



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Audit Committee

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Friday, September 25, 2020

8:00 AM

Telephonic Meeting  
Call-In Number: 1-313-771-3116  
Conference ID: 50197058

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#### Telephonic Meeting

Call-In Number: 1-313-771-3116 Conference ID: 50197058

#### 1. Call To Order

Chairperson Baker called the meeting to order at 8:03 a.m.

#### 2. Quorum Call

**Present:** 3 - Chairperson Brian Baker, Director Gary Brown, and Director John J. Zech

#### 3. Approval of Agenda

Nicolette Bateson, Chief Financial Officer/Treasurer, requested to move Item 7B. (Water Residential Assistance Program - Discussion of Temporary Program Change Related to Participant Removal due to COVID-19) to Item 7A., and Item 8C. (Quarterly WRAP Report) to Item 7B.

Chairperson Baker requested a Motion to approve the Agenda as Amended.

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved as Amended

The motion carried by a unanimous vote.

#### 4. Approval of Minutes

[2020-334](#) Approval of Minutes of August 21, 2020

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [4A Audit Committee Meeting Minutes - August 21, 2020](#)

Chairperson Baker requested a Motion to approve the August 21, 2020 Audit Committee Meeting Minutes.

Motion By: John J. Zech

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

## 5. Public Comment

There were no public comments.

## 6. Old Business

A. [2020-335](#) Water Residential Assistance Program Evaluation/Redesign & Request for Proposal Process Update

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A1 Update WRAP RFP Process and Proposed Schedule v2](#)  
[6A2 PSC Memo WRAP Advisor Budget Update](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

## 7. New Business

**B.**      [2020-337](#)      Water Residential Assistance Program - Discussion of Temporary Program Change Related to Participant Removal due to COVID-19

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:**    [7B1 WRAP Temporary Program Change- Participant Removal](#)  
                          [7B2 Executive Order 2020-144](#)  
                          [7B3 Wayne Metro Support Letter for Temporary Program Change](#)

Director Brown made a motion, supported by Director Zech, to recommend the approval of Wayne Metro's recommendation to temporarily allow program participants who are unable to make monthly payments on time to remain in the WRAP program provided that participants demonstrate a significant loss of income or inability to make a timely payment due to COVID-19; furthermore, participants will still be eligible to receive monthly bill credits and arrears payments if applicable during this temporary period; and to refer this matter to the Operations and Resources Committee with a recommendation for approval.

Motion By: Gary Brown

Support By: John J. Zech

Action: Recommended for Approval to the Operations and Resources Committee

Agenda of October 15, 2020

The motion carried by a unanimous vote.

**8.C.**      [2020-340](#)      Quarterly WRAP Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:**    [8C1 Quarterly WRAP Report as of 6.30.2020](#)  
                          [8C2 Wayne Metro Report 6.30.2020](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

**A.**      [2020-336](#)      Proposed Changes to Annual Charges Rollout Schedule

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:**    [7A1 Charges Roll Out Calendar](#)  
                          [7A2 Process and Calendar FY 2022 and FY 2023 Biennial Budget](#)

Motion By: John J. Zech

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

## 8. Reports

### A. [2020-338](#) CFO Report

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8A1 CFO Update 9.25.2020](#)  
[8A2 GFOA 2019 6 - Press Release](#)  
[8A3 GFOA 2019 5 - Certificate](#)

**Motion By:** Gary Brown  
**Support By:** John J. Zech  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

### B. [2020-339](#) Monthly Financial Report for June 2020

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8B June 2020 Financial Report - Tagetik](#)

**Motion By:** Gary Brown  
**Support By:** John J. Zech  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

## 9. Communications

### [2020-341](#) The Procurement Pipeline for September 2020

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [9A September 2020 Procurement Pipeline](#)

**Motion By:** Gary Brown  
**Support By:** John J. Zech  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

## 10. Look Ahead

The next Audit Committee Meeting is scheduled for Friday, October 16, 2020 at 8:00 a.m.

## 11. Other Matters

None

## 12. Adjournment

Chairperson Baker requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 9:55 a.m.