



# Great Lakes Water Authority

735 Randolph Street  
Detroit, Michigan 48226  
glwater.legistar.com

## Meeting Minutes - Final

### Board of Directors

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Wednesday, August 23, 2023

2:00 PM

Water Board Building 5th Floor  
and  
Zoom

Join Zoom Meeting:  
[https://glwater.zoom.us/j/87037755908?](https://glwater.zoom.us/j/87037755908?pwd=eVNVcWIBOE9zZ2wzR0pvZkJSWFdtUT09)  
[pwd=eVNVcWIBOE9zZ2wzR0pvZkJSWFdtUT09](#)

Join By Phone  
Toll-Free  
877 853 5247; or  
888 788 0099  
Meeting ID: 870 3775 5908  
Passcode: 736406

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Water Board Building 5th Floor  
(subject to available capacity)  
and  
Zoom Telephonic

#### 1. Call to Order

Vice-Chairperson Baker called the meeting to order at 2:00 p.m.

#### 2. Quorum Call

**Present:** 5 - Vice-Chairperson Brian Baker, Secretary Mark Miller, Director Gary Brown, Director Jaye Quadrozzi, and Director John J. Zech

**Excused:** 1 - Chairperson Freman Hendrix

#### 3. Consent Matters

##### A. Approval of Minutes (Item for Consent)

##### i. [2023-307](#) July 26, 2023 Board of Directors Meeting Minutes (Draft)

**Sponsors:** Rechanda Willis

**Attachments:** [Minutes - July 26, 2023 Board of Directors Meeting](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Mark Miller

**Action:** Approved

The motion carried by a unanimous vote.

**B. Communications (Items for Consent)****i. [2023-306](#) Receipt of Correspondence**

No Action Taken

**ii. [2023-314](#) CEO's KPI Report**

**Sponsors:** Suzanne Coffey and William Wolfson

**Indexes:** Office of the Executive

**Attachments:** [EUM Key Metrics Dashboard\\_230809\\_FINAL.pptx](#)  
[8-23 Red Yellow Green Report.xlsx](#)  
[Reso 23-314- Explanation of CEO Red and Yellow report.docx](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Mark Miller

**Action:** Received and Filed

The motion carried by a unanimous vote.

**C. New Business (Items for Consent)****i. [2023-300](#) Proposed Change Order No. 1  
Contract No. 2102618  
Baby Creek CSO Facility Screen Rehabilitation  
CIP #260623/ BCE Score: 93.2**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Jaye Quadrozzi

**Support By:** Mark Miller

**Action:** Approved

The motion carried by a unanimous vote.

**ii. [2023-301](#) Proposed Amendment No. 4  
Contract No. 1903601  
Yard Piping Engineering Services  
CIP #216006/ BCE Score: 79.0**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** Jaye Quadrozzi

**Support By:** Mark Miller

**Action:** Approved

The motion carried by a unanimous vote.

- iii.     [2023-302](#)     **Proposed Change Order No. 4**  
                          **Contract No. 1903598**  
                          **Construction Manager at Risk for the Assessment and**  
                          **Rehabilitation of WRRF Yard Piping and Underground Utilities**  
                          **CIP #216006 / BCE Score: 79.0**
- Sponsors:**   Navid Mehram
- Indexes:**    Wastewater Operations
- Motion By: Jaye Quadrozzi**  
                          **Support By: Mark Miller**  
                          **Action: Approved**  
                          **The motion carried by a unanimous vote.**
- iv.     [2023-304](#)     **Resolution of Necessity Re: 96-Inch Water Transmission Main**  
                          **Relocation Project (Parcel 8 Vacant Land, Rochester Hills, MI 48307,**  
                          **Tax ID No 70-15-13-477-002)**
- Sponsors:**   Randal Brown
- Indexes:**    General Counsel
- Attachments:**   [Resolution of Necessity re 96-Inch Water Transmission Main](#)  
  [Relocation Project 2023 Easement \(05059108xBF7C9\).docx](#)
- Motion By: Jaye Quadrozzi**  
                          **Support By: Mark Miller**  
                          **Action: Approved**  
                          **The motion carried by a unanimous vote.**

#### 4. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, stated that the Legal Committee met today, and item 8D., Resolution 2023-316, was withdrawn from the Agenda, and that the Committee would like to move item 8E., Resolution 2023-304, to 3C. New Business (Items for Consent), which would be item 3C. iv.

Mr. Wolfson also requested to add a Presentation of Special Recognition to the Agenda after item 5. Approval of Consent Matters.

Vice-Chairperson Baker requested a Motion to Approve the Agenda as Amended.

**Motion By: John J. Zech**  
**Support By: Mark Miller**  
**Action: Approved as Amended**  
**The motion carried by a unanimous vote.**

**5. Approval of Consent Matters (Items 3A.i., 3B. i. - ii., and 3C. i. - iv.)**

Vice-Chairperson Baker requested a Motion to Approve the Consent Matters.

A motion was made by Director Quadrozzi, seconded by Secretary Miller, to approve the Consent Matters. The motion carried unanimously.

**6. Presentation of Special Recognition**

Suzanne Coffey, Chief Executive Officer, stated that each year, the National Association of Clean Water Agencies (NACWA) presents Peak Performance Awards to clean water agencies to honor them for excellence in permit compliance, and Great Lakes Water Authority was awarded the Gold Peak Performance Award for Calendar Year 2022.

