



## Meeting Minutes - Final

### Audit Committee

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Thursday, December 19, 2019

3:30 PM

Water Board Building 5th Floor

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#### 1. Call To Order

Chairman Baker called the Audit Committee meeting to order at 3:30 p.m., and adjourned the meeting to the call of the Chair.

Chairman Baker called the Audit Committee meeting back to order at 4:00 p.m.

#### 2. Quorum Call

**Present:** 2 - Director Gary Brown, and Chairman Brian Baker

#### 3. Approval of Agenda

Chairman Baker requested a Motion to approve the Agenda.

**Motion By:** Gary Brown

**Support:** Brian Baker

**Action:** Approved

The motion carried by a unanimous vote.

#### 4. Approval of Minutes

##### A. [2019-468](#) Approval of Minutes of December 6, 2019

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [4A Special Audit Committee Meeting Minutes - December 6 2019.pdf](#)

Chairman Baker requested a Motion to approve the December 6, 2019 Special Audit Committee Meeting Minutes.

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Approved

The motion carried by a unanimous vote.

## 5. Public Comment

Adedeji Akinkunle addressed the Audit Committee regarding Detroit Bulk Storage.

Joanne Warwick addressed the Audit Committee regarding Detroit Bulk Storage.

Cindy Darrah addressed the Audit Committee regarding Detroit Bulk Storage.

## 6. Old Business

### A. [2019-469](#) Independent Sewer Charges Methodology Consultant Report Closeout

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6A1 Independent Sewer Charges Methodology Consultant Report.pdf](#)  
[6A2 GLWA Raftelis Report 12-16-19 Final Report.pdf](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

## 7. New Business

### A. [2019-470](#) Overview - Proposed FY 2021 & FY 2022 Biennial Budget and Five-Year Financial Plan

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7A1 Overview - Proposed FY 2021 & FY 2022 Biennial Budget and Five-Year Financial Plan.pdf](#)  
[7A2 Exective Summary Schedules - Biennial Budget & 5 yr plan.pdf](#)  
[7A3 FY 2021 Budget Review 121719.pdf](#)  
[7A4 FY 2021 O and M Budget One pager 12.17.20191.pdf](#)  
[7A5 Personnel Staffing and FTE count FY 2018 - 2025\\_Update 12-10-19-KI.pdf](#)  
[7A6 Process and Calendar FY 2021 and FY 2022 Biennial Budget v12.16.2019.pdf](#)  
[7A7 Operations & Maintenance Expense by Cost Category - trend with three years history11x17.pdf](#)  
[7A8 Operations & Maintenance Expense by Cost Center - with highest & lowest difference11x17.pdf](#)

**Motion By:** Gary Brown

**Support By:** Brian Baker

**Action:** Received and Filed

The motion carried by a unanimous vote.

## 8. Reports

### A. [2019-472](#) Monthly Financial Report for September 2019

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [8A GLWA Monthly Financial Report September 2019.pdf](#)

**Motion By: Gary Brown**

**Support By: Brian Baker**

**Action: Received and Filed**

**The motion carried by a unanimous vote.**

## 9. Look Ahead

The next regular Audit Committee Meeting will be held on Friday, January 17, 2020 at 8:00 a.m.

## 10. Information

None

## 11. Other Matters

None

## 12. Adjournment

Chairman Baker requested a Motion to Adjourn.

**Motion By: Gary Brown**

**Support By: Brian Baker**

**Action: Approved**

**The motion carried by a unanimous vote.**

**There being no further business, the meeting was adjourned at 5:11 p.m.**