



Procurement Form (FOR)

Effective Date:
5/1/2019

Document #:
FSA_PRO_FOR_0039

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0

Document Title:
Procurement Board Report-RFP

Document Owner/Department:
Procurement Team

Date: October 1, 2021
To: Suzanne R. Coffey, P.E., Interim Chief Executive Officer
From: Daniel Edwards, Procurement Manager
Re: Procurement Report

General Information

Contract Number:	2004474	Project Owner:	Kashmira Patel
Contract Title:	UPS Maintenance Service Contract for CSO & WRRF Facilities		
Vendor:	Process Controls & Instrumentation LLC (PCI Vetrix)		
Budget:	Operations and Maintenance		

Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	01/25/2021	Addendums released:	6
Buyer:	Devin Howard	Downloaded by:	84
Response due date:	05/14/2021	Responses received:	2

Cost Summary - Process Controls & Instrumentation LLC (PCI Vetrix)

Description	Proposed Cost	Negotiated Cost
Task 1 – UPS Maintenance Service-CSO	\$1,868,636.00	\$705,586.89
Task 2 - UPS Maintenance Service-WRRF	\$284,243.00	\$1,192,346.42
Task 3 – UPS Replacement Cost	\$400,161.22	\$400,161.22
Totals	\$2,553,040.22	\$2,298,094.53

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.



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Evaluation Committee: (Designation - Organization)

A - Wastewater Manager

B - Wastewater Operations Manager

C - Team Lead

D - Engineer

Evaluation Score(s) - Maximum Score Possible: 100

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Vendor (Highest to lowest score)	Score without B.I.D.	*Score with B.I.D.
PCI Vetrix LLC	70.75	N/A
Critical Power Systems LLC	57.75	N/A

*This project was advertised prior to the B.I.D. program implementation.

Business Inclusion and Diversity (B.I.D.)

B.I.D. program required

B.I.D. program not required

The recommended vendor for award submitted a B.I.D. plan per the requirements under this solicitation.

The recommended vendor for award did not submit a B.I.D. plan per the requirements under this solicitation.

The vendor received points for the following scored criteria:

Business presence in State of Michigan

Business presence in GLWA service territory area (list the territory)

Business presence in economically disadvantaged GLWA service territory area (list the territory)



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Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): Yes
Small Business Enterprise (SBE): N/A
Woman Business Enterprise (WBE): N/A
Disadvantaged Business Enterprise (DBE): N/A
Detroit Based Business (DBB): Yes
Other: N/A

Sub-Contractor(s) List: N/A

Vendor Response Survey: Attached

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Process Controls & Instrumentation LLC (PCI Vetrix)

Contract No. 1802911, Maintenance of UPS Systems for CSO Basins, was for the period of 12/4/2018 through 12/3/2021, for \$359,409.96.

Note: The previous contract did not include services for the WRRF facilities and UPS replacements that will be covered by this new contract.