



## Legislation Details (With Text)

**File #:** 2022-388      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Passed  
**File created:** 8/26/2022      **In control:** Board of Directors  
**On agenda:** 9/28/2022      **Final action:** 9/28/2022  
**Title:** Contract No. 2203045  
Microsoft Enterprise Licensing  
**Sponsors:** Jeffrey Small  
**Indexes:** Information Technology  
**Code sections:**  
**Attachments:** 1. 2203045 Procurement Board Report-RFP, 2. Award Synopsis - Michigan Master Computing Program - Final

Date	Ver.	Action By	Action	Result
9/28/2022	1	Board of Directors	Approved	Pass
9/14/2022	1	Operations and Resources Committee	Recommended for Approval	Pass

### Contract No. 2203045 Microsoft Enterprise Licensing

Agenda of: September 28, 2022  
Item No.: **2022-388**  
Amount: \$2,500,000.00

**TO:** The Honorable  
Board of Directors  
Great Lakes Water Authority

**FROM:** Suzanne R. Coffey, P.E.  
Chief Executive Officer  
Great Lakes Water Authority

**DATE:** September 2, 2022

**RE: Contract No. 2203045**  
**Microsoft Enterprise License**  
**Vendor: Dell Marketing LP**

### MOTION

Upon recommendation of Jeffrey E. Small, Chief Information Officer, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), authorizes the Chief Executive Officer (CEO) to **enter into**

**Contract No. 2203045, “Microsoft Enterprise License” with Dell Marketing LP, at a cost not to exceed \$2,500,000.00 for a duration of three (3) Years;** and authorizes the CEO to take such other action as may be necessary to accomplish the intent of this vote.

### **BACKGROUND**

GLWA uses Microsoft products, including Microsoft Office 365 (Outlook, Word, Excel, PowerPoint, SharePoint, Teams, OneDrive) as its main business productivity suite. Additional products in this agreement include Project, Visio, Power BI and Windows Server. As Microsoft sells only through third parties, GLWA is leveraging the State of Michigan negotiated MIDEAL cooperative agreement with Dell Computer Corporation to procure these products and leverage the state’s volume discount pricing.

### **JUSTIFICATION**

The use of Microsoft’s productivity suite facilitates the organization’s ability to interact through many different products. Some of these include Office 365, Teams (audio and video conferencing and collaboration), Word (word processing), Excel (spreadsheets), PowerPoint (presentation software), Visio (diagramming and vector graphics), SharePoint groups (collaboration and file sharing), Power BI (business reporting & analytics), and OneDrive (personal online file storage). All these products interact with each other and can be shared to allow multiple authorized team members to collaborate anywhere, anytime, and from any device. Additionally, all these products have both a desktop version and a cloud version through Office 365 online.

In addition to the Microsoft productivity suite, this agreement also includes Windows Server and SQL licensing for our virtual server environment in the GLWA datacenter.

### **FINANCIAL PLAN IMPACT**

**Summary:** Sufficient funds are provided in the financial plan for this contract.

**Funding Source:** Operations & Maintenance (O&M) Budget

**Cost Center(s):** Information Technology Infrastructure (883331)

**Expense**                      **Type(s):**                      Repairs                      &                      Maintenance-Hardware  
(5910-883331.000-622301-WS7900)

**Estimated Cost by Year and Related Estimating Variance:** See table below.

**Fiscal Year**

**Amount**

FY 2023 Budget (Prorated)	\$625,000.00
FY 2024 Financial Plan	833,333.33
FY 2025 Financial Plan	833,333.33
FY 2026 Financial Plan (Prorated)	<u>208,333.34</u>
Financial Plan Forecast	\$2,500,000.00
Proposed Contract Amount	\$2,500,000.00
Variance (positive/ (negative))	-

### **COMMITTEE REVIEW**

This item was presented to the Operations and Resources Committee at its meeting on September 14, 2022. The Operations and Resources Committee unanimously recommended that the GLWA Board adopt the resolution as presented.

### **SHARED SERVICES IMPACT**

This item does not impact the shared services agreement between GLWA and DWSD