Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, September 22, 2021 | **2:00 PM** | **Zoom Telephonic Meeting**

Zoom Telephonic Meeting

Join by Telephone:
877 853 5247 US Toll-Free; or 888 788 0099 US Toll-Free
Meeting ID: 850 1602 0092
Passcode: 698069

Join Zoom Meeting Here:
https://glwater.zoom.us/j/85016020092?pwd=VVNJSEIENFEyVVJBZ09zdHdxSTZxZz09

1. Call to Order

Chairperson Zech called the meeting to order at 2:01 p.m.

2. Quorum Call

Present: 6 - Chairperson John J. Zech, Vice-Chairperson Jaye Quadrozzi, Secretary Freman Hendrix, Director Brian Baker, Director Gary Brown, and Director Beverly Walker-Griffea

Board Members' Zoom Meeting Location:

Chairperson Zech (Canton Township, Michigan)

Vice-Chairperson Quadrozzi (Beverly Hills, Michigan)

Secretary Hendrix (Northville, Michigan)

Director Baker (Clinton Township, Michigan)

Director Brown (Mackinac Island, Michigan)

Director Walker-Griffea (Tulsa, Oklahoma)

3. Consent Matters

Director Baker requested to remove items 3C. ii. (Resolution 2021-353) and 3C ix. (Resolution 2021-363) from 3. Consent Matters to 9. New Business (Items for Discussion).

William M. Wolfson, Chief Administrative and Compliace Officer, stated that Item 3C. ii. (Resolution 2021-353) will be placed as Item 9.A. under New Business (Items for Discussion), and Item 3C. ix. (Resolution 2021-363) will be placed as Item 9.B. under New Business (Items for Discussion).

A. Approval of Minutes

I. 2021-370 September 1, 2021 Board of Directors Special Meeting Minutes.Draft

Sponsors: Rechanda Willis

Attachments: September 1, 2021 Board of Directors Special Meeting Minutes

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

B. Communications

I. 2021-368 Receipt of Correspondence

Attachments: August 2021 Member Outreach Requests

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Received and Filed
The motion carried by a unanimous vote.

C. New Business (Items for Consent)

i. 2021-352

Contract No. 2100891
Rehabilitation of Outfall B-39
CIP# 260508 / BCE Score: N/A

Sponsors: Cheryl Porter and Todd King

Indexes: Water Operations

Attachments: 2100891 Procurement Board Report

2100891 Cost Tabulation - Notice of Respondents

Memorandum - 20210914 - Response to Board regarding Contract 2100891 Rehab of Outfall B-039

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

iii. 2021-354

Proposed Change Order No. 2
Contract No. 1903312
14 Mile Transmission Loop Project - Phase I
CIP# 122013 / BCE Score: 58.4

Sponsors: Cheryl Porter and Grant Gartrell

Indexes: Water Operations

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

iv. 2021-355

Proposed Amendment No. 1
RFB 1088 (Req. No. 1703524)
Preventative Maintenance, Service and Repair of Great Lakes Water Authority Elevators
O&M

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

v. 2021-356 **Proposed Amendment No. 2**
Contract No. 1904332
Commercial Janitorial Services
O&M

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

vi. 2021-357 **Proposed Amendment No. 2**
Contract No. 1900702
Grounds Maintenance Services
O&M

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

vii. 2021-351 **Contract No. 1904219-1 and Contract No. 1904219-2**
Enterprise Asset Management System Software and Implementation Services

Sponsors: Jeffrey Small

Indexes: Information Technology

Attachments: 1904219.ProcurementBoardReportRFP
1904219.CostTabulationNoticeRespondents

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

viii. 2021-343 WRAP Program Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: 6A2 Proposed changes to WRAP conservation v2

6A3 Conservation Proposed Changes Audit Committee Presentation 8272021
2021-343 Attachment 1

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

x. 2021-367 Amendment No. 1 to the Purchase of 1001 Clairpointe, Detroit, MI (East Lake Baptist Church)

Motion By: Beverly Walker-Griffea
Support By: Jaye Quadrozzi
Action: Approved
The motion carried by a unanimous vote.

4. Approval of Agenda

Chairperson Zech requested a Motion to Approve the Agenda as Amended.

