

**Procurement Form (FOR)****Effective Date:**
5/1/2019**Document #:**
FSA_PRO_FOR_0040**Revision Date:**
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0**Document Title:**
Procurement Board Report-RFB**Document Owner/Department:**
Procurement Team**Date:** October 9, 2020**To:** Sue McCormick, Chief Executive Officer**From:** Daniel Edwards, Procurement Manager**Re:** Procurement Report**General Information**

Contract Number:	2002350	Project Owner:	Evita Parks
Contract Title:	Preventative Maintenance, Inspection and Repairs for Rotork Actuators		
Vendor:	System Specialties Company		
Budget:	Operations and Maintenance		

Procurement Method

“Specialized Procurement”. This specialized procurement is based on System Specialties being the Sole Channel Partner for Rotork Controls for the Municipal Water and Wastewater Market in the Michigan Region.

Task Description	System Specialties Cost
Task 1 – Preventative Maintenance (Three-year total)	\$359,100.00
Task 2 – Actuator Training	36,000.00
Task 3 – Estimate Repair Cost (Labor)	497,475.00
Task 4 – Estimated Cost of Materials	573,600.00
Task 5 – Reimbursable Expenses	72,000.00
Three-year Totals	1,538,175.00
Renewal Option 1 for Preventative Maintenance, Inspection and Repairs	390,300.00
Renewal Option 2 for Preventative Maintenance, Inspection and Repairs	390,300.00
Total Cost (NTE)	\$2,318,775.00

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No
Detroit Based Business (DBB): No
Small Business Enterprise (SBE): No

Sub-Contractor(s) List: N/A

Vendor Response Survey: N/A



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Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: Rotork Controls Inc.

The previous contract, 2891658, Inspections and Repair Service for Rotork Actuators, was for a three-year period with one, one-year renewal option beginning 4/10/2014 through 4/9/2018 (including the renewal option), for \$1,046,440.00.