



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors

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Wednesday, April 28, 2021

2:00 PM

Zoom Telephonic Meeting

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#### Zoom Telephonic Meeting

#### Public Call-In Number:

877 853 5247 US Toll-Free; or 888 788 0099 US Toll-Free

Meeting ID: 838 0069 1546

#### 1. Call to Order

Chairperson Zech called the meeting to order at 2:04 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson John J. Zech, Vice-Chairperson Jaye Quadrozzi, Secretary Freman Hendrix, Director Brian Baker, Director Gary Brown, and Director Beverly Walker-Griffa

#### Board Members' Zoom Meeting Location:

Chairperson Zech (Canton Township, Michigan)

Vice-Chairperson Quadrozzi (Farmington Hills, Michigan)

Secretary Hendrix (Estero, Florida)

Director Baker (Clinton Township, Michigan)

Director Brown (Detroit, Michigan)

Director Walker-Griffa (Flint, Michigan)

#### 3. Consent Matters

##### A. Approval of Minutes (Item for Consent)

i. [2021-150](#) **March 24, 2021 Board of Directors Meeting Minutes.Draft**

**Sponsors:** Rechanda Willis

**Attachments:** [March 24, 2021 Board of Directors Meeting Minutes](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

**B. Communications (Item for Consent)**

i. [2021-137](#) **Receipt of Correspondence**

**Attachments:** [March 2021 Member Outreach Request Packet](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**C. New Business (Items for Consent)**

i. [2021-128](#) **Contract No. 2004773  
Low Voltage Wiring Task Order Services  
O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [2004773 Procurement Board Report](#)  
[2004773 Cost Tabulation - Notice of Respondents](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

- ii.     [2021-129](#)     **Proposed Change Order No. 3**  
                          **GLWA-CON-170**  
                          **Sludge Removal and Disposal Services at Northeast, Southwest**  
                          **and Springwells Water Treatment Plants**  
                          **CIP# N/A**
- Sponsors:** Cheryl Porter and Terry Daniel
- Indexes:** Water Operations
- Motion By: Brian Baker**  
                          **Support By: Gary Brown**  
                          **Action: Approved**  
                          The motion carried by a unanimous vote.
- iii.     [2021-126](#)     **Proposed Change Order No. 4**  
                          **Contract No. GLWA-CON-250**  
                          **Pumping Station No. 1 Rack & Grit and MPI 1 & Jefferson Sampling**  
                          **Stations Improvements**  
                          **CIP # 211004**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By: Brian Baker**  
                          **Support By: Gary Brown**  
                          **Action: Approved**  
                          The motion carried by a unanimous vote.
- iv.     [2021-127](#)     **Proposed Change Order No. 1**  
                          **Contract No. 1901658**  
                          **Facilities Maintenance Services**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By: Brian Baker**  
                          **Support By: Gary Brown**  
                          **Action: Approved**  
                          The motion carried by a unanimous vote.

v.        [2021-131](#)        **Contract No. 2004735**  
**Design/Build Contract for Incineration Complex Fire Repairs**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Attachments:** [2004735.Cost Summary](#)  
[2004735.Procurement Board Report-RFP](#)  
[2004735.Vendor Response Follow-up](#)  
[2004735.Bid Tabulation](#)  
[Cost Breakdown by D\\_B Contractor\\_Subcontractor Table](#)

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

vi.        [2021-130](#)        **Proposed Contract 2003785**  
**Dye Testing Services and As-Needed Engineering**

**Sponsors:** Suzanne Coffey

**Indexes:** Planning Services

**Attachments:** [2003785 Procurement Board Report](#)  
[2003785 - Cost Summary](#)  
[2003785 Vendor Response Follow-up](#)

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

vii.        [2021-132](#)        **Proposed Amendment No. 1**  
**Contract No. GLWA-CS-198**  
**Asset Management Planning**

