



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors Workshop Meeting

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Thursday, November 16, 2023

1:00 PM

Water Board Building 5th Floor  
and  
Zoom Telephonic

Join Zoom Meeting:  
[https://glwater.zoom.us/j/86443689009?  
pwd=a3lXd0pUUC9RT1g0S0dqWkRQUy8vZz09](https://glwater.zoom.us/j/86443689009?pwd=a3lXd0pUUC9RT1g0S0dqWkRQUy8vZz09)

888 788 0099 US Toll-free  
877 853 5247 US Toll-free  
Meeting ID: 864 4368 9009  
Passcode: 081964

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Water Board Building - 5th Floor  
(subject to available capacity)  
and  
Zoom Telephonic

#### 1. Call to Order

Chairperson Hendrix called the meeting to order at 1:00 p.m.

#### 2. Quorum Call

**Present:** 6 - Chairperson Freman Hendrix, Vice-Chairperson Brian Baker, Secretary Mark Miller, Director Gary Brown, Director Jaye Quadrozzi, and Director John J. Zech

#### 3. Consent Matters

William M. Wolfson, Chief Administrative and Compliance Officer/Interim General Counsel, stated that the Legal Committee met today and has requested to move New Business (Items for Discussion) item 8. A. (2023-422) to 3. C. Consent Matters, which would then be item 3. C. ix.

There being no objection, item 8. A. was moved to 3. C. Consent Matters.

#### A. Approval of Minutes (Item for Consent)

i. [2023-418](#) **October 25, 2023 Board of Directors Meeting Minutes (Draft)**

**Sponsors:** Rechanda Willis

**Attachments:** [Minutes - October 25, 2023 Board of Directors Meeting](#)

**Motion By:** Mark Miller  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

**B. Communications (Items for Consent)**

i. [2023-429](#) **Receipt of Correspondence**

**Attachments:** [23 11 PO Line-Item Shift - Conner Creek PS CS-120 Contract - Board Memo wmw](#)

**Motion By:** Mark Miller  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

ii. [2023-417](#) **Response to Bid Protest**

**Sponsors:** William Wolfson

**Indexes:** General Counsel

**Attachments:** [2204058 Bid Protest Response](#)  
[Formal Protest RFD-2204058-Grounds Maintenance Services](#)  
[PGA Cease and desist](#)  
[PGA Correspondence Bid tabulation error](#)  
[Resolution 2023-355.Contract No. 2204058](#)  
[2204058 Procurement Board Report](#)  
[2204058 Cost Tabulation Notice of Respondents](#)  
[2204-58 Vendor Response Follow-up](#)

**Motion By:** Mark Miller  
**Support By:** Gary Brown  
**Action:** Received and Filed  
The motion carried by a unanimous vote.

**C. New Business (Items for Consent)**

i. [2023-355](#) **Contract No. 2204058**  
**Grounds Maintenance Services**  
**O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [2204058 Procurement Board Report](#)  
[2204058 Cost Tabulation Notice of Respondents](#)  
[2204058 Vendor Response Follow-up](#)

**Motion By:** Mark Miller  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

ii. [2023-412](#) **Proposed Amendment No. 2**  
**Contract No. 1803705**  
**Comprehensive Corrosion Control Optimization Study**  
**O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** Mark Miller  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

iii. [2023-413](#) **Proposed Change Order No. 3**  
**Contract No. 1900516**  
**Energy Management: Freeze Protection Pump Installation at Imlay**  
**Pump Station**  
**CIP #132007 / BCE Score: 35.1**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By:** Mark Miller  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

- iv. [2023-414](#) **Proposed Amendment No. 2**  
**Contract No. 2100998**  
**East Avon Early Works Pipe Material Procurement for the 96-Inch**  
**Water Transmission Main Relocation Project**  
**CIP #122004 / BCE Score: 77.5**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Motion By: Mark Miller**  
**Support By: Gary Brown**  
**Action: Approved**  
The motion carried by a unanimous vote.

- v. [2023-394](#) **Proposed Amendment No. 3**  
**Contract No. 1802543**  
**Rehabilitation of Ferric Chloride Feed System at PS-1 and**  
**Complex B Sludge Lines**  
**CIP # 211008 / BCE Score: 78.3**

**Sponsors:** Navid Mehram and Christopher Nastally

**Indexes:** Wastewater Operations

**Motion By: Mark Miller**  
**Support By: Gary Brown**  
**Action: Approved**  
The motion carried by a unanimous vote.

- vi. [2023-395](#) **Proposed Change Order No. 1**  
**Contract No. 2101610**  
**Magnetic Flow Meter Replacement for Circular Primary Clarifiers**  
**O&M**

