



Legislation Details (With Text)

File #: 2022-417 **Version:** 1 **Name:**
Type: Resolution **Status:** Passed
File created: 9/22/2022 **In control:** Board of Directors
On agenda: 9/28/2022 **Final action:** 10/26/2022
Title: Proposed Procurement Policy Amendment
Sponsors: Nicolette Bateson
Indexes: Finance
Code sections:

Attachments: 1. 7B3 Attachment 1 - Table of Proposed Procurement Policy Amendments, 2. 7B4 GLWA Procurement Policy WORKING Draft, 3. 7B5 GLWA Procurement Policy CLEAN Draft

Date	Ver.	Action By	Action	Result
10/26/2022	1	Board of Directors	Approved	Pass
9/28/2022	1	Board of Directors	Postponed	Pass
9/23/2022	1	Audit Committee	Recommended for Approval	Pass

Proposed Procurement Policy Amendment

Agenda of: October 26, 2022
Item No.: **2022-417**
Amount: N/A

TO: The Honorable
Board of Directors
Great Lakes Water Authority

FROM: Suzanne R. Coffey, P.E.
Chief Executive Officer
Great Lakes Water Authority

DATE: September 23, 2022

RE: **Proposed GLWA Procurement Policy Amendment**

MOTION

Upon recommendation of Nicolette Bateson, Chief Financial Officer/Treasurer, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), approves the Proposed Amendment to the Procurement Policy with an immediate effective date and authorizes the Chief Executive Officer

(CEO) to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND

The GLWA Procurement Policy states that “No later than five (5) years after the Board’s approval of this Policy, GLWA Administration shall conduct a comprehensive review of this Policy, report to the Board on the results of that review, and if necessary, recommend amendments or revisions to the Policy to the Board for its review and approval” (Section 1.5). Since the GLWA Procurement Policy was adopted on October 23, 2015, it has been reviewed and amended on three separate occasions to meet GLWA’s evolving procurement needs.

In addition to the comprehensive review, the GLWA Board of Directors has periodically amended the Procurement Policy to provide for administrative and other updates.

JUSTIFICATION

The Procurement Policy was comprehensively reviewed in 2018. Since then, the Procurement Team has identified and drafted proposed amendments to the Procurement Policy related to administrative items that are intended to clarify, streamline, and create improvements in GLWA’s procurement process.

These proposed amendments to the Procurement Policy fall into two categories.

1. Minor changes throughout the Procurement Policy for clarity.
2. Substantive changes in specific areas intended to implement improvements in the GLWA Procurement Process.

These proposed changes were reviewed and approved by the Office of the General Counsel.

A marked-up version of the GLWA Procurement Policy with proposed changes follows this Board Letter. In addition, please see **Attachment 1 - Table of Proposed Procurement Policy Amendments**.

FINANCIAL PLAN IMPACT

None.

COMMITTEE REVIEW

This item was presented to the Audit Committee at its meeting on September 23, 2022. The Audit Committee unanimously recommended that the Great Lakes Water Authority Board of Directors approve the Proposed Amendment to the Procurement Policy with an immediate effective date and authorizes the Chief Executive Officer (CEO) to take such other action as may be necessary to accomplish the intent of this vote.

SHARED SERVICES IMPACT

This item does not impact the shared services agreement between GLWA and DWSD.