**Sponsors:** Suzanne Coffey and Jody Caldwell

**Indexes:** Planning Services

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

- viii. [2021-133](#) **Resolution in support of the Great Lakes Water Authority's request for an appropriation to assist the utility's efforts to address drinking water lost in transmission.**

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance; Board of Directors; Office of the Executive

**Attachments:** [RESOLUTION 2021-133 in support of GLWA water loss appropriation request](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

- ix. [2021-102](#) **Purchase of 12415 Freud, Detroit, MI**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

- x. [2021-110](#) **Amendment No. 4 to Legal Services Contract LS-193 (Williams Acosta)**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

- xiii. [2021-125](#) **Water Residential Assistance Program Redesign Implementation - Proposed Program Changes**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [MEMO WRAP Recommended Program Changes\\_04282021](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

xiv.     [2021-155](#)     **Water Residential Assistance Program- Extension of Temporary Program Change Related to Participant Removal Due to COVID-19**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A3 WM Letter Proposed Extension of WRAP Temporary Program Change 3.15.2021](#)  
[6A4 2020-PA-0252](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

xv.     [2021-159](#)     **Scheduling Public Hearings for the State Revolving Fund (SRF) Project Plan Submittals for the Connors Creek Sewer System Rehabilitation Project and the In-System Storage Device and Dam and Valve Remote Evaluation and Rehabilitation Project**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7D3 Connors Creek Public Hearing Notice](#)  
[7D4 Wastewater Conveyance System SRF Public Hearing Notice](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

**Note:** Public Hearings regarding the State Revolving Fund (SRF) Project Plan submittals for the Connors Creek Sewer System Rehabilitation Project and the In-System Storage Device and Dam and Valve Remote Evaluation and Rehabilitation Project are scheduled for Wednesday, May 26, 2021, at 2:00 p.m., and will be held via Zoom Telephonic, as indicated below:

**Public Call-In Number:**

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 812 0874 4759

#### 4. Approval of Agenda

Director Brown requested to remove Item 3C. xi., Resolution 2021-156 (Proposed Amendment to GLWA Contract CS-195 effective July 1, 2021 with The Foster Group for Annual Financial Management Consulting at a not-to-exceed amount of \$950,000 for a two-year contract, and for task order Bond Transaction system Consultant Services not-to-exceed \$550,000) from the Consent Matters to Item 9. New Business (Items for Discussion), as well as Item 3C. xii., Resolution 2021-098 (Proposed Change Order No. 5 - GLWA CS-002 Financial Advisor).

William M. Wolfson, Chief Administrative and Compliance Officer, stated that Item 3C. xi. (Resolution 2021-156) will be removed from Consent Matters and placed under 9. New Business (Items for Discussion) as Item D., and Item 3C. xii. will be removed from Consent Matters and placed as Item E. under 9. New Business (Items for Discussion).

Note: Items 3C. xi. (Resolution 2021-156) and 3C. xii. (Resolution 2021-098) were removed from 3. Consent Matters to 9. New Business (Items for Discussion) Items D. and E., respectively.

Chairperson Zech requested a Motion to Approve the Agenda as Amended.

Motion By: Jaye Quadrozzi

Support By: Brian Baker

Action: Approved as Amended

The motion carried by a unanimous vote.

#### 5. Approval of Consent Matters (Items 3Ai, 3Bi., and 3C. i - x. and xiii. - xv.)

Chairperson Zech requested a Motion to approve the Consent Matters.

A motion was made by Director Baker, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

Note: Items 3C. xi. and 3C. xii. were removed from the Consent Matters and placed under 9. New Business (Items for Discussion).

#### 6. Public Comment

William M. Wolfson, Chief Administrative and Compliance Officer, read comments submitted by Cindy Darrah, which are attached under Item 7A. Communications.

#### 7. Communications

##### A. [2021-138](#) Receipt of Correspondence

Attachments: [C. Darrah Public Comment Re Dwsd meeting on another date increase today 2 pm](#)

Motion By: Beverly Walker-Griffa

Support By: Freman Hendrix

Action: Received and Filed

The motion carried by a unanimous vote.

