



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Final

Audit Committee

Friday, October 18, 2019

8:00 AM

Water Board Building 5th Floor

1. Call To Order

Chairman Baker called the meeting to order at 8:06 a.m.

2. Quorum Call

Present: 2 - Director Brian Baker, and Director Gary Brown

3. Approval of Agenda

Nicolette Bateson, Chief Financial Officer/Treasurer noted Item 7F. (Audit Firm Staffing) has been added to the Agenda.

Chairman Baker requested a Motion to approve the Agenda as amended.

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved as Amended
The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2019-344](#) Approval of Minutes of July 19, 2019

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [July 19, 2019 Audit Committee Meeting Minutes](#)

Chairman Baker requested a Motion to approve the July 19, 2019 Audit Committee Meeting Minutes.

Motion By: Gary Brown
Support By: Brian Baker
Action: Approved
The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Old Business

A. [2019-345](#) Update: Potential Refunding Transactions

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Update Potential Refunding Transactions 10.18.19.pdf](#)
[6A 2 - PFM Refunding Update Presentation for 10.18.19 Audit Committee.pdf](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Recommended for Approval to the Board of Directors
Agenda of October 31, 2019

The motion carried by a unanimous vote.

7. New Business

A. [2019-346](#) Charges Rollout Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Audit Committee Communication - FY 2021 Charges Rollout Update.pdf](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

B. [2019-353](#) Annual Financial Audit Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [FY 2019 Annual Financial Audit Update 10.10.19.pdf](#)
[FY 2019 Annual Financial Audit Update_BT Timeline.pdf](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

C. [2019-354](#) Industrial Pretreatment Program Financial Analysis & Charges

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [IPP Financial Analysis & Charges cover memo.pdf](#)
[7C 2 IPP One-Pager draft.pdf](#)

Chairman Baker made a Motion to Receive and File, subject to an update to make the cost neutral for loss of revenue.

Motion By: Brian Baker

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

D. [2019-356](#) Ten Year Financial Forecast Discussion Draft

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Ten Year Financial Forecast Discussion Draft Cover Memo.pdf](#)
[Ten Year Financial Forecast Discussion Draft.pdf](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

E. [2019-357](#) Proposed Audit Committee Meeting Schedule

Sponsors: Nicolette Bateson

Indexes: Finance

Chairman Baker requested a Motion to schedule a Special Audit Committee Meeting on Thursday, October 31, 2019 at 12:00 p.m.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

F. [2019-382](#) Audit Firm Staffing

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Audit Firm Staffing](#)

Director Brown made a Motion, Supported by Chairman Baker, to have Baker Tilley make a recommendation to staff as to how they're going to resolve the perceived conflict and the elimination of any overlap of the other staff assigned, to address the security badging issue.

Motion By: Gary Brown

Support By: Brian Baker

Action: Recommended for Approval to the Board of Directors

Agenda of October 31, 2019

The motion carried by a unanimous vote.

8. Reports**A.** [2019-358](#) Monthly Financial Report for July 2019

Sponsors: Nicolette Bateson

Indexes: Finance

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

B. [2019-359](#) Water Residential Assistance Program Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [Quarterly WRAP Report as of 6.30.2019.pdf](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

C. [2019-380](#) August Audit Committee Binder

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [GLWA Audit Committee Binder 9.20.2019 Cover Memo.pdf](#)
[GLWA Audit Committee Binder 8.16.2019 .pdf](#)

Motion By: Gary Brown
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

D. [2019-381](#) September Audit Committee Binder

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [GLWA Audit Committee Binder 9.20.2019 Cover Memo.pdf](#)
[GLWA Audit Committee Binder 9.20.19.pdf](#)

Motion By: Gary Brown
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

9. CFO Update (Verbal)

Nicolette Bateson, Chief Financial Officer/Treasurer, stated that Kim Garland is President of the Michigan Government Finance Officers Association (GFOA); Deirdre Henry and Team received notification that GLWA’s Investment Policy received the Certificate of Excellence Award; and Sonya Collins is rolling out the working draft of GLWA’s Procurement Manual to be formalized in January 2020.

10. Look Ahead

The next Audit Committee Meetings are as follows:

Special Meeting October 31, 2019 12:00 p.m.

Regular Meeting November 15, 2019 at 8:00 a.m.

11. Information

None

12. Other Matters

None

13. Adjournment

Chairman Baker requested a Motion to adjourn.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 10:30 a.m.