



## Legislation Details (With Text)

**File #:** 2022-003      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Passed  
**File created:** 1/4/2022      **In control:** Board of Directors  
**On agenda:** 1/26/2022      **Final action:** 1/26/2022  
**Title:** Contract No. 1903453  
Systems Control Center Support Services  
O&M  
**Sponsors:** Cheryl Porter, Todd King  
**Indexes:** Water Operations  
**Code sections:**  
**Attachments:** 1. 1903453 Procurement Board Report, 2. 1903453 Cost Tabulation

Date	Ver.	Action By	Action	Result
1/26/2022	1	Board of Directors	Approved	Pass
1/12/2022	1	Operations and Resources Committee	Recommended for Approval	Pass

### Contract No. 1903453

### Systems Control Center Support Services

#### O&M

Agenda of: January 26, 2022

Item No.: **2022-003**

Amount: \$2,028,000.00

**TO:** The Honorable  
Board of Directors  
Great Lakes Water Authority

**FROM:** Suzanne R. Coffey P.E.  
Interim Chief Executive Officer  
Great Lakes Water Authority

**DATE:** January 5, 2022

**RE:** **Contract No. 1903453**  
**Systems Control Center Support Services**  
**Vendor: PCI Vetrix**

### MOTION

Upon recommendation of Cheryl Porter, Chief Operating Officer - Water and Field Services, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), authorizes the Interim Chief Executive Officer (ICEO) to **enter into Contract No. 1903453 “Systems Control Center Support Services” with PCI Vetrix, at a cost not to exceed \$2,028,000.00 for a duration of three (3) Years;** and authorizes the ICEO to take such other action as may be necessary to accomplish the intent of this vote.

### **BACKGROUND**

The Operations Staffing Services contracts have successfully been utilized to assist the authority to respond to emergencies and to stay in compliance with state and federal regulations for water and wastewater systems. They also provide the necessary support for urgent and emergency situations that require immediate attention. GLWA’s large service area and it’s 24/7 operation at any given time we only have two team members to respond to the emergencies and support other day to day activities, one team member for the East side and one for the West side of the system.

### **JUSTIFICATION**

Great Lakes Water Authority (GLWA), Water Supply Operations and Field Services operates and maintains water and sewer infrastructure in a 1698 sq. mile area. Systems Control Center (SCC) monitors and controls nineteen water booster stations, nine sewer lift stations, and over five hundred remote sites in the region. Most of these sites are unmanned, but require routine inspection and maintenance. SCC Staff at a given time has two team members covering the east and west side of the system 24/7 to inspect and to respond to any emergencies. In addition, System Technician duties include providing site access, assist in Capital Improvement Program project equipment testing, and investigate system issues. This contract will support the SCC team to deploy additional staff during wet weather events, power loss, main breaks, water quality investigation, and other emergency incidents.

### **Project Tasks**

The tasks issued under this contract are as needed, which are dependent on GLWA’s needs. There are several titles and classifications of staff provided. These include the following:

1. Team Leader/Supervisor
2. System Technician
3. Trainee
4. Operational Support Engineer

### **FINANCIAL PLAN IMPACT**

**Summary:** This new contract with PCI Vertix encompasses Operations & Maintenance (O&M) expense only. The value of the contract exceeds the current financial plan in total. Potential positive variances of other contractual services as well as the use of this service may vary by year. Sufficient funds will be provided in the O&M financial plan for this contract related to contractual operations

services.

**Funding Source:** Operations & Maintenance (O&M) Budget

**Cost Center(s):** Systems Operations Control (Centralized Services cost center 882301)

**Expense Type(s):** Contractual Professional Services (617903)

**Estimated Cost by Year and Related Estimating Variance:** See table below.

<u>Fiscal Year</u>	<u>Amount</u>
FY 2023 Financial Plan	\$500,000.00
FY 2024 Financial Plan	500,000.00
FY 2025 Financial Plan	<u>500,000.00</u>
Financial Plan Forecast	\$1,500,000.00
Proposed Contract Amount	<u>\$2,028,000.00</u>
Variance (positive/(negative))	(\$528,000.00)

### **COMMITTEE REVIEW**

This item was presented to the Operations and Resources Committee at its meeting on January 12, 2022. The Operations and Resources Committee unanimously recommended that the GLWA Board adopt the resolution as presented.

### **SHARED SERVICES IMPACT**

This item impacts the Shared Services Agreement OPS-008 between GLWA and DWSD.