



Legislation Text

File #: 2023-439, Version: 1

**Proposed Amendment No. 2
Contract No. 2002946
Environmental Health and Safety Compliance Services
O & M**

Agenda of: December 13, 2023

Item No. **2023-439**

Amount:	Original Contract:	\$2,000,000.00
	Amendment No. 1:	0.00
	Amendment No. 2:	0.00
	New Contract Total:	\$2,000,000.00

TO: The Honorable
Board of Directors
Great Lakes Water Authority

FROM: Suzanne R. Coffey, P.E.
Chief Executive Officer
Great Lakes Water Authority

DATE: November 16, 2023

**RE: Proposed Amendment No. 2
Contract No. 2002946
Environmental Health and Safety Compliance Services
Vendor: NTH Consultants, Ltd**

MOTION

Upon recommendation of William Wolfson, Chief Administrative and Compliance Officer/Interim General Counsel, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), authorizes the Chief Executive Officer (CEO) to **enter into Contract No. 2002946, Proposed Amendment No. 2, “Environmental Health and Safety Compliance Services” with NTH Consultants, LTD, with no increase in cost for a total cost not to exceed \$2,000,00.00 and an increased duration of one (1) year for a total duration of four (4) years;** and authorizes the CEO to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND

The Great Lakes Water Authority's (GLWA) Enterprise Risk Management Safety group is committed to continuously improve environmental health and safety at GLWA and to increase environmental/occupational health and safety awareness for all GLWA, employees, visitors, contractors, and the communities surrounding our facilities. The current environmental safety contract (2002946) has expired after two years. This contract was for \$2 million over two years (average of \$1,000,000 per year). At the end of the contract period, the spend was just above \$500,000 over the two-year period (\$1.4 million favorable variance).

JUSTIFICATION

This proposed Contract extension for time is to continue providing environmental-occupational health and safety consulting including response services, waste removal and disposal, and regulatory compliance assistance on an as-needed basis for an additional one year. The Consultant's response time for any emergency cleanup work shall be immediate and shall not exceed twenty-four (24) hours, depending on the size and seriousness of the incident. The consultant will assist in performing environmental compliance audits of various GLWA facilities, continue to develop finalize Spill Prevention, Control, and Countermeasures (SPCC) plans, Pollution Incident Prevention (PIP) plans, Process Safety Management (PSM) plans, and Risk Management Plan (RMP) submittals, and MEARS air reporting to the State of Michigan. In addition, the vendor will provide or procure appropriate training by experienced instructors to GLWA personnel to maintain compliance with each plan's requirements.

PROJECT MANAGEMENT STATUS

Original Contract Time	2 years	(01/01/2021 - 12/31/2022)
Amendment No. 1	1 year	(01/01/2023 - 12/31/2023)
Proposed Amendment No. 2	1 year	(01/01/2024 - 12/31/2024)
New Contract Time	4 years	(01/01/2021 - 12/31/2024)

PROJECT ESTIMATE

Original Contract Price	\$ 2,000,000.00
Amendment No. 1	\$ 0.00

Amendment No. 2	\$ 0.00
New Contract Total	\$ 2,000,000.00

FINANCIAL PLAN IMPACT

Summary: Sufficient funds are provided in the financial plan for this project.

Funding Source: Operations & Maintenance (O&M) Budget

Cost Center(s): Enterprise Risk Management and Safety (883401)

Expense Type: Contractual Operating Services (5910-883401.000-617900-WS7900)

Estimated Cost by Year and Related Forecast Variance: See table below.

Fiscal Year	Amount
FY 2024 Budget	\$ 500,000.00
FY 2025 Financial Plan	1,000,000.00
FY 2026 Financial Plan	<u>500,000.00</u>
Financial Plan Forecast	\$2,000,000.00
Proposed Contract Amount	<u>\$2,000,000.00</u>
Variance (positive/ (negative))	\$ 0.00

COMMITTEE REVIEW

This item was presented to the Operations and Resources Committee at its meeting on December 13, 2023. The Operations and Resources Committee unanimously recommended that the GLWA Board adopt the resolution as presented.

SHARED SERVICES IMPACT

This item does not impact the shared services agreement between GLWA and DWSD.