



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors Workshop Meeting

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Wednesday, December 12, 2018

1:00 PM

Water Board Building 5th Floor

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#### 1. Call to Order

Chairman Hendrix called the meeting to order at 1:03 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairman Freman Hendrix, Vice Chairman Brian Baker, Secretary Abe Munfakh, Director Gary Brown, Director Robert Daddow, and Director Craig Hupy

**Note:** Director Brown excused himself from the meeting at 1:04 p.m.

#### 3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to add an additional item, 8A.5 (Resolution 2018-1052), to the Agenda as the first item under New Business.

Chairman Hendrix requested a Motion to approve the Agenda, as Amended.

**Motion By:** Abe Munfakh  
**Support:** Craig Hupy  
**Action:** Approved as Amended  
The motion carried unanimously.

#### 4. Approval of Minutes

##### A. [2018-1030](#) November 28, 2018 Board of Directors Meeting Minutes.Draft

**Attachments:** [November 28, 2018 Board of Directors Meeting Minutes](#)

Chairman Hendrix requested a Motion to approve the November 28, 2018 Board of Directors Meeting Minutes.

**Motion By:** Abe Munfakh  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.

#### 5. Public Comment

There were no public comments.

## 6. Communications

### A. [2018-1037](#) Receipt of Correspondence

**Attachments:** [Alex Green III & Associates - DWSD Storm Water Drainage Charge Billing](#)  
[Response to Question from Vice Chair Baker RE: Amend No 3 Contract No CS-071](#)  
[Overview-Water & Field Services Contracts Change Orders.Agenda of 12.12.18](#)  
[Contract Corrective Action Plan.Final](#)  
[GLWA Resolution 2018-994 Correction of Scrivener's Error in Ceridian Final](#)  
[B&V Presentation.Units of Service for Non-Master Metered Customers.Phase 2 Report Summary](#)  
[Units of Service Phase 2 Report](#)  
[November 2018 Outreach Requests Packet](#)

**Motion By:** Craig Hupy  
**Support By:** Abe Munfakh  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

Director Daddow made a Motion, Supported by Director Hupy, to convert the Contract Corrective Action Plan, which was Received and Filed, into a policy for adoption by the Board at the next Board of Directors Meeting (January 9, 2019). The motion carried by a unanimous vote.

## 7. Old Business

None

## 8. New Business

### 8A.5 [2018-1052](#) Temporary Extension of WRAP (Water Residential Assistance Program) Payment Assistance for Participants who have successfully completed two years of Program Participation

**Attachments:** [Wayne Metro Estimate for WRAP extension](#)

**Motion By:** Brian Baker  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

**Note:** Director Brown rejoined the meeting at 1:13 p.m.

- A.**     [2018-1036](#)     **GLWA-CS-102**  
**Professional Engineering Services for Rehabilitation of Pump Station No. 1 Improvements**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Attachments:** [Pricing Summary2 Bid Tab](#)  
[GLWA-CS-102 RFP Cost Evaluation](#)  
[GLWA-CS-102 Procurement Report rfp](#)
- Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.
- B.**     [2018-1039](#)     **RFB-1802410 (GLWA-CON-222A)**  
**Rehabilitation of Various Sampling Sites and Pump Station (PS) No. 2 Ferric Chloride System at Water Resource Recovery Facility (WRRF)**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Attachments:** [GLWA-CON-222A Procurement Board Summary-RFB 11337-v.1 4.2018](#)  
[GLWA-CON-222A Bid Tab](#)
- Motion By:** Craig Hupy  
**Support By:** Brian Baker  
**Action:** Approved  
The motion carried by a unanimous vote.
- C.**     [2018-1040](#)     **Contract No. 1803594**  
**Maintenance Service Contract to Perform Conditional Assessments, Semi-Annual Preventative Maintenance and Calibration Services, Meter Repair Services and Upgrades on Accusonic Flow Meters at the Baby Creek, Conner Creek, Hubbell/Southfield, Lieb, Puritan/Fenkell, Seven Mile, St. Aubin CSO Facilities**
- Sponsors:** Navid Mehram
- Indexes:** Wastewater Operations
- Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

D. [2018-1042](#) **Proposed Change Order No. 2**  
**SP-563**  
**1958 Filter Replacement and Facilities Rehabilitation at Springwells**  
**Water Treatment Plant**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** Abe Munfakh  
**Support By:** Robert Daddow  
**Action:** Approved  
The motion carried by a unanimous vote.

