



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Final

Board of Directors Workshop Meeting

Wednesday, November 14, 2018

1:00 PM

Water Board Building 5th Floor

1. Call to Order

Chairman Hendrix called the meeting to order at 1:00 p.m.

2. Quorum Call

Present: 6 - Chairman Freman Hendrix, Vice Chairman Brian Baker, Secretary Abe Munfakh, Director Gary Brown, Director Robert Daddow, and Director Craig Hupy

3. Approval of Agenda

Chairman Hendrix reminded the public that the Board may take action following today's Closed Session.

William M. Wolfson, Chief Administrative and Compliance Officer, requested to add a second Closed Session, Item 2018-1002, Closed Session Request - Attorney Client Communication, to the Agenda under Item No. 11.

Chairman Hendrix requested a Motion to approve the Agenda as Amended.

Motion By: Craig Hupy
Support By: Abe Munfakh
Action: Approved as Amended
The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2018-1000](#) October 24, 2018 Board of Directors Meeting Minutes.Draft

Attachments: [October 24, 2018 Board of Directors Meeting Minutes](#)

Chairman Hendrix requested a Motion to approve the October 24, 2018 Board of Directors Meeting Minutes.

Motion By: Abe Munfakh
Support By: Brian Baker
Action: Approved
The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Communications

A. [2018-999](#) **Receipt of Correspondence**

Attachments: [Communication from Waste Management of Michigan](#)
[2019 GLWA Board of Directors Proposed Meeting Schedule](#)
[GLWA-CS-152 Change Order No. 1 - Scrivener's Error](#)

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Received and Filed
The motion carried by a unanimous vote.

7. Old Business

None

8. New Business

A. [2018-979](#) **Proposed Amendment No. 3 to Water Service Contract with Ash Township**

Indexes: General Counsel

Attachments: [Ash Twp Water Contract Am 3 EX B 2018](#)

Motion By: Craig Hupy
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

B. [2018-980](#) **Proposed Amendment No. 3 to Water Service Contract with Berlin Township**

Indexes: General Counsel

Attachments: [Berlin Twp Water Contract Am 3 EX B 2018](#)

Motion By: Craig Hupy
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

C. [2018-981](#) **Proposed Amendment No. 3 to Water Service Contract with Charter Township of Brownstown**

Indexes: General Counsel

Attachments: [Brownstown Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

D. [2018-982](#) Proposed Amendment No. 3 to Water Service Contract with City of Rockwood

Indexes: General Counsel

Attachments: [Rockwood Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

E. [2018-983](#) Proposed Amendment No. 3 to Water Service Contract with Village of South Rockwood

Indexes: General Counsel

Attachments: [South Rockwood Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

F. [2018-984](#) Proposed Amendment No. 3 to Water Service Contract with Sumpter Township

Indexes: General Counsel

Attachments: [Sumpter Water Contract Am 3 EX B 2018](#)

Motion By: Abe Munfakh
Support By: Robert Daddow
Action: Approved
The motion carried by a unanimous vote.

G. [2018-968](#) Gordie Howe Bridge Easement Agreement between MDOT and GLWA

Indexes: General Counsel

Attachments: [GLWA Reso. 2018-968 Gordie Howe Easement Agreement.](#)

Motion By: Gary Brown
Support By: Abe Munfakh
Action: Approved
The motion carried by a unanimous vote.

H. [2018-969](#) Merriman Water Main Maintenance Agreement between Wayne County and GLWA

Indexes: General Counsel

Attachments: [GLWA Reso 2018-969 2018-10-15 CON-268 Maintenance Agreement](#)

Motion By: Robert Daddow
Support By: Craig Hupy
Action: Approved
The motion carried by a unanimous vote.

I. [2018-996](#) Introduction to Per - and Polyfluoroalkyl Substances

Indexes: Wastewater Operations; Water Operations

Attachments: [PFAS Presentation](#)

Motion By: Craig Hupy
Support By: Brian Baker
Action: Received and Filed
The motion carried by a unanimous vote.

J. [2018-1001](#) Discussion Regarding Budget Approval Process

Indexes: Finance

Attachments: [Budget Approval Process](#)

Secretary Munfakh made a Motion, Supported by Vice Chairman Baker, to approve the Budget Approval Process, as presented and to amend the 2019 Board of Directors Schedule of Meetings, which was Received and Filed today under Communications, to add weekly meetings of the Board of Directors for the Month of March, 2019.

Motion By: Abe Munfakh
Support By: Brian Baker
Action: Approved
The motion carried by a unanimous vote.

Note: The 2019 Board of Directors Schedule of Meetings will be amended to add weekly meetings of the Board of Directors for the Month of March 2019.

K. [2018-988](#) GLWA Procurement Policy

Indexes: Finance

Attachments: [Blackline Version of Procurement Policy for Board 11.14.2018.pdf](#)
[GLWA Procurement Policy for Board 11.14.18.pdf](#)
[GLWA-Procurement-Policy-FINAL11.14.18](#)

Director Daddow made a Motion, Supported by Vice Chairman Baker, to amend Section 1.8 Definitions to add Economically Feasible, defined as the benefit of a course of action outweighs the cost of that action.

Chairman Hendrix requested a Motion to approve the GLWA Procurement Policy, as Amended.

Motion By: Robert Daddow
Support By: Brian Baker
Action: Approved as Amended

The motion carried by a unanimous vote.

L. [2018-997](#) **CEO's KPI Report**

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_181114-FINAL](#)
[11-18 Red, Yellow Green Report](#)
[Reso 2018_997 Explanation of CEO Red and Yellow report](#)

Motion By: Gary Brown
Support By: Abe Munfakh
Action: Received and Filed
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

There were no Chairperson's remarks.

B. Board Members' Remarks

Secretary Munfakh congratulated Cheryl Porter, Chief Operating Officer - Water and Field Services, regarding the Crain's Detroit article that featured Ms. Porter's career in water.

11. Closed Session

A. [2018-1002](#) **Closed Session Request- Attorney Client Communication**

Indexes: General Counsel

William M. Wolfson, Chief Administrative and Compliance Officer, reminded the public that there will likely be continued New Business, as reflected on the Agenda, following today's Closed Session.

Chairman Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 2:30 p.m., followed by a short recess.

Motion By: Abe Munfakh
Support By: Brian Baker
Action: Approved
The motion carried by the following vote:

Aye: 6 - Chairman Hendrix, Vice Chairman Baker, Secretary Munfakh, Director Brown, Director Daddow, and Director Hupy

B. [2018-998](#) Closed Session Request - Personnel Evaluation

Indexes: General Counsel; Office of the Executive

Attachments: [2018 CEO closed session letter](#)

Motion By: Abe Munfakh

Support By: Brian Baker

Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairman Hendrix, Vice Chairman Baker, Secretary Munfakh, Director Brown, Director Daddow, and Director Hupy

Entered Closed Session at 2:40 p.m.

Chairman Hendrix requested a Motion to return from Closed Session.

Motion By: Gary Brown

Support By: Robert Daddow

Action: Approved

The motion carried by a unanimous vote.

Returned from Closed Session at 3:22 p.m.

The only matters discussed were an Attorney-Client Communication and Personnel Evaluation.

8. New Business (Cont'd)

The Board of Directors determined by a 4/2 vote that CEO Sue McCormick's performance for Fiscal Year 2018 exceeded expectations.

12. Adjournment

There being no further business, Chairman Hendrix adjourned the meeting at 3:36 p.m.