



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors

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Wednesday, March 24, 2021

2:00 PM

Zoom Telephonic Meeting

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#### Zoom Telephonic Meeting

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#### Cont'd Public Hearings

Proposed FY 2022 & FY 2023 Biennial Budget Request

Proposed FY 2022 Schedule of Revenues and Charges

Call-In Number

877 853 5247 US Toll-Free or 888 788 0099 US Toll-Free

Meeting ID: 819 2620 0203

#### 1. Call to Order

Chairperson Zech called the meeting to order at 2:04 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson John J. Zech, Vice-Chairperson Jaye Quadrozzi, Secretary Freman Hendrix, Director Brian Baker, Director Gary Brown, and Director Beverly Walker-Griffea

#### Board Members' Zoom Meeting Location:

Chairperson Zech (Canton Township, Michigan)

Vice-Chairperson Quadrozzi (Farmington Hills, Michigan)

Secretary Hendrix (Estero, Florida)

Director Baker (Clinton Township, Michigan)

Director Brown (Parkland, Florida)

Director Walker-Griffea (Nags Head, North Carolina)

#### 3. Consent Matters

##### A. Approval of Minutes (Item for Consent)

i. [2021-107](#) **March 10, 2021 Board of Directors Workshop Meeting Minutes.Draft**

**Sponsors:** Rechanda Willis

**Attachments:** [March 10, 2021 Board of Directors Workshop Meeting Minutes](#)

**Motion By:** Beverly Walker-Griffea  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**B. Communications (Item for Consent)**

i. [2021-105](#) **Receipt of Correspondence**

**Attachments:** [February 2021 Member Outreach Request Packet](#)  
[Water System Valve Exercising Program Summary through 03-01-2021](#)

**Motion By:** Beverly Walker-Griffea  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**C. New Business (Items for Consent)**

i. [2021-081](#) **Proposed Change Order No. 2**  
**Contract No. 1802775**  
**Park-Merriman Road 24-Inch Water Main**  
**CIP# 122011 / BCE Score: 30.2**

**Sponsors:** Cheryl Porter and Grant Gartrell

**Indexes:** Water Operations

**Motion By:** Beverly Walker-Griffea  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

ii. [2021-078](#) **Proposed Change Order No. 1**  
**Contract No. 1803594**  
**Accusonic Flow Meters Preventative Maintenance Services**  
**Vendor: Hamlett Engineering Sales Company DBA HESCO**

**Sponsors:** Navid Mehram and Majid Khan

**Indexes:** Wastewater Operations

**Motion By:** Beverly Walker-Griffea  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

- iii. [2021-083](#) **Proposed Change Order No. 2  
Contract No. 1803776  
Relocation of the Analytical Lab Operations to the GLWA - Water  
Resource Recovery Facility (WRRF)  
CIP #214001**
- Sponsors:** Navid Mehram and Daniel Alford
- Indexes:** Wastewater Operations
- Motion By: Beverly Walker-Griffea  
Support By: Gary Brown  
Action: Approved  
The motion carried by a unanimous vote.**
- iv. [2021-086](#) **Contract No. 2002190  
Rehabilitation of Ferric Chloride Feed System and Sludge Lines  
CIP#211008/BCE Score 74.2**
- Sponsors:** Navid Mehram and Daniel Alford
- Indexes:** Wastewater Operations
- Attachments:** [CIP Plan 211008](#)  
[2002190.Procurement Board Report-RFB](#)  
[2002190.Cost Tabulation - Notice of Respondents](#)
- Motion By: Beverly Walker-Griffea  
Support By: Gary Brown  
Action: Approved  
The motion carried by a unanimous vote.**
- v. [2021-082](#) **Continued Delegation of Additional Authority to CEO During COVID-19  
Emergency**
- Sponsors:** William Wolfson
- Indexes:** Office of the Executive
- Motion By: Beverly Walker-Griffea  
Support By: Gary Brown  
Action: Approved  
The motion carried by a unanimous vote.**
- vi. [2021-109](#) **Easement Agreement between Suburban Haggerty Property, LLC**
- Sponsors:** Randal Brown
- Indexes:** General Counsel
- Motion By: Beverly Walker-Griffea  
Support By: Gary Brown  
Action: Approved  
The motion carried by a unanimous vote.**

**4. Approval of Agenda**

**5. Approval of Consent Matters (Items 3Ai, 3Bi., 3C i. - vi.)**

Chairperson Zech requested a Motion to approve the Consent Matters (Items 3Ai, 3Bi., and 3C i. - vi.).

A motion was made by Director Walker-Griffea, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

**6. Public Comment**

There were no public comments.

**7. Communications**

**A. [2021-106](#) Receipt of Correspondence**

No Action Taken

**8. Old Business**

**A. [2021-091](#) Continued Public Hearing on the Proposed Biennial Budget for the Two-Year Period ended June 30, 2023 (FY 2022 and FY 2023)**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [Notice of Public Hearing on Proposed FY 2022 and FY 2023 Biennial Budget](#)  
[6A1.1 Budget Rationale 3.24.2021 v2](#)  
[Responses to FY 2022 Budget Public Hearing 2.24.2021 \(002\)](#)

No Action Taken

**B.**     [2021-092](#)     **Continued Public Hearing on the Proposed FY 2022 Water and Sewerage Service Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [Notice of Public Hearing on Proposed FY 2022 Charges](#)

[2.24.21 Highland Park Public Comment GLWA Notice of Public Hearing for HP FY22](#)

[6A1.1 Budget Rationale 3.24.2021 v2](#)

[Responses to FY 2022 Budget Public Hearing 2.24.2021 \(002\)](#)

**No Action Taken**

Chairperson Zech opened the Continued Public Hearings regarding the Proposed Biennial Budget for the Two-Year Period ended June 30, 2023 (FY 2022 and FY 2023) and Proposed FY 2022 Water and Sewerage Service Charges at 2:10 p.m., with a Presentation regarding Budget Rationale by Nicolette Bateson, Chief Financial Officer/Treasurer.