E. [2018-1043](#) **Proposed Change Order No. 1**  
**GLWA-CS-200**  
**Resident Project Representative and O & M Services**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** Brian Baker  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

F. [2018-1044](#) **GLWA-CON-252**  
**Springwells Water Treatment Plant Steam, Condensate Return, and**  
**Compressed Air Improvements**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [GLWA-CON-252 Procurement Report](#)  
[GLWA-CON-252 Bid Summary](#)  
[GLWA\\_CS166\\_CON252Assess](#)

**Motion By:** Gary Brown  
**Support By:** Craig Hupy  
**Action:** Approved  
The motion carried by a unanimous vote.

G. [2018-1045](#) **GLWA-CS-259  
As-Needed Engineering Services for Concrete Testing,  
Geotechnical Soil Borings and other Testing Services, and Related  
Services**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** Abe Munfakh

**Support By:** Robert Daddow

**Action:** Approved

The motion carried by a unanimous vote.

H. [2018-1048](#) **Approving the Selection and Appointment of Members to GLWA's  
Water System Advisory Council by the CEO**

**Sponsors:** Randal Brown and Cheryl Porter

**Indexes:** Water Operations; General Counsel

**Motion By:** Craig Hupy

**Support By:** Gary Brown

**Action:** Approved

The motion carried by a unanimous vote.

I. [2018-1051](#) **Approval of Audit and Related Draft Financial Reports Pertaining to  
the Fiscal Year Ended June 30, 2018**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [2018-1051.GLWA - SAS Ltr \(Draft\)](#)

[2018-1051.GLWA - SA \(Draft\)](#)

[2018-1051.GLWA - CAFR \(Draft\)](#)

[DWSD Revenue Revision\\_GLWA Board Memo](#)

**Motion By:** Robert Daddow

**Support By:** Abe Munfakh

**Action:** Approved

The motion carried by a unanimous vote.

J. [2018-1046](#) **CEO's KPI Report**

**Sponsors:** Sue F. McCormick and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_181212\\_FINAL](#)  
[12-18 Red, Yellow Green Report](#)  
[Reso 2018\\_1046 Explanation of CEO Red and Yellow Report](#)

**Motion By:** Craig Hupy  
**Support By:** Abe Munfakh  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

K. [2018-1020](#) **Election of Board Chairperson**

**Sponsors:** William Wolfson

**Attachments:** [Resolution 2017-214](#)

Director Brown made a Motion, Supported by Secretary Munfakh, to nominate Vice Chairman Baker as Chairperson of the Great Lakes Water Authority Board of Directors effective January 1, 2019 through December 31, 2019.

**Motion By:** Gary Brown  
**Support By:** Abe Munfakh  
**Action:** Approved  
The motion carried by a unanimous vote.

L. [2018-1021](#) **Election of Board Vice-Chairperson**

**Sponsors:** William Wolfson

**Attachments:** [Resolution 2017-214](#)

Director Daddow made a Motion, Supported by Director Brown, to nominate Secretary Munfakh as Vice-Chairperson of the Great Lakes Water Authority Board of Directors, effective January 1, 2019 through December 31, 2019.

**Motion By:** Robert Daddow  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**M. [2018-1022](#) Election of Board Secretary**

**Sponsors:** William Wolfson

**Attachments:** [Resolution 2017-214](#)

Chairman Hendrix made a Motion, Supported by Vice Chairman Baker, to nominate Director Daddow as Secretary of the Great Lakes Water Authority Board of Directors, effective January 1, 2019 through December 31, 2019.

Motion By: Freman Hendrix

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

**N. [2018-1047](#) Discussion of 2019 Board Committee Assignments**

**Sponsors:** William Wolfson

**Indexes:** Administration & Compliance

**Attachments:** [2018 GLWA Committee Assignments with Staff Assignments.121317](#)

Note: There were no changes to the 2019 Committee assignments; however, Member Daddow will serve as Chairperson of the Audit Committee, effective January 1, 2019.

The Board will also discuss such other matters.

**9. Reports**

None

**10. Remarks**

A. Chairperson's Remarks

Chairman Hendrix stated that it has been a pleasure serving as Chairperson of the Great Lakes Water Authority Board of Directors.

B. Board Members' Remarks

**Director Daddow stated that he will be unable to attend the January 9, 2019, Board of Directors Workshop Meeting.**

**CEO McCormick stated that staff has been looking at the balance of items for the Board's consideration before the first Board of Directors Meeting in January, and there are no items with urgency that would require a second meeting this month (Dec 20, 2018), so if there are no objections by the Board, we propose cancellation of the December 20, 2018, 2:00 p.m., Board of Directors Meeting.**

**There being no objections, the December 20, 2018, 2:00 p.m., Board of Directors Meeting is cancelled.**

**11. Adjournment**

**There being no further business, Chairman Hendrix adjourned the meeting at 2:54 p.m.**