Following a brief overview of the Award, CEO Coffey gave special recognition and introduced three of GLWA's Wastewater Operating Services, Operations Managers: Ms. Annette Vines, Mr. Wasel Sahib, and Mr. Sajit George for their outstanding and dedicated work as Operations Managers.

**7. Public Comment**

There were no public comments.

**8. Old Business**

None

**9. New Business (Items for Discussion)****A. [2023-305](#) GLWA CIP Prioritization Presentation**

**Sponsors:** Jody Caldwell and Dima El-Gamal

**Indexes:** Planning Services

**Attachments:** [2023-08-23 CIP Prioritization Board Presentation.pptx](#)

**Motion By:** Jaye Quadrozzi

**Support By:** Gary Brown

**Action:** Received and Filed

The motion carried by a unanimous vote.

**B.     [2023-282](#)     Proposed Amendment No. 1  
Contract No. 1802170  
Fleet Management Services  
O&M**

**Sponsors:** Cheryl Porter

**Indexes:** Water Operations

**Attachments:** [GLWA Enterprise Fleet Review 2023 - OR](#)

**Motion By:** John J. Zech

**Support By:** Mark Miller

**Action:** Approved

The motion carried by a unanimous vote.

**C.     [2023-315](#)     Approval of Exhibit A to the Intergovernmental Agreement between  
GLWA and DWSD, Cost Sharing Agreement for Various Projects Re:  
Emergency Repairs to the Campbell Sewer**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Mark Miller

**Support By:** Jaye Quadrozzi

**Action:** Approved

The motion carried by a unanimous vote.

**D.     [2023-316](#)     Easement Agreement between GLWA and Antonio and Maria  
Dushaj, Property Owner of 50840 Dequindre Road, Shelby  
Township, MI 48317**

**NOTE:** This item (Resolution 2023-316) was withdrawn from the Agenda.

**NOTE: 8. New Business (Items for Discussion) Will Be Continued After Item 13. Closed Session**

**The Board will also discuss such other matters.**

**10. Reports**

**None**

**11. Remarks**

A. Chairperson's Remarks

Vice-Chairperson Baker made an inquiry regarding the timeline for the After Action Report for the 24 Mile Road water main break, to which Cheryl Porter, Chief Operating Officer, Water and Field Services, responded.

## B. Board Members' Remarks

Secretary Miller made an inquiry regarding GLWA vehicle purchases, to which William M. Wolfson, Chief Administrative and Compliance Officer, responded.

## 12. CEO's Report

A. [2023-313](#) CEO Report - August 23, 2023

**Sponsors:** Suzanne Coffey

**Indexes:** Office of the Executive

**Attachments:** [CEO Report - August 23, 2023 and Office of General Counsel Report](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

## 13. Other Matters

William M. Wolfson, Chief Administrative and Compliance Officer, advised the Board that we will be conducting the Board of Directors Workshop Meeting on September 13, 2023, at 1:00 p.m., and that there are repairs and renovations to the 5th Floor Board Room, so we will not have access to this room in September and October 2023.

Mr. Wolfson further stated that the September 13, 2023, 1:00 p.m. Board of Directors Workshop Meeting will be held at Plymouth United Church of Christ, located at I-75 and Warren Avenue (600 E. Warren, Detroit, MI 48201).

## 14. Closed Session

A. [2023-308](#) Closed Session Request - Pending Litigation - DWSD v HIGHLAND PARK, WCCC No. 14-001974-CK; GLWA V HIGHLAND PARK, WCCC No. 20-011589-CB

**Sponsors:** Randal Brown

**Indexes:** General Counsel

Vice-Chairperson Baker requested a Motion and Roll Call Vote to enter into Closed Session at 3:07 p.m.

Motion By: John J. Zech

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by the following vote:

**Aye:** 5 - Vice-Chairperson Baker, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

**Excused:** 1 - Chairperson Hendrix

**B. [2023-309](#) Closed Session Request - Attorney-Client Communications**

**Sponsors:** Randal Brown

**Indexes:** General Counsel

**Motion By:** Mark Miller

**Support By:** Gary Brown

**Action:** Approved

**The motion carried by the following vote:**

**Aye:** 5 - Vice-Chairperson Baker, Secretary Miller, Director Brown, Director Quadrozzi, and Director Zech

**Excused:** 1 - Chairperson Hendrix

Entered Closed Session at 3:08 p.m.

Returned from Closed Session at 3:42 p.m.

The only matters discussed were Pending Litigation - DWSD v Highland Park, WCCC No. 14-001974-CK; GLWA v Highland Park, WCCC No. 20-011589-CB; and Attorney-Client Communications.

**8. New Business (Items for Discussion) Continued**

**F. [2023-303](#) Proposed Amendment No. 4  
Contract No. 1802575  
GLWA Conveyance System Engineering Services  
CIP#: 260204/BCE Score: 78.3**

**Sponsors:** Navid Mehram

**Indexes:** Wastewater Operations

**Motion By:** John J. Zech

**Support By:** Gary Brown

**Action:** Approved

**The motion carried by a unanimous vote.**

**15. Adjournment**

Vice-Chairperson Baker requested a Motion to Adjourn.

**Motion By:** Mark Miller

**Support By:** Gary Brown

**Action:** Approved

**The motion carried by a unanimous vote.**

There being no further business, the meeting was adjourned at 3:46 p.m.