**Sponsors:** Navid Mehram and Christopher Nastally

**Indexes:** Wastewater Operations

**Motion By: Mark Miller**  
**Support By: Gary Brown**  
**Action: Approved**  
The motion carried by a unanimous vote.

- vii. [2023-409](#) **Contract No. 2300394**  
**Replacing and Rehabbing Select Roofs at the WRRF**  
**CIP #260802 / BCE Score: 77.9**
- Sponsors:** Navid Mehram and Christopher Nastally
- Indexes:** Wastewater Operations
- Attachments:** [2300394.ProcurementBoardReport](#)  
[2300394.CostTabulation](#)  
[2300394.VendorResponseFollow-up](#)
- Motion By: Mark Miller**  
**Support By: Gary Brown**  
**Action: Approved**  
The motion carried by a unanimous vote.
- viii. [2023-410](#) **Proposed Change Order No. 2**  
**Contract No. 2002190**  
**Rehabilitation of Ferric Chloride Feed System and Sludge Lines**  
**CIP #211008 / BCE Score: 78.3**
- Sponsors:** Navid Mehram and Christopher Nastally
- Indexes:** Wastewater Operations
- Motion By: Mark Miller**  
**Support By: Gary Brown**  
**Action: Approved**  
The motion carried by a unanimous vote.
- ix. [2023-422](#) **Easement Agreement between GLWA and D Mahaba Investments LLC, Property Owner of 50988 Dequindre Road, Shelby Township, Michigan 48317**
- Sponsors:** William Wolfson
- Indexes:** General Counsel
- Motion By: Mark Miller**  
**Support By: Gary Brown**  
**Action: Approved**  
The motion carried by a unanimous vote.

#### 4. Approval of Agenda

Chairperson Hendrix requested a Motion to Approve the Agenda as Amended.

**Motion By: Jaye Quadrozzi**  
**Support By: Brian Baker**  
**Action: Approved as Amended**  
The motion carried by a unanimous vote.

**5. Approval of Consent Matters (Items 3A.i., 3B. i. - ii., and 3C. i. - ix.)**

Chairperson Hendrix requested a Motion to Approve the Consent Matters.

A motion was made by Secretary Miller, seconded by Director Brown, to approve the Consent Matters. The motion carried unanimously.

**6. Public Comment**

There were no public comments.

**7. Old Business**

None

**8. New Business (Items for Discussion)**

**B. [2023-408](#) Resolution Regarding Water Affordability Bills**

**Sponsors:** William Wolfson

**Indexes:** Board of Directors; General Counsel

**Attachments:** [RESOLUTION REGARDING WATER AFFORDABILTY Bills.docx](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Mark Miller

**Action:** Approved

The motion carried by a 5/1 vote.

**Note: New Business (Items for Discussion) Will Continue After Item 12. Closed Session**

The Board will also discuss such other matters.

**9. Reports**

None

**10. Remarks**

A. Chairperson's Remarks

Chairperson Hendrix took a moment to remember Terri Tabor Conerway, former GLWA Chief Organizational Development Officer, who recently passed away and was a dedicated public servant in City Government and Great Lakes Water Authority.

Chairperson Hendrix requested a Moment of Silence in Remembrance of Terri Tabor Conerway.

B. Board Members' Remarks

Director Brown requested a report regarding the Comprehensive Corrosion Control Optimization Study.

William M. Wolfson, Chief Administrative and Compliance Officer/Interim General Counsel, responded that a report will be given to the full Board at a future Board of Directors Meeting.

11. CEO's Report

A. [2023-431](#) CEO Report - November 16, 2023

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - November 16, 2023 and Office of General Counsel Report](#)

**Motion By:** John J. Zech

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

12. Other Matters

There were no other matters.

13. Closed Session

A. [2023-425](#) Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

**Sponsors:** William Wolfson

**Indexes:** General Counsel

Chairperson Hendrix requested a Motion and Roll Call Vote to enter into Closed Session at 1:30 p.m.

**Motion By:** Jaye Quadrozzi

**Support By:** Brian Baker

**Action:** Approved

The motion carried by the following vote:

**Aye:** 6 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

**B. [2023-426](#) Closed Session Request - Attorney-Client Communication(s)**

**Sponsors:** William Wolfson

**Indexes:** General Counsel

**Motion By:** John J. Zech

**Support By:** Jaye Quadrozzi

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 6 - Chairperson Hendrix, Vice-Chairperson Baker, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

Entered Closed Session at 1:31 p.m.

Returned from Closed Session at 1:43 p.m.

The only matters discussed were Pending Litigation - DWSD V Highland Park, WCCC No. 14-001974-CK; GLWA V Highland Park, WCCC No. 20-011589-CB; and Attorney-Client Communications.

**8. New Business (Items for Discussion) Continued**

**C. [2023-430](#) Update Regarding GLWA Bond Financing**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [6B1 GLWA Board Presentation 2013 Bond Deal 1.16.2023](#)

**No Action Taken**



D. [2023-427](#) **Resolution Regarding Approval of Schedule of Member Partner Bad Debt Recovery Credits #2023-2 Totaling \$20,026,500 With Conditions Precedent Utilizing the Highland Park Bad Debt Recovery Credits Methodology**

**Sponsors:** Nicolette Bateson

**Indexes:** Finance

**Attachments:** [7B2.1 Board Letter Attachment Bad Debt Recovery 2023-427](#)  
[7B3 Fully Executed Term Sheet by HP, GLWA, and SOM](#)  
[7B4 Draft HP Bad Debt Credit Calculations 102323](#)  
[7B5 CWW Resolution GLWA Highland Park 2023 with signature](#)

**Motion By:** Mark Miller  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

#### 14. Adjournment

Chairperson Hendrix requested a Motion to Adjourn.

**Motion By:** Jaye Quadrozzi  
**Support By:** Gary Brown  
**Action:** Approved  
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 2:23 p.m.