



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors Workshop Meeting

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Thursday, November 18, 2021

1:00 PM

Zoom Telephonic Meeting

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#### Zoom Telephonic Meeting

##### Join By Telephone:

888 788 0099 US Toll-free; or

877 853 5247 US Toll-free

Meeting ID: 876 6038 4449

Passcode: 403812

##### Join Zoom Meeting Here:

<https://glwater.zoom.us/j/87660384449?pwd=MG1FY0Q3Qy9iOHFtYzFSQ25UUExZz09>

#### 1. Call to Order

Chairperson Zech called the meeting to order at 1:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson John J. Zech, Vice-Chairperson Jaye Quadrozzi, Secretary Freman Hendrix, Director Brian Baker, Director Gary Brown, and Director Beverly Walker-Griffea

##### Board Members' Zoom Meeting Location:

Chairperson Zech (Benzonia Township, Benzie County, Michigan)

Vice-Chairperson Quadrozzi (Farmington Hills, Oakland County, Michigan)

Secretary Hendrix (Fort Myers, Lee County, Florida)

Director Baker (Clinton Township, Macomb County, Michigan)

Director Brown (Detroit, Wayne County, Michigan)

Director Walker-Griffea (Flint, Genesee County, Michigan)

**NOTE:** Director Walker-Griffea joined the meeting at 1:20 p.m. at the beginning of Item 8. Old Business

### 3. Consent Matters

#### A. Approval of Minutes

- i. [2021-432](#) **October 27, 2021 Board of Directors Meeting Minutes.Draft**

**Sponsors:** Rechanda Willis

**Attachments:** [October 27, 2021 Board of Directors Meeting Minutes](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

#### B. Communications

- i. [2021-430](#) **Receipt of Correspondence**

**Attachments:** [October 2021 Member Outreach Request Packet](#)  
[2021 Q3 Outreach Quarterly Report](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

#### C. New Business (Items for Consent)

- i. [2021-422](#) **Contract No. 2103384  
Freud Storm Pump Rotating Assemblies  
CIP# 232002 / BCE Score: 79.6**

**Sponsors:** Cheryl Porter and Todd King

**Indexes:** Water Operations

**Attachments:** [2103384 Procurement Report](#)  
[Detroit Pump Flowserve Sole Source GLWA Letter](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

- ii.      [2021-423](#)      **Contract No. 2103386**  
                          **Conners Creek Pump Station Sanitary Rotating Assemblies**  
                          **CIP# 232002 / BCE Score: 79.6**
- Sponsors:** Cheryl Porter and Todd King
- Indexes:** Water Operations
- Attachments:** [2103386 Procurement Report](#)  
  [Detroit Pump Morris Sole Source Letter GLWA](#)
- Motion By:** Jaye Quadrozzi  
                          **Support By:** Freman Hendrix  
                          **Action:** Approved  
                          The motion carried by a unanimous vote.
- iii.      [2021-424](#)      **Proposed Amendment No. 1**  
                          **Contract No. GLWA-CS-259**  
                          **As-Needed Engineering Services for Concrete Testing,**  
                          **Geotechnical Soil Borings and other Testing Services, and Related**  
                          **Services**  
                          **CIP# 380700 / BCE Score: 20.0**
- Sponsors:** Cheryl Porter and Grant Gartrell
- Indexes:** Water Operations
- Motion By:** Jaye Quadrozzi  
                          **Support By:** Freman Hendrix  
                          **Action:** Approved  
                          The motion carried by a unanimous vote.
- iv.      [2021-425](#)      **Contract No. 2100998**  
                          **East Avon Early Works Pipe Material Procurement for the 96-Inch**  
                          **Water Transmission Main Relocation Project**  
                          **CIP# 122004 / BCE Score: 83.6**
- Sponsors:** Cheryl Porter and Grant Gartrell
- Indexes:** Water Operations
- Attachments:** [2100998 Procurement Report](#)  
  [2100998 Cost Tabulation - Notice of Respondents](#)  
  [2100998 Vendor Response Follow-up](#)
- Motion By:** Jaye Quadrozzi  
                          **Support By:** Freman Hendrix  
                          **Action:** Approved  
                          The motion carried by a unanimous vote.

