



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Audit Committee

Friday, November 20, 2020

8:00 AM

Telephonic Meeting
Call-In Number: 1-313-771-3116
Conference ID: 868 434 344#

Telephonic Meeting

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1. Call To Order

Chairperson Baker called the meeting to order at 8:02 a.m.

2. Quorum Call

Present: 3 - Chairperson Brian Baker, Director Gary Brown, and Director John J. Zech

Committee Members Attendance Location:

Chairperson Baker (Clinton Township, Macomb County, Michigan)

Director Brown (Detroit, Wayne County, Michigan)

Note: Director Zech joined the meeting at 8:10 a.m. under Item 8.C.
(Quarterly Investment Report through September 20, 2020).

3. Approval of Agenda

Nicolette Bateson, Chief Financial Officer/Treasurer, requested to move Item 8.C.
(Quarterly Investment Report through September 20, 2020) after Public Comment.

Chairperson Baker requested a Motion to approve the Agenda as Amended.

Motion By: Gary Brown

Support: Brian Baker

Action: Approved as Amended

The motion carried unanimously.

4. Approval of Minutes

4.A. [2020-411](#) Audit Committee Minutes of October 23, 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [4A Audit Committee Meeting Minutes - October 23, 2020](#)

Chairperson Baker requested a Motion to approve the October 23, 2020 Audit Committee Meeting Minutes.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

8.C. [2020-419](#) Quarterly Investment Report through September 20, 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8C1 Quarterly Investment Report Cover Memo September 2020](#)

[8C2 Quarterly Investment Report September 2020](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

6. Old Business**6.A.** [2020-412](#) FY 2020 Yearend Financial Audit Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6A FY 2020 Annual Financial Audit Update Memo Nov 2020 v2](#)

[6A1 Baker Tilly Annual Financial Audit Update Nov 2020](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

6.B. [2020-413](#) Water Residential Assistance Program Evaluation - Project Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6B1 Update WRAP Evaluation Process Update](#)
[6B2 PSC Memo WRAP Advisor Implementation Support 11042020](#)

Motion By: John J. Zech
Support By: Gary Brown
Action: Received and Filed
The motion carried by a unanimous vote.

6.C. [2020-414](#) Shared Service Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6C Shared Services Update 11.20.2020](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

6.D. [2020-415](#) Business Inclusion & Diversity Plan - Continued Review of Procurement Policy Amendment & Work Plan

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6D1 Proposed Procurement Policy Amendment for Business Inclusion Diversity Program](#)
[6D2 Proposed Procurement Policy Update for BID 11.20](#)
[6D3 Board Letter- Proposed Procurement Policy Amendment 11.20.2020](#)
[6D4 Procurement Policy Amendment Fall 2020 Working Draft 11.20.2020](#)

Motion By: John J. Zech
Support By: Gary Brown
Action: Recommended for Approval to the Board of Directors
Agenda of November 25, 2020
The motion carried by a unanimous vote.

7. New Business

7.A. [2020-416](#) Proposed Calendar Year 2021 Audit Committee Meeting Dates

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 FY 2021 Audit Committee Meeting Calendar](#)
[7A2 Audit Committee Proposed FY 2021 Meeting Schedule Notice](#)

Motion By: John J. Zech
Support By: Gary Brown
Action: Approved
The motion carried by a unanimous vote.

8. Reports**8.A.** [2020-417](#) CFO Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8A CFO Report November 2020](#)
[8A1 CFO Report- Responses to Questions from October Audit Committee Meeting](#)
[8A2 CFO Report Exhibit A-WRAP History](#)
[8A3 CFO Report Exhibit B- Debt Svc Reconciliaton](#)
[8A4 Water Units of Service Presentation 111920](#)
[8A5 Sewer Units of Service Presentation 111920](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

8.B. [2020-418](#) Monthly Financial Report for August 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8B August 2020 Financial Report - Tagetik](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

8.D. [2020-420](#) Quarterly Debt Report through September 30, 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8D1 Quarterly Debt Report as of 9.30.2020](#)

Motion By: Gary Brown
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

9. Communication**9.A.** [2020-421](#) The Procurement Pipeline for November 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [9A November 2020 Procurement Pipeline_Final](#)

Motion By: John J. Zech
Support By: Gary Brown
Action: Received and File
The motion carried by a unanimous vote.

10. Look Ahead

A Special Audit Committee Meeting has been scheduled for Friday, December 4, 2020 at 8:00 a.m.

The next regular Audit Committee Meeting is scheduled for Friday, December 18, 2020 at 8:00 a.m.

11. Other Matters

None

12. Adjournment

Chairperson Baker requested a Motion to Adjourn.

Motion By: Gary Brown
Support By: John J. Zech
Action: Approved
The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 10:00 a.m.