

## Memorandum

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December 2, 2020

To: Board of Directors

From: Sonya Collins, Procurement Director/Chief Procurement Officer

RE: 2002350 Contract Comparison for Systems Specialties, Preventative Maintenance, Inspection and Repairs for Rotork Actuators

Contract No. 2002350 with Systems Specialties will cover the inspection, preventative maintenance, and repairs for the Rotork actuators located at the Water Operation facilities, Water Resource Recovery Facility, Pumping and Booster Stations and the CSO Basins.

Rotork Controls, Inc. is the sole manufacturer of Rotork Actuators. System Specialties is the only authorized distributor and repair facility for Rotork, Inc. in the Michigan region.

Listed below is the comparison for the previous contract with Rotork Controls Inc., and the proposed contract with Systems Specialties.

Item Comparison	Rotork (w/System Specialties as the sub-contractor)	Systems Specialties
Terms	Three-year contract w/one renewal option	Three-year contract w/two one-year renewal options
Contract initiated	2014	2020
Cost per initial term	\$743,640.00	\$1,538,175.00
Cost per renewal option(S)	302,800.00	390,300.00
Quantity of Actuators	762	798
Estimated Repairs over three years	160	478
Per diem Rates (for repairs that required an overnight stay)	*220.00	250.00
Actuator Training	14	9

\* Per diem rates for travel were not included in the previous contract total and were invoiced as a separate line item per repair. The cost per diem for Rotork using the estimated unit of 288 is \$63,360.00.

If you have any further questions, please contact me at 313-964-9486.

SC/dte