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved as Amended
The motion carried by a unanimous vote.

5. Approval of Consent Matters (Items 3Ai., 3Bi., and 3C. i., iii. - viii., and x.)

A motion was made by Director Walker-Griffea, seconded by Vice-Chairperson Quadrozzi, to approve the Consent Matters. The motion carried unanimously.

6. Public Comment

V. Hamilton addressed the Board on behalf of residents on the east side of Detroit, Eden Gardens, regarding flooding issues since June 26th, specifically on Wilfred Street where the odd side floods but the even side does not; 12735 and 12743 Wilfred flood, 12740 Wilfred remains dry. Also, residents at 15210, 15220 and 15303 Promenade have experienced continuous flooding since June 26th.

Caller at XXX-XXX-8973 addressed the Board regarding flooding issues in the City of Detroit, and an August 10th article relating to flooding and claims being denied.

7. Communications

A. 2021-369 **Receipt of Correspondence**

No Action Taken

8. Old Business

None

9. New Business (Items for Discussion)

A. 2021-353 **Proposed Change Order No. 4**
Contract No. GLWA-CON-158
Specialized Services Contract

Sponsors: Cheryl Porter and Todd King

Indexes: Water Operations

Attachments: Memorandum - 20210916 - Response to Board regarding GLWA-CON-158 CO No 4

Motion By: Brian Baker
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

B. 2021-363 **GLWA Chief Executive Officer Search - Selection of Executive Search Firm**

Sponsors: William Wolfson and Randal Brown

Indexes: Board of Directors; Administration & Compliance; General Counsel

Attachments: POLIHIRE GLWA Presentation_FINAL

Motion By: Beverly Walker-Griffea
Support By: Freman Hendrix
Action: Approved
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

10. Reports

None

11. Remarks

A. Chairperson's Remarks

Chairperson Zech thanked the Board's Legal Committee for interviewing the three executive search firms.

B. Board Members' Remarks

Director Brown made an inquiry regarding a closed session discussion on Update No. 7 that the Board received.

Secretary Hendrix made an inquiry regarding the time frame to bring the selected search firm (POLIHIRE) on board, and the process regarding potential candidates for selection of the CEO.

Director Baker requested an update is provided to the Board regarding the Freud splice repair and a timeline for getting the third feed back at Freud.

12. CEO's Report

A. 2021-372 Interim CEO Report - September 22, 2021

Sponsors: Suzanne Coffey

Indexes: Office of the Executive

Attachments: ICEO Report - September 22, 2021 and General Counsel Report

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

13. Other Matters

Randal Brown, General Counsel, stated that Attorney Jeffrey Collins would like to present the status of his investigation (June 25-26 and July 16, 2021 rain events) to the Board and would like to propose a presentation at the October 13, 2021 Board of Directors Workshop Meeting, or request that a Special Board Meeting is scheduled for a presentation to the Board.

Note: A Board of Directors Special Meeting has been scheduled for Thursday, October 7, 2021, at 12:00 p.m. and will be held via Zoom.

14. Closed Session

A. 2021-371 Closed Session - Labor Negotiation Strategy

Sponsors: William Wolfson and Randal Brown

Indexes: Administration & Compliance; General Counsel; Organizational Development

Chairperson Zech requested a Motion and Roll Call Vote to enter into Closed Session at 3:51 p.m.

Motion By: Jaye Quadrozzi
Support By: Freman Hendrix
Action: Approved
The motion carried by the following vote:

Aye: 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

B. 2021-373 Closed Session Request - Attorney Client Communications

Sponsors: Randal Brown

Indexes: General Counsel

Motion By: Brian Baker
Support By: Beverly Walker-Griffea
Action: Approved
The motion carried by the following vote:

Aye: 6 - Chairperson Zech, Vice-Chairperson Quadrozzi, Secretary Hendrix, Director Baker, Director Brown, and Director Walker-Griffea

Entered Closed Session at 3:53 p.m.

Note: Director Walker-Griffea excused herself from the remainder of the meeting at 4:00 p.m.

Returned from Closed Session at 5:41 p.m.

The only matters discussed were labor negotiation strategy and attorney-client communications.

15. Adjournment

Chairperson Zech requested a Motion to Adjourn.

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 5:42 p.m.