Following CFO Bateson's presentation, Chairperson Zech stated that if any members of the public would like to make comments regarding the Proposed Biennial Budget and/or Proposed Water and Sewerage Service Charges to please raise your hand by pressing \*9 on your keypad.

There being no hands raised, Chairperson Zech adjourned the Continued Public Hearings at 3:24 p.m. and stated that if the budget and charges are not adopted today, the Public Hearings will remain open for written comments.

**C. [2021-056](#) Resolution Adopting the FY 2022 & FY 2023 Biennial Budget**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2021-056 FY 2022 & FY 2023 Biennial Budget Resolution](#)  
[6A1.1 Budget Rationale 3.24.2021 v2](#)

Chairperson Zech requested a Motion and Roll Call Vote regarding adoption of the originally proposed budget, while recognizing a \$1.7 Million reduction in budgeted operating expenses, as offered by the Administration, while not adjusting water and sewer charges.

**Motion By:** Jaye Quadrozzi

**Support By:** Beverly Walker-Griffea

**Action:** Denied

The motion failed by the following vote:

**Aye:** 4 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, and Director Walker-Griffea

**Nay:** 2 - Director Baker, and Director Brown

Director Baker made a Motion, Supported by Director Brown, to adopt the budget, reflecting the \$3.2 Million of savings that the Administration provided to the Audit Committee on March 8, 2021, as well as the \$1.125 Million in savings the Administration provided today for the 15 positions, for a total budget reduction between water and sewer operating of \$4.325 Million and apply those savings to reduce charge increases.

Chairperson Zech requested a Roll Call Vote regarding the Motion made by Director Baker, Supported by Director Brown.

**Motion By:** Brian Baker

**Support by:** Director Brown

**Action:** Denied

The motion failed by the following vote:

**Aye:** 2 - Director Baker, and Director Brown

**Nay:** 4 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, and Director Walker-Griffea

Director Walker-Griffea made a Motion, Supported by Director Brown, to adopt a compromised budget reflecting the \$3.2 Million of operating expense reductions from the originally proposed budget that the Administration presented to the Audit Committee on March 8, 2021, and apply those savings to charge reductions.

Chairperson Zech requested a Roll Call Vote regarding the Motion made by Director Walker-Griffea, Supported by Director Brown.

**Motion By:** Beverly Walker-Griffea

**Support By:** Gary Brown

**Action: Adopted****The motion carried by the following vote:**

**Aye:** 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

**D.**     [2021-055](#)**Resolution Regarding Approval of FY 2022 Schedule of Service Charges**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2021-055 FY 2022 Board Resolution Charges 4.07.2021](#)  
[FINAL Approved FY 2022 Charge Schedules 4.14.2021](#)

**Director Baker made a Motion, Supported by Director Walker-Griffea, to direct staff to make appropriate changes to the Schedule of Charges submitted, consistent with the Board's action on the Budget (\$3.2 Million savings applied to charge reductions).**

**Motion By: Brian Baker**

**Support By: Beverly Walker-Griffea**

**Action: Approved**

**The motion carried by the following vote:**

**Aye:** 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

**9. New Business (Items for Discussion)****A.**     [2021-100](#)     **Proposed Water Service Contract with City of Grosse Pointe Park**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Grosse Pointe Park Water Contract Ex B 2021](#)

**Motion By: Freman Hendrix**

**Support By: Jaye Quadrozzi**

**Action: Approved**

**The motion carried by a unanimous vote.**

**B. [2021-101](#) Proposed Amendment No. 6 to Water Service Contract with City of Northville**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Attachments:** [Northville Water Contract Am 6 Ex B winter 2021](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

**C. [2021-085](#) Amendments to the Great Lakes Water Authority Investment Policy**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [GLWA Investment Policy PFM Review Memo and redline 2-18-2021](#)

**Motion By:** Brian Baker

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

**The Board will also discuss such other matters.**

**10. Reports**

None

**11. Remarks**

A. Chairperson's Remarks

**There were no Chairperson's remarks.**

B. Board Members' Remarks

**There were no Board Members' remarks.**

**12. CEO's Report**



**A. [2021-104](#) CEO's Report - March, 2021**

**Sponsors:** Sue F. McCormick

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - March 24, 2021 and General Counsel Report](#)

**Motion By:** Gary Brown  
**Support By:** Beverly Walker-Griffea  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**13. Other Matters**

There were no other matters.

**14. Closed Session**

**A. [2021-111](#) Closed Session Request - Attorney Client Communications**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

Chairperson Zech reminded the public that there is no anticipated Board action following today's Closed Session.

Chairperson Zech requested a Motion and Roll Call Vote to enter into Closed Session at 4:07 p.m.

**Motion By:** Gary Brown  
**Support By:** Jaye Quadrozzi  
**Action:** Approved

The motion carried by the following vote:

**Aye:** 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

Entered Closed Session at 4:08 p.m.

Returned from Closed Session at 5:08 p.m.

The only matters discussed were attorney client communications.

## 15. Adjournment

Chairperson Zech requested a Motion to Adjourn.

Motion By: Jaye Quadrozzi

Support By: Beverly Walker-Griffea

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 5:10 p.m.