



## Procurement Form (FOR)

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**Document Title:**  
Procurement Board Report-RFP

**Document Owner/Department:**  
Procurement Team

**Date:** January 14, 2021

**To:** Sue McCormick, Chief Executive Officer

**From:** Daniel Edwards, Procurement Manager

**Re:** Procurement Report

### General Information

|                  |   |                |               |
|------------------|---|----------------|---------------|
| Contract Number: | 2003443   | Project Owner: | Mini Panicker |
| Contract Title:  | Study and Design Services for Conveyance System |                |               |
| Vendor:          | FK Engineering Associates                       |                |               |
| Budget:          | Capital Project                                 |                |               |

### Procurement Method

|   |                  |                     |    |
|---|------------------|---------------------|----|
| Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee |                  |                     |    |
| Advertised:   | August 7, 2020   | Addendums released: | 2  |
| Buyer:  | Tina Clinkscales | Downloaded by:      | 75 |
| Response due date:  | December 2, 2020 | Responses received: | 2  |

### Cost Summary – FK Engineering Associates

| Description                            | Proposed Cost         | Negotiated Cost       |
|--|-----------------------|-----------------------|
| Task 1 – Project Kick Off              | \$17,309.00           | \$17,309.00           |
| Task 2 – Project Management            | 247,499.00            | 247,499.00            |
| Task 3 - Study Phase                   | 1,047,029.00          | 1,047,029.00          |
| Task 4 – Design Phase                  | 1,064,159.00          | 1,064,159.00          |
| Task 5 – Bid Negotiations              | 81,359.00             | 81,359.00             |
| Task 6 – Construction Phase Activities | 2,891,533.00          | 2,891,533.00          |
| Provisional Allowance                  | ----                  | 2,000,000.00          |
| <b>Totals</b>                          | <b>\$5,348,888.00</b> | <b>\$7,348,888.00</b> |

*Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.*

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.



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### Evaluation Committee: (Designation – Organization)

A – Engineer - GLWA

B – Manager - GLWA

C – Team Leader - GLWA

### Evaluation Score(s) - Maximum Score Possible: 100

*The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.*

| Vendor (Highest to lowest score) | Score        | Proposed Cost before Negotiations |
|----------------------------------|--------------|-----------------------------------|
| <b>FK Engineering Associates</b> | <b>90.00</b> | <b>\$5,348,888.00</b>             |
| <b>Wade Trim</b>                 | <b>76.67</b> | <b>\$7,457,520.00</b>             |

### Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No  
Detroit Based Business (DBB): No  
Small Business Enterprise (SBE): Yes

#### Sub-Contractor(s) List:

Applied Science, Inc.  
Anderson, Eckstein, and Westrick, Inc.  
Hazen and Sawyer  
SeaView Services  
Underwater Marine Contractors  
Schmidt Drilling  
All Terrain Service, Inc.

Vendor Response Survey:  
See attached document

### Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

### Financials



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A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

### Previous Contract

Previous contract holder: N/A