**8. Old Business**

None

**9. New Business (Items for Discussion)****A. [2021-088](#) Linear System Integrity Program**

**Sponsors:** Suzanne Coffey and Jody Caldwell

**Indexes:** Planning Services

**Attachments:** [LSIP Presentation\\_20210428 Final](#)

**Motion By:** Beverly Walker-Griffa

**Support By:** Freman Hendrix

**Action:** Received and Filed

The motion carried by a unanimous vote.

**B. [2021-157](#) Proposed FY 2021 Second Quarter Budget Amendments**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B FY 2021 Budget Amendment Report](#)  
[7B5 FY 2021 Budget Amendment Resolution](#)

**Motion By:** Brian Baker

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

**C. [2021-158](#) Resolution Regarding Approval of Series Ordinance Authorizing Issuance and Sale of Water Supply System Revenue Bonds in an Amount Not to Exceed \$12,000,000 (Ordinance 2021-02)**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7C2 Series Ordinance 2021-02 \(2021 SRF 1\) DWRF Water Revenue Bonds](#)  
[7C3 Resolution Approving Ordinance 2021-02 \(2021 SRF-1 DWRF\)](#)

Chairperson Zech requested a Motion and Roll Call Vote regarding Resolution Regarding Approval of Series Ordinance Authorizing Issuance and Sale of Water Supply System Revenue Bonds in an Amount Not to Exceed \$12,000,000 (Ordinance 2021-02).

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Approved

The motion carried by the following vote:



**Aye:** 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffa

- D. [2021-156](#) Proposed Amendment to GLWA Contract CS-195 effective July 1, 2021 with The Foster Group for Annual Financial Management Consulting at a not-to-exceed amount of \$950,000 for a two-year contract, and for task order Bond Transaction System Consultant Services not-to-exceed \$550,000**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A3 CS195 Status Report Proposal 042121](#)

Chairperson Zech requested a Motion and Roll Call Vote regarding approval of Resolution 2021-156.

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Approved

The motion carried by the following vote:

**Aye:** 4 - Chairperson Zech, Vice-Chairperson Quadrozzi, Director Baker, and Director Walker-Griffa

**Nay:** 2 - Secretary Hendrix, and Director Brown

- E. [2021-098](#) Proposed Change Order No. 5 - GLWA CS-002 Financial Advisor**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Approved

The motion carried by a unanimous vote.

The Board will also discuss such other matters.

## 10. Reports

None

## 11. Remarks

A. Chairperson's Remarks

Chairperson Zech gave appreciation for the candid conversation and discussion regarding the important items on the Board's agenda today.

## B. Board Members' Remarks

Director Brown stated that as it relates to the customer community, we (City of Detroit) are a pretty large customer in this community.

Director Baker thanked Randal (General Counsel) for getting the letter out to the Governor regarding Highland Park.

## 12. CEO's Report

A. [2021-161](#) CEO's Report - April, 2021

**Sponsors:** Sue F. McCormick

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - April 28, 2021 and General Counsel Report](#)

**Motion By:** Gary Brown

**Support By:** Freman Hendrix

**Action:** Received and Filed

The motion carried by a unanimous vote.

## 13. Other Matters

William M. Wolfson, Chief Administrative and Compliance Officer, stated that there is no anticipated action by the Board following Closed Session, other than adjournment.

## 14. Closed Session

A. [2021-162](#) Closed Session Request - Attorney Client Communication

Chairperson Zech requested a Motion and Roll Call Vote to enter into Closed Session at 3:54 p.m.

**Motion By:** Jaye Quadrozzi

**Support By:** Beverly Walker-Griffa

**Action:** Approved

The motion carried by the following vote:

**Aye:** 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffa

Entered Closed Session at 3:56 p.m.

Returned from Closed Session at 4:38 p.m.

The only matter discussed was attorney-client communication.

## 15. Adjournment

Chairperson Zech requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: Beverly Walker-Griffa

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:40 p.m.