative and Compliance Officer/General Counsel, provided a response to today's comments.

7. Old Business

None

8. New Business (Items for Discussion)

A. [2023-230](#) Presentation: Northeast Water Treatment Plant Repurposing - 2023 Update

Sponsors: Cheryl Porter

Indexes: Water Operations

Attachments: [Northeast WTP Repurposing 2023 Update 2023.06.28](#)

Motion By: Gary Brown
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

B. [2023-179](#) Resolution Regarding Approval of Series Ordinance Authorizing Issuance and Sale of Water Supply System Revenue Bonds in an Aggregate Amount Not to Exceed \$20,900,000 (Ordinance 2023-03 / Series 2023 SRF-2 / DWSD 7656-01 Water Main Replacement WS-732)

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A3 Series Ordinance 2023-03 DWRF 7656-01 Water Main Repl. \(WS-732\)](#)
[7A4 Resolution Approving 2023-03 DWRF Series Ordinance DWSD 7656-01 Water Main Repl. \(WS-732\)](#)

Motion By: John J. Zech
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

C. [2023-180](#) Resolution Regarding Approval of Series Ordinance Authorizing Issuance and Sale of Water Supply System Revenue Bonds in an Aggregate Amount Not to Exceed \$21,800,000 (Ordinance 2023-04 / Series 2023 SRF-3 / DWSD 7657-01 Water Main Replacement WS-733)

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B3 Series Ordinance 2023-04 DWRF - DWSD 7657-01 Water Main Repl. \(WS-733\)](#)
[7B4 Resolution Approving 2023-04 DWRF Series Ordinance DWSD 7657-01 Water Main Repl. \(WS-733\)](#)

Motion By: Mark Miller
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

D. [2023-232](#) Resolution to Approve the FY 2023 Fourth Quarter Budget Amendments

Sponsors: Nicolette Bateson

Indexes: Finance

- Attachments:** [7A0 FY 2023 4th Quarter Budget Amendment Report](#)
[7A2 FY 2023 Fourth Quarter Budget Amendment Report](#)
[7A3 Addendum 1 FY 2023 Fourth Quarter Budget Amendment Report cover](#)
[7A4 Addendum 1 FY 2023 Fourth Quarter Budget Amendment Report](#)
[7A5 Addendum 2 FY 2023 Fourth Quarter Budget Amendment Report cover](#)
[7A6 Addendum 2 FY 2023 Fourth Quarter Budget Amendment Report](#)
[7A7 FY 2023 Fourth Quarter Budget Amendment Resolution](#)

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

Note: 8. New Business (Items for Discussion) Will Continue After 13C. Closed Session

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Director Brown gave remarks regarding the public comments that were made by the residents of Highland Park.

11. CEO's Report

A. [2023-241](#) CEO Report - June 28, 2023

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: [CEO Report - June 28, 2023 and Office of General Counsel Report](#)

Motion By: Brian Baker

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

12. Other Matters

Chairperson Hendrix reminded the public that New Business will continue after Closed Session.

Mr. Wolfson, Chief Administrative and Compliance Officer, advised the Board that there will be construction in the Board Room in September and October (2023), and GLWA has been working with the DWSD (Detroit Water and Sewerage Department) team to make sure that both the DWSD Board and the GLWA Board will have continuity of operations during that period.

13. Closed Session

Chairperson Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 3:34 p.m.

A. [2023-237](#) Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: John J. Zech

Support By: Brian Baker

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Brown, and Director Zech

Excused: 1 - Director Quadrozzi

B. [2023-238](#) Closed Session Request - Pending Litigation - **General Mill Supply Co v GLWA and City of Detroit, WCCC 18-0011569-CZ**

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Brown, and Director Zech

Excused: 1 - Director Quadrozzi

C. [2023-239](#) Closed Session Request - Attorney-Client Communications

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Brian Baker

Support By: John J. Zech

Action: Approved

The motion carried by the following vote:

Aye: 5 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Brown, and Director Zech

Excused: 1 - Director Quadrozzi

Entered Closed Session at 3:35 p.m.

Returned from Closed Session at 3:56 p.m.

The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; Pending Litigation - General Mill Supply Co v GLWA and City of Detroit, WCCC 18-011569-CZ; and Attorney-Client Communications.

8. New Business (Items for Discussion Continued)

I. [2023-234](#) **Resolution Regarding Approval of the Highland Park Bad Debt Recovery Credits Methodology and Approval of Schedule of Member Partner Bad Debt Recovery Credits #2023-1 Totaling \$1,000,000**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7C1 AC Memo Highland Park Bad Debt Expense Recovery Methodology](#)
[7C3 2023-234 Resolution.Legistar-Highland Park Bad Debt Expense Recovery Credits](#)
[7C3.1 Sewer Shares of Bad Debt Recovery](#)
[7C3.2 Water Shares of Bad Debt Recovery](#)
[7C4 TFG Memo Highland Park Recovery Credit 062023 FINAL](#)
[7C51 Bad Debt Recovery Credits #2023-1 by Member Partner](#)
[7C52 Sewer Bad Debt Recovery Credits by Member Partner 2023-1](#)
[7C53 Water Bad Debt Recovery Credits by Member Partner 2023-1](#)

Motion By: Brian Baker
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

J. [2023-181](#) **Contract No. 2204949 Municipal Advisory Services O & M**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Revised 7C3 Procurement Board Report-RFP](#)
[Attachmen 1 Municipal Advisor Not to Exceed Change Board Memo](#)
[Municipal Advisor Cost Analysis](#)

Motion By: Mark Miller
Support By: Brian Baker
Action: Approved
The motion carried by a unanimous vote.

14. Adjournment

Chairperson Hendrix requested a Motion to Adjourn.

Motion By: Gary Brown
Support By: Brian Baker
Action: Approved
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:14 p.m.