



Legislation Details (With Text)

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File created: 10/5/2021 **In control:** Board of Directors
On agenda: 10/7/2021 **Final action:** 10/7/2021
Title: GLWA Chief Executive Officer Job Description
Sponsors: William Wolfson, Randal Brown
Indexes: Administration & Compliance, Board of Directors, General Counsel, Organizational Development, Planning Services
Code sections:
Attachments: 1. CEO job description - final staff recommendations

Date	Ver.	Action By	Action	Result
10/7/2021	1	Board of Directors	Approved	Pass

GLWA Chief Executive Officer Job Description

Agenda of: October 7, 2021

Item No.: **2021-383**

Amount: N/A

TO: The Honorable
Board of Directors
Great Lakes Water Authority

FROM: William M. Wolfson
Chief Administrative and Compliance Officer
Great Lakes Water Authority

DATE: October 5, 2021

RE: **GLWA Chief Executive Officer Job Description**

MOTION

Upon recommendation of William M. Wolfson, Chief Administrative and Compliance Officer, and Randal Brown, General Counsel, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), **approves the attached job description for the Chief Executive Officer (CEO) position;** and authorizes Counsel and the Board Chairman to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND

GLWA's CEO is directly employed by the Board. Currently, GLWA is engaged in a search for a CEO to lead the organization and has retained counsel as well as an executive search firm to support that process. As part of the process, GLWA staff has reviewed the job description for the CEO position and has solicited input from individual stakeholders on the content of that job description. The attached job description represents staff's recommendation regarding the form and content of that job description and is subject to Board approval.

JUSTIFICATION

A job description for the CEO's position is an important element in the search process as it helps to communicate the expectations and duties of the position to candidates and all others involved in supporting the search process.

BUDGET IMPACT

Approval of the attached job description does not directly impact GLWA's budget.

COMMITTEE REVIEW

This item is presented directly to the full Board.

SHARED SERVICES IMPACT

This item does not impact the shared services agreement between GLWA and DWSD.