- v.        [2021-426](#)        **Contract No. 1904231**  
**Northeast Water Treatment Plant Flocculator Replacement**  
**CIP# 112006 / BCE Score: 67.40**
- Sponsors: Cheryl Porter and Grant Gartrell
- Indexes: Water Operations
- Attachments: [1904231 Procurement Report](#)  
[1904231 Cost Tabulation - Notice of Respondents](#)
- Motion By: Jaye Quadrozzi**  
**Support By: Freman Hendrix**  
**Action: Approved**  
**The motion carried by a unanimous vote.**
- vi.        [2021-434](#)        **Contract No. 2004474**  
**UPS Maintenance Service Contract for CSO & WRRF Facilities**  
**Vendor: Process Controls & Instrumentation (PCI) LLC**  
**O&M**
- Sponsors: Navid Mehram
- Indexes: Wastewater Operations
- Attachments: [2004474 Cost Tabulation](#)  
[2004474 Vendor Response Follow-up](#)  
[2004474 Procurement Board Report](#)  
[Response to Question RE Contract No. 2004474 Final](#)
- Motion By: Jaye Quadrozzi**  
**Support By: Freman Hendrix**  
**Action: Approved**  
**The motion carried by a unanimous vote.**
- vii.       [2021-435](#)        **Proposed Purchase Order Renewal No. 3**  
**Purchase Order No. 0004302**  
**Liquid Chlorine**  
**Vendor: JCI Jones Chemicals**
- Sponsors: Navid Mehram
- Indexes: Wastewater Operations
- Attachments: [Chemical Memo Final.11.3.21](#)
- Motion By: Jaye Quadrozzi**  
**Support By: Freman Hendrix**  
**Action: Approved**  
**The motion carried by a unanimous vote.**

viii. [2021-436](#) **Proposed Change Order No. 2**  
**Contract No. 1901658**  
**Facilities Maintenance Services**  
**O&M**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

ix. [2021-420](#) **Proposed Amendment No. 1**  
**Contract No. 1803978**  
**Human Resources Information Systems (HRIS) Software as a**  
**Service**

**Sponsors:** Jeffrey Small

**Indexes:** Information Technology

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

x. [2021-439](#) **Contract No. 2102026**  
**Aura Smart Water Technology Platform**  
**O&M**

**Sponsors:** Jody Caldwell

**Indexes:** Planning Services

**Attachments:** [2102026.CostTabulation](#)  
[2102026.ProcurementBoardReport](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

xi. [2021-437](#) **Contract No. 2101048  
Third Party Claims Administration  
O&M**

**Sponsors:** William Wolfson and Michael Tilley

**Indexes:** Administration & Compliance

**Attachments:** [2101048.ProcurementBoardReport](#)  
[2101048.CostTabulation](#)  
[2101048.VendorResponseFollow-up](#)

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

xii. [2021-378](#) **Amendment to Schedule A of the Regional Sewage Disposal  
System Lease**

**Sponsors:** Suzanne Coffey and Randal Brown

**Indexes:** Office of the Executive; General Counsel

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

xiii. [2021-406](#) **Easement Agreement for the City of Southfield (West Service  
Center)**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

xiv. [2021-445](#) **Request to Sell 235 South McKinstry, Detroit, MI 48229**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

xv. [2021-446](#) **Purchase of 707 and 713 Conner St, Detroit, MI**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

xvi. [2021-448](#) **Purchase of 36336 Eight Mile Road, Farmington, Michigan**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

xvii. [2021-449](#) **Amendment No. 6 to Legal Services Contract LS-140 (Dykema Gossett)**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

xviii. [2021-451](#) **Acquisition of 1026 Tennessee and 12440 E Jefferson, Detroit, MI (Detroit Land Bank Authority)**

**Motion By:** Jaye Quadrozzi  
**Support By:** Freman Hendrix  
**Action:** Approved  
The motion carried by a unanimous vote.

#### 4. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, stated that there are two items related to the Consent Matters:

(1) Item 3C. v., Resolution 2021-426, had a scrivener's error when it was presented to the Operations and Resources Committee, which indicated the duration would be 1,579 days, however, the duration should have been 1,879 days, and that is reflected in the material given to the Board for this meeting; and

(2) At its meeting today, the Legal Committee asked to move New Business (Items for Discussion) Items 9B. (Resolution 2021-445), 9C. (Resolution 2021-446), 9E. (Resolution 2021-448), 9F. (Resolution 2021-449), and 9G. (Resolution 2021-451) to Item 3. Consent Matters, which will be Items 3C. xiv. - xviii.

Chairperson Zech requested a Motion to Approve the Agenda as Amended.

