



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Operations and Resources Committee

Wednesday, December 9, 2020

11:00 AM

Telephonic Meeting

Telephonic Meeting

Call-In Number: 1-313-771-3116 Conference ID: 782 555 605#

1. Call To Order

Chairperson Hendrix called the meeting to order at 11:02 a.m.

2. Quorum Call

Present: 3 - Chairperson Freman Hendrix, Director Brian Baker, and Director Gary Brown

Committee Members' Meeting Location:

Chairperson Hendrix (Estero, Florida)

Director Baker (Clinton Township, Michigan)

Director Brown (Detroit, Michigan)

3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to add Resolution 2020-444 (Environmental Health and Safety Compliance Services) to the agenda as Item 7J.

Chairperson Hendrix requested a Motion to approve the Agenda as Amended.

Motion By: Brian Baker

Support By: Gary Brown

Action: Approved as Amended

The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2020-403](#) November 12, 2020 Operations and Resources Committee Meeting Minutes.Draft

Sponsors: Rechanda Willis

Attachments: [November 12, 2020 Operations and Resources Committee Meeting Minutes](#)

Chairperson Hendrix requested a Motion to approve the November 12, 2020 Operations and Resources Committee Meeting Minutes.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

5. Communications

A. [2020-441](#) Receipt of Correspondence

No Action Taken

[2020-442](#) CEO's KPI Report

Sponsors: Sue F. McCormick and William Wolfson

Indexes: Office of the Executive

Attachments: [EUM Key Metrics Dashboard_201209_FINAL](#)

[12-20 Red, Yellow Green Report](#)

[Reso 20-442- Explanation of CEO Red and Yellow report](#)

Motion By: Brian Baker

Support By: Gary Brown

Action: Received and Filed

The motion carried by a unanimous vote.

6. Old Business

None

7. New Business

A. [2020-395](#) **Contract No. 2002350
Preventative Maintenance and Repairs for Rotork Actuators
O&M**

Sponsors: Cheryl Porter and Terry Daniel

Indexes: Water Operations

Attachments: [2002350 Procurement Report](#)
[2002350 Contract Comparison for System Specialties](#)
[GLWA Contract 2002350 Rotork PM Response 11-16-2020 rev.1](#)

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Recommended for Approval to the Board of Directors
Agenda of December 17, 2020
The motion carried by a unanimous vote.

B. [2020-437](#) **Proposed Amendment No. 1
Contract No. 1904332
Commercial Janitorial Services
O&M**

Sponsors: Cheryl Porter

Indexes: Water Operations

Motion By: Brian Baker
Support By: Gary Brown
Action: Recommended for Approval to the Board of Directors
Agenda of December 17, 2020
The motion carried by a unanimous vote.

C. [2020-435](#) **Contract No.1900995
Preventive Maintenance and Repair of Electrical Equipment**

Sponsors: Navid Mehram and Cheryl Porter

Indexes: Wastewater Operations; Water Operations

Attachments: [1900995 Procurement Report](#)
[1900995 - Tabulation - Notice of Respondents2](#)

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Recommended for Approval to the Board of Directors
Agenda of December 17, 2020
The motion carried by a unanimous vote.

D. [2020-436](#) **Contract No. 2001492 and 2002240
Crane Services and Inspections
O&M**

Sponsors: Navid Mehram and Cheryl Porter

Indexes: Wastewater Operations; Water Operations

Attachments: [2001492_2002240.CostTabulation](#)
[2001492 & 2002240 Procurement Board Report](#)
[2001492 & 2002240.VendorResponseFollowUpSolicitations](#)

Motion By: Gary Brown
Support By: Brian Baker
Action: Recommended for Approval to the Board of Directors
Agenda of December 17, 2020
The motion carried by a unanimous vote.

E. [2020-440](#) **Contract No. 1902548
Heating, Ventilation, and Air Conditioning (HVAC) Building and
Mechanical Systems Inspection, Repair, and Preventative
Maintenance Services
O&M**

Sponsors: Navid Mehram and Cheryl Porter

Indexes: Wastewater Operations; Water Operations

Attachments: [1902548 Procurement Board Report](#)
[1902548.Cost Tabulation](#)

Motion By: Gary Brown
Support By: Brian Baker
Action: Recommended for Approval to the Board of Directors
Agenda of December 17, 2020
The motion carried by a unanimous vote.

F. [2020-433](#) **Proposed Change Order No. 3
GLWA-CON-234
Conner Creek CSO Basin Emergency Rehabilitation
CIP No. 260603**

Sponsors: Navid Mehram

Indexes: Wastewater Operations

Motion By: Gary Brown
Support By: Freman Hendrix
Action: Recommended for Approval to the Board of Directors
Agenda of December 17, 2020
The motion carried by a unanimous vote.

- G.** [2020-434](#) **Proposed Change Order No. 1**
 Contract No. PC-795
 Pump Station No. 2 Pumping Improvements
 CIP No. 211002
- Sponsors: Navid Mehram
- Indexes: Wastewater Operations
- Motion By: Brian Baker**
 Support By: Gary Brown
 Action: Recommended for Approval to the Board of Directors
 Agenda of December 17, 2020
 The motion carried by a unanimous vote.
- H.** [2020-432](#) **Continued Delegation of Additional Authority to CEO During COVID-19**
 Emergency
- Sponsors: William Wolfson
- Indexes: Office of the Executive
- Motion By: Brian Baker**
 Support By: Gary Brown
 Action: Recommended for Approval to the Board of Directors
 Agenda of December 17, 2020
 The motion carried by a unanimous vote.
- I.** [2020-443](#) **Operations and Resources Committee 2021 Schedule of Meetings**
- Attachments: [2021 O&R Committee Meeting Schedule](#)
- Motion By: Gary Brown**
 Support By: Brian Baker
 Action: Approved
 The motion carried by a unanimous vote.
- J.** [2020-444](#) **Contract No. 2002946**
 Environmental Health and Safety Compliance Services
 O&M
- Attachments: [2002946 Procurement Board Report-RFP](#)
 [2002946 Rates Analysis](#)
- Motion By: Gary Brown**
 Support By: Brian Baker
 Action: Recommended for Approval to the Board of Directors
 Agenda of December 17, 2020
 The motion carried by a unanimous vote.

8. Reports

Navid Mehram, Chief Operating Officer - Wastewater Operations, gave a report regarding an investigation conducted in early July (2020) relating to a berm adjacent to the Conner Creek Basin and also adjacent to Clairpointe Street.

9. Look Ahead

The next Operations and Resources Committee Meeting is scheduled for Wednesday, January 13, 2021, at 11:00 a.m.

10. Information

None

11. Other Matters

There were no other matters.

12. Adjournment

There being no further business, Chairperson Hendrix adjourned the meeting at 12:00 p.m.