



## Legislation Text

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**File #:** 2021-383, **Version:** 1

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### **GLWA Chief Executive Officer Job Description**

**Agenda of:** October 7, 2021

**Item No.:** **2021-383**

**Amount:** N/A

**TO:** The Honorable  
Board of Directors  
Great Lakes Water Authority

**FROM:** William M. Wolfson  
Chief Administrative and Compliance Officer  
Great Lakes Water Authority

**DATE:** October 5, 2021

**RE:** **GLWA Chief Executive Officer Job Description**

### MOTION

Upon recommendation of William M. Wolfson, Chief Administrative and Compliance Officer, and Randal Brown, General Counsel, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), **approves the attached job description for the Chief Executive Officer (CEO) position;** and authorizes Counsel and the Board Chairman to take such other action as may be necessary to accomplish the intent of this vote.

### **BACKGROUND**

GLWA's CEO is directly employed by the Board. Currently, GLWA is engaged in a search for a CEO to lead the organization and has retained counsel as well as an executive search firm to support that process. As part of the process, GLWA staff has reviewed the job description for the CEO position and has solicited input from individual stakeholders on the content of that job description. The attached job description represents staff's recommendation regarding the form and content of that job description and is subject to Board approval.

**JUSTIFICATION**

A job description for the CEO's position is an important element in the search process as it helps to communicate the expectations and duties of the position to candidates and all others involved in supporting the search process.

**BUDGET IMPACT**

Approval of the attached job description does not directly impact GLWA's budget.

**COMMITTEE REVIEW**

This item is presented directly to the full Board.

**SHARED SERVICES IMPACT**

This item does not impact the shared services agreement between GLWA and DWSD.