



GLWA Procurement

Effective Date:
7/1/2024

Document #:
FSA_PRO_TPL_0024

Revision Date:
7/21/2025

Revision#:
1

Document Title:
Procurement Board Report

Document Owner/Department:
Procurement Team

Date: December 19, 2025

To: Suzanne R. Coffey, P.E., Chief Executive Officer

From: Daniel Edwards, Procurement Manager

Re: Procurement Report

General Information

Contract Number:	REQ-0007112	Project Owner:	Balvinder Sehgal
CIP#:	N/A		
Contract Title:	Water Testing Supplies		
Vendor:	IDEXX Distribution Inc.		
Budget:	Operations and Maintenance		
Federal/State Funded	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Buyer: Tina Clinkscales			

Procurement Method

Specialized Procurement

Business Inclusion and Diversity (B.I.D.) - Not Applicable

Specialized Procurement – Cost Summary – IDEXX Distribution Inc.

Contract Term Dates	Amount
Water Testing Supplies Initial Term 3-1-2026 – 2-28-2029	\$1,519,325.85
Water Testing Supplies Renewal Option 1: 3-1-2029 to 2-28-2030	531,764.05
Water Testing Supplies Renewal Option 2: 3-1-2030 to 2-28-2031	531,764.05
Total Contract Amount	\$2,582,853.95

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: IDEXX Distribution Inc.

The previous contract, Contract No. 2204670, was for the period of 3-1-2023 through 2-28-2026



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for \$1,106,477.95. The contract amount differences between the two contracts are provided in the table below.

Previous Contract		Proposed Contract	
IDEXX Distribution Inc.		IDEXX Distribution Inc.	
3-1-2023 TO 2-28-2025		3-1-2026 TO 2-28-2029	
Initial Term (Two years)	\$537,784.30	Initial Term (Three years)	\$1,519,325.85
Amendment No. 1, Renewal Option 1: 3-1-2025 to 2-28-2026	373,672.90	Renewal Option 1: 3-1-2029 to 2-28-2030	531,764.05
Amendment No. 2 (Funds Only)	195,020.75	Renewal Option 2: 3-1-2030 to 2-28-2031	531,764.05
Contract Total	\$1,106,477.95	Contract Total	\$2,582,853.95

The substantial increase in price is due to the following:

Additional Terms	The previous contract was a two (2) year agreement with one renewal option, versus three (3) years and two (2) renewal options for the new contract.
Additional Products	Products were added to the agreement to comply with additional testing requirements.
Inflation	There was an increase in freight and cost for the items listed in the agreement.