



Legislation Details (With Text)

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|-----------------------|--|----------------------|-----------|--------------------|--------------------|
| File #: | 2022-388 | Version: | 1 | Name: | |
| Type: | Resolution | Status: | Passed | In control: | Board of Directors |
| File created: | 8/26/2022 | Final action: | 9/28/2022 | | |
| On agenda: | 9/28/2022 | | | | |
| Title: | Contract No. 2203045 Microsoft Enterprise Licensing | | | | |
| Sponsors: | Jeffrey Small | | | | |
| Indexes: | Information Technology | | | | |
| Code sections: | | | | | |
| Attachments: | 1. 2203045 Procurement Board Report-RFP, 2. Award Synopsis - Michigan Master Computing Program - Final | | | | |

| Date | Ver. | Action By | Action | Result |
|-----------|------|------------------------------------|--------------------------|--------|
| 9/28/2022 | 1 | Board of Directors | Approved | Pass |
| 9/14/2022 | 1 | Operations and Resources Committee | Recommended for Approval | Pass |

Contract No. 2203045 Microsoft Enterprise Licensing

Agenda of: September 28, 2022
Item No.: **2022-388**
Amount: \$2,500,000.00

TO: The Honorable
Board of Directors
Great Lakes Water Authority

FROM: Suzanne R. Coffey, P.E.
Chief Executive Officer
Great Lakes Water Authority

DATE: September 2, 2022

**RE: Contract No. 2203045
Microsoft Enterprise License
Vendor: Dell Marketing LP**

MOTION

Upon recommendation of Jeffrey E. Small, Chief Information Officer, the Board of Directors (Board) of the Great Lakes Water Authority (GLWA), authorizes the Chief Executive Officer (CEO) to **enter into**

Contract No. 2203045, “Microsoft Enterprise License” with Dell Marketing LP, at a cost not to exceed \$2,500,000.00 for a duration of three (3) Years; and authorizes the CEO to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND

GLWA uses Microsoft products, including Microsoft Office 365 (Outlook, Word, Excel, PowerPoint, SharePoint, Teams, OneDrive) as its main business productivity suite. Additional products in this agreement include Project, Visio, Power BI and Windows Server. As Microsoft sells only through third parties, GLWA is leveraging the State of Michigan negotiated MIDEAL cooperative agreement with Dell Computer Corporation to procure these products and leverage the state’s volume discount pricing.

JUSTIFICATION

The use of Microsoft’s productivity suite facilitates the organization’s ability to interact through many different products. Some of these include Office 365, Teams (audio and video conferencing and collaboration), Word (word processing), Excel (spreadsheets), PowerPoint (presentation software), Visio (diagramming and vector graphics), SharePoint groups (collaboration and file sharing), Power BI (business reporting & analytics), and OneDrive (personal online file storage). All these products interact with each other and can be shared to allow multiple authorized team members to collaborate anywhere, anytime, and from any device. Additionally, all these products have both a desktop version and a cloud version through Office 365 online.

In addition to the Microsoft productivity suite, this agreement also includes Windows Server and SQL licensing for our virtual server environment in the GLWA datacenter.

FINANCIAL PLAN IMPACT

Summary: Sufficient funds are provided in the financial plan for this contract.

Funding Source: Operations & Maintenance (O&M) Budget

Cost Center(s): Information Technology Infrastructure (883331)

Expense **Type(s):** Repairs & Maintenance-Hardware
(5910-883331.000-622301-WS7900)

Estimated Cost by Year and Related Estimating Variance: See table below.

Fiscal Year

Amount

| | |
|-----------------------------------|-------------------|
| FY 2023 Budget (Prorated) | \$625,000.00 |
| FY 2024 Financial Plan | 833,333.33 |
| FY 2025 Financial Plan | 833,333.33 |
| FY 2026 Financial Plan (Prorated) | <u>208,333.34</u> |
| Financial Plan Forecast | \$2,500,000.00 |
| Proposed Contract Amount | \$2,500,000.00 |
| Variance (positive/ (negative)) | - |

COMMITTEE REVIEW

This item was presented to the Operations and Resources Committee at its meeting on September 14, 2022. The Operations and Resources Committee unanimously recommended that the GLWA Board adopt the resolution as presented.

SHARED SERVICES IMPACT

This item does not impact the shared services agreement between GLWA and DWSD