



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Audit Committee

Friday, March 26, 2021

8:00 AM

Telephonic Meeting

Telephonic Meeting

Call-In Number: 1-313-771-3116 Conference ID: 868 434 344#

1. Call To Order

Chairperson Baker called the meeting to order at 8:01 a.m.

2. Quorum Call

Present: 3 - Chairperson Brian Baker, Director Gary Brown, and Director Jaye Quadrozzi

Committee Members' Attendance Location:

Chairperson Baker (Clinton Township, Michigan)

Director Brown (Parkland, Florida)

Director Quadrozzi (Beverly Hills, Michigan)

3. Approval of Agenda

Nicolette Bateson, Chief Financial Officer/Treasurer, requested to remove from the Agenda, Item 8C., Annual Procurement Report, which will be presented to the Audit Committee at its April Meeting (April 23, 2021), and that the correct document for Item 8A., CFO Report, was sent to the Committee this morning.

Chairperson Baker requested a Motion to Approve the Agenda as Amended.

Motion By: Jaye Quadrozzi

Support: Gary Brown

Action: Approved as Amended

The motion carried unanimously.

4. Approval of Minutes

A. [2021-113](#) Minutes of February 26, 2021

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [4A February 26, 2021 Audit Committee Meeting Minutes](#)

Chairperson Baker requested a Motion to Approve the February 26, 2021; March 8, 2021; and March 15, 2021 Audit Committee Meeting Minutes.

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

B. [2021-114](#) Minutes of March 8, 2021

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [4B March 8, 2021 Special Audit Committee Meeting Minutes](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

C. [2021-115](#) Minutes of March 15, 2021

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [4C March 15, 2021 Special Audit Committee Meeting Minutes](#)

Motion By: Jaye Quadrozz

Support By: Gary Brown

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Old Business

A. [2021-116](#) Water Residential Assistance Program Redesign Implementation Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6A Update WRAP Program Changes Implementation Update 3.26.2021](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

Recommended for Approval to the Board of Directors

Agenda of April 28, 2021

The motion carried by a unanimous vote.

B. [2021-117](#) Business Inclusion and Diversity Program Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6B B.I.D. Audit Committee Update 3.26.21](#)

Motion By: Gary Brown

Support By: Jaye Quadrozzi

Action: Received and Filed

The motion carried by a unanimous vote.

7. New Business**A. [2021-118](#) Proposed Change Order No. 5 - GLWA CS-002 Financial Advisor**

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 Proposed Change Order No. 5 Contract GLWA-CS-002](#)
[7A2 Board Letter- Proposed Change Order No. 5 GLWA-CS-002](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Recommended for Approval to the Board of Directors

Agenda of April 28, 2021

The motion carried by a unanimous vote.

8. Reports

A. [2021-076](#) CFO Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8A1 CFO Update](#)

Motion By: Gary Brown

Support By: Jaye Quadrozzi

Action: Received and Filed

The motion carried by a unanimous vote.

B. [2021-119](#) December 2020 Financial Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8B December 2020 Financial Report - Tagetik](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

D. [2021-121](#) FY 2021 Q2 Construction Work-in-Progress Report through December 31, 2020 (Unaudited)

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8D Quarterly CWIP Report FY 2021 Q2](#)

Motion By: Gary Brown

Support By: Jaye Quadrozzi

Action: Received and Filed

The motion carried by a unanimous vote.

E. [2021-073](#) Gifts, Grants & Other Resources Report through February 28, 2021

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8E Gifts, Grants & Other Resources Report](#)

Motion By: Jaye Quadrozzi

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

9. Communications

A. [2021-123](#) Correction to Audit Committee FY 2021 Meeting Schedule

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [9A Correction-Audit Committee FY 2021 Meeting Schedule May 28, 2021](#)

Nicolette Bateson, Chief Financial Officer/Treasurer, stated that the 2021 Audit Committee Meeting Schedule that was approved by the Committee has an erroneous meeting date of May 21, 2021; however, in accordance with the standard schedule of the 4th Friday of each month, the correct meeting date should be May 28, 2021.

Chairperson Baker requested that the May 21, 2021 meeting date stands and that no correction is made.

With the Committee's consent, the May 2021 Audit Committee Meeting will be held on Friday, May 21, 2021, at 8:00 a.m., pursuant to the approved 2021 Meeting Schedule.

B. [2021-124](#) The Procurement Pipeline for March 2021

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [9B March 2021 Procurement Pipeline](#)

Motion By: Gary Brown

Support By: Jaye Quadrozzi

Action: Received and Filed

The motion carried by a unanimous vote.

10. Look Ahead

The next Audit Committee Meeting is scheduled for Friday, April 23, 2021 at 8:00 a.m.

11. Other Matters

There were no other matters.

12. Adjournment

Chairperson Baker requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 9:38 a.m.