



## Legislation Text

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File #: 2022-389, Version: 1

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**Contract No. 2203047**  
**Dell Enterprise Equipment Purchasing Program**  
**O&M**

Agenda of: September 28, 2022

Item No.: **2022-389**

Amount: \$1,500,000.00

**TO:** The Honorable  
Board of Directors  
Great Lakes Water Authority

**FROM:** Suzanne R. Coffey, P.E.  
Chief Executive Officer  
Great Lakes Water Authority

**DATE:** September 2, 2022

**RE: Contract No. 2203047**  
**Dell Enterprise Equipment Purchasing Program**  
**Vendor: Dell Marketing LP**

### **MOTION**

Upon recommendation of Jeffrey E. Small, Chief Information Officer, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), authorizes the Chief Executive Officer (CEO) to **enter into Contract No. 2203047, "Dell Enterprise Equipment Purchasing Program" with Dell Marketing LP, at a cost not to exceed \$1,500,000.00 for a duration of three (3) years;** and authorizes the CEO to take such other action as may be necessary to accomplish the intent of this vote.

### **BACKGROUND**

GLWA uses Dell PCs as its hardware standard for end user computing, including desktops, laptops, and tablets. This enables GLWA Information Technology Group to have a common platform to better support our end users, including troubleshooting and testing new software and configurations.

### **JUSTIFICATION**

Computers are an essential workplace tool used at GLWA to conduct day-to-day business. Desktops, laptops, and tablets are used daily by team members to facilitate timely communication, improve efficiency, and reduce manual processes. We operate on a three-year refresh cycle to maximize cyber security protection, leverage Dell's three-year free replacement warranty and onsite support services.

### **FINANCIAL PLAN IMPACT**

**Summary:** Sufficient funds are provided in the financial plan for this contract.

**Funding Source:** Operations & Maintenance (O&M) Budget

**Cost Center(s):** Information Technology Service Delivery  
(Centralized Services Cost Center 883321)

**Expense Type(s):** Capital Outlay over \$5k (O&M-Noncapitalized)  
(5910-883321.000-901060-WS7900)

**Estimated Cost by Year and Related Forecast Variance:** See table below.

<b><u>Fiscal Year</u></b>	<b><u>Amount</u></b>
FY 2023 Budget (Prorated)	\$375,000.00
FY 2024 Financial Plan	500,000.00
FY 2025 Financial Plan	500,000.00
FY 2026 Financial Plan (Prorated)	<u>125,000.00</u>
Financial Plan Forecast	\$1,500,000.00
Proposed Contract Amount	\$1,500,000.00
Variance (positive/ (negative))	-

### **COMMITTEE REVIEW**

This item was presented to the Operations and Resources Committee at its meeting on September 14, 2022. The Operations and Resources Committee unanimously recommended that the GLWA Board adopt the resolution as presented.

### **SHARED SERVICES IMPACT**

This item does not impact the shared services agreement between GLWA and DWSD.