



Legislation Details (With Text)

File #: 2019-053 **Version:** 1 **Name:**
Type: Resolution **Status:** Filed
File created: 2/8/2019 **In control:** Board of Directors
On agenda: 2/27/2019 **Final action:** 2/27/2019
Title: Corrective Action Plan and Procedures for Implementation of Resolution 2019-003 "Board of Directors Policy on Implementation of The Procurement Policy with Regard to Retroactive Contracts on Which Work has been Performed Without Prior Authorization"
Sponsors: William Wolfson
Indexes: Administration & Compliance
Code sections:
Attachments: 1. Procedures Implementing Board Resolution Regarding Retroactive Contracts

Date	Ver.	Action By	Action	Result
2/27/2019	1	Board of Directors	Received and Filed	Pass
2/13/2019	1	Operations and Resources Committee	Recommended to Receive and File	Pass

Corrective Action Plan and Procedures for Implementation of Resolution 2019-003 "Board of Directors Policy on Implementation of The Procurement Policy with Regard to Retroactive Contracts on Which Work has been Performed Without Prior Authorization"

Agenda of: February 27, 2019
Item No.: **2019-053**
Amount: N/A

TO: The Honorable
Board of Directors
Great Lakes Water Authority

FROM: Sue F. McCormick
Chief Executive Officer
Great Lakes Water Authority

DATE: February 8, 2019

RE: Corrective Action Plan and Procedures for Implementation of Resolution 2019-003 "Board of Directors Policy on Implementation of The Procurement Policy with Regard to Retroactive Contracts on Which Work has been Performed Without Prior Authorization"

MOTION

Upon recommendation of William M. Wolfson, Chief Administrative and Compliance Officer, The Board of Directors

(Board) of the Great Lakes Water Authority (GLWA), **receives and files the attached *Corrective Action Plan and Procedures for Implementation of Resolution 2019-003 “Board of Directors Policy on Implementation of The Procurement Policy with Regard to Retroactive Contracts on Which Work has been Performed Without Prior Authorization”*** ; and authorizes the CEO to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND

At its January 23, 2019 Meeting, the Great Lakes Water Authority (GLWA) Board of Directors (Board) adopted Resolution 2019-003, a Policy regarding Retroactive Contracts on Which Work has been Performed Without Prior Authorization. That Policy provided that:

All Contracts shall be Authorized in accordance with the Procurement Policy. Except for Emergency Procurements, Services performed with notice pursuant to the Procurement Policy, Retroactive Contracts are not Authorized under the Procurement Policy. Unless approved in accordance with the Procurement Policy, GLWA shall not be liable financially or otherwise responsible to a Vendor for any Unauthorized Services performed pursuant to a Retroactive Contract.

The policy also required that Management provide the Board a corrective action plan to address and eliminate the Unauthorized performance of Services on Retroactive Contracts and plan to conform to the Procurement Policy in that regard. The following is submitted in response to that requirement

JUSTIFICATION

Pursuant to the Board’s Policy adopted through Resolution 2019-003. Management is required to submit the Attached *Corrective Action Plan and Procedures for Implementation of Resolution 2019-003 “Board of Directors Policy on Implementation of The Procurement Policy with Regard to Retroactive Contracts on Which Work has been Performed Without Prior Authorization”*

BUDGET IMPACT

Any expenditures associated with implementation of this Corrective Action Plan and Procedures are within the FY 2019 budgeted amounts.

COMMITTEE REVIEW

This matter was reviewed by the Operations and Resources Committee at its meeting on February 13, 2019. The Operations and Resources Committee unanimously recommended that the GLWA Board receives and files the *Corrective Action Plan and Procedures for Implementation of Resolution 2019-003 “Board of Directors Policy on Implementation of The Procurement Policy with Regard to Retroactive Contracts on Which Work has been Performed Without Prior Authorization.”*

SHARED SERVICES IMPACT

This item does not impact the shared services agreement between GLWA and DWSD.