Motion By: Gary Brown  
Support By: Brian Baker  
Action: Approved as Amended  
The motion carried by a unanimous vote.

#### 5. Approval of Consent Matters (Items 3A.i., 3B.i., 3C. i. - xviii.)

A motion was made by Vice-Chairperson Quadrozzi, seconded by Secretary Hendrix, to approve the Consent Matters. The motion carried unanimously.

#### 6. Public Comment

William M. Wolfson, Chief Administrative and Compliance Officer, read two comments submitted by Gracie Wooten, a Highland Park resident and a Member of the Highland Park Human Rights Coalition, which are attached under Item 7A. Communications.

Linda Wheeler read public comments on behalf of the Highland Park Human Rights Coalition.

#### 7. Communications

##### A. [2021-431](#) Receipt of Correspondence

**Attachments:** [GLWA Board of Directors - G. Wooten, Highland Park Human Rights Coalition](#)  
[Highland Park Human Rights Coalition - Nov 18, 2021 GLWA Board Meeting](#)  
[Fwd Public Comment for GLWA Board of Directors Meeting](#)

Motion By: Jaye Quadrozzi  
Support By: Freman Hendrix  
Action: Received and Filed  
The motion carried by a unanimous vote.



## 8. Old Business

### A. [2021-443](#) Continued Discussion Regarding June 25-26, 2021 Rain Event

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [11-18-2021 Board Meeting Post Event - Recommendations Final](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

## 9. New Business (Items for Discussion)

### A. [2021-440](#) Discussion of GLWA 2021 Scorecard

**Sponsors:** William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [2021.10.23 Scorecard Report](#)  
[Scorecard 2021 - One Pager](#)

**Motion By:** Gary Brown

**Support By:** Freman Hendrix

**Action:** Received and Filed

The motion carried by a unanimous vote.

### D. [2021-447](#) Resolution of Necessity Re: Access Shaft and Pump Station Near Ashland and Fox Creek Interceptors

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Gary Brown

**Support By:** Beverly Walker-Griffea

**Action:** Adopted

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

## 10. Reports

None

## 11. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Director Baker requested, and received, a verbal update and timeline on the CEO search, by Randal Brown, General Counsel.

Director Brown requested input from Members of the Board regarding the Board's independent investigators working in collaboration with the Administration's investigative team regarding the June 25-26, 2021 and July 16, 2021 rain events.

A motion was made by Vice-Chairperson Quadrozzi, supported by Director Brown, to adopt a resolution requesting the Board's investigative team works collaboratively with the Administration's investigative team regarding analysis and recommendations related to the June and July 2021 rain events. The motion carried unanimously.

## 11.5. Board Resolution

- A. [2021-452](#) Resolution No. 2021-452  
Resolution Regarding Analysis and Recommendations Relative to  
the June and July 2021 Rain Events

**Indexes:** Board of Directors

**Attachments:** [GLWA Resolution 2021-452 Investigation Collaboration](#)

Motion By: Jaye Quadrozzi  
Support By: Gary Brown  
Action: Adopted  
The motion carried by a unanimous vote.

## 12. Interim CEO's Report

- A. [2021-442](#) Interim CEO Report - November 18, 2021

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [ICEO Report - November 18, 2021 and General Counsel Report](#)

Motion By: Brian Baker  
Support By: Beverly Walker-Griffea  
Action: Received and Filed  
The motion carried by a unanimous vote.

### 13. Closed Session

**A. [2021-444](#) Closed Session - Labor Negotiation Strategy**

**Sponsors:** William Wolfson and Randal Brown

**Indexes:** Administration & Compliance; General Counsel; Organizational Development

**Chairperson Zech requested a Motion and Roll Call Vote to enter into Closed Session at 3:05 p.m.**

**Motion By: Jaye Quadrozzi**

**Support By: Beverly Walker-Griffea**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

**B. [2021-450](#) Closed Session Request - Attorney Client Communications**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By: Brian Baker**

**Support By: Freman Hendrix**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

**Entered Closed Session at 3:07 p.m.**

**Note: Vice-Chairperson Quadrozzi excused herself from the remainder of the meeting at 3:56 p.m.**

**Note: Director Brown excused himself from the remainder of the meeting at 4:00 p.m.**

**Returned from Closed Session at 4:08 p.m.**

**The only matters discussed were labor negotiation strategy and attorney-client communications.**

#### 14. Adjournment

Chairperson Zech requested a Motion to Adjourn

Motion By: Beverly Walker-Griffea

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 4:10 p.m.