



Legislation Text

File #: 2024-097, Version: 1

Proposed Amendment No. 1

Contract No. 2203412

Consultant Services for Workday Project

O&M

Agenda of: March 21, 2024

Item No.: **2024-097**

Amount:	Original Contract	\$2,781,472.00
	Proposed Amendment No. 1	950,592.00
	New Contract Amount	\$3,732,064.00

TO: The Honorable
Board of Directors
Great Lakes Water Authority

FROM: Suzanne R. Coffey, P.E.
Chief Executive Officer
Great Lakes Water Authority

DATE: March 1, 2024

RE: Proposed Amendment No. 1
Contract No. 2203412
Consultant Services for Workday Project
Vendor: Slalom, LLC DBA Slalom Consulting

MOTION

Upon recommendation of Jeffrey E. Small, Chief Information Officer, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), authorizes the Chief Executive Officer (CEO) to **enter into Contract No. 2203412, Proposed Amendment No. 1, "Consultant Services for Workday Project" with Slalom LLC DBA Slalom Consulting, at an increased cost of \$950,592.00 for a total cost not to exceed \$3,732,064.00 with no increase in duration for a total contract duration of three (3) years**; and authorizes the CEO to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND

The Workday project is a transformative project to implement an integrated Enterprise Resource Program that started in 2022 and will complete in July 2024. As the project progressed in 2022, there was a need to augment our staff with project and subject matter expertise to assist the project team with project scheduling, requirements, risk, and issue management. We identified a consulting group (Slalom) with the requisite expertise, and they were instrumental in the success of the project's first phase (HR/Payroll) which went live on December 25, 2023. The second phase of the project (Financial Systems) is underway, scheduled to go live on July 1, 2024.

JUSTIFICATION

It is in GLWA's best interest to leverage additional Slalom experts to ensure a launch of the Financial Modules that is equally as successful as the HR/Payroll launch. Slalom will continue to provide experts with specific Workday knowledge to help GLWA ensure that the functionality of the system matches our requirements. Slalom's existing working relationships, rapport with the Financial Services Area, and in-depth knowledge of our processes mean that they are best situated to continue providing expert consultation on the Workday project. Due to the broad scope and complexity of GLWA's Financial Systems functionality, the Slalom expertise is being leveraged at a faster pace than originally anticipated.

PROJECT MANAGEMENT STATUS

Original Contract Time	3 years (10/18/22 - 10/17/2025)
Proposed Amendment No. 1	0 days
New Contract Time	3 years (10/18/22 - 10/17/2025)

PROJECT ESTIMATE

Original Contract Price	\$2,781,472.00
Proposed Amendment No. 1	950,592.00
New Contract Total	\$3,732,064.00

FINANCIAL PLAN IMPACT

Summary: Sufficient funds are provided in the financial plan for this contract.

Funding Source: Operations & Maintenance (O&M)

Cost Center(s): Information Technology Business Productivity Systems

(Centralized Services Cost Centers 883341)

Expense Type(s): Contractual Professional Services (617903)

Estimated Cost by Year and Related Forecast Variance: See table below.

<u>Fiscal Year</u>	<u>Amount</u>
FY 2023 Budget (Prorated)	\$1,196,500.00
FY 2024 Budget	\$1,567,700.00
FY 2025 Financial Plan	\$ <u>967,864.00</u>
Financial Plan Forecast	\$3,732,064.00
 Proposed Contract Amount	 \$3,732,064.00
 Variance (positive/ (negative))	 \$ 0.00

COMMITTEE REVIEW

This item was presented to the Operations and Resources Committee at its meeting on March 13, 2024. The Operations and Resources Committee unanimously recommended that the GLWA Board adopt the resolution as presented.

SHARED SERVICES IMPACT

This item does not impact the shared services agreement between GLWA and DWSD.