



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Audit Committee

Friday, October 23, 2020

8:00 AM

Telephonic Meeting

Telephonic Meeting

1. Call To Order

Chairperson Baker called the meeting to order at 8:03 a.m.

2. Quorum Call

Present: 3 - Chairperson Brian Baker, Director Gary Brown, and Director John J. Zech

Chairperson Baker attended the meeting from Clinton Township (Michigan).

Director Brown attended the meeting from Downtown Detroit (Michigan).

Note: Director Zech joined the meeting at 8:11 a.m. under Item 6B., Water Residential Assistance Program Evaluation Draft Report.

3. Approval of Agenda

Nicolette Bateson, Chief Financial Officer/Treasurer, requested to move Item 6.B., (Annual Financial Audit Update) to 6.A.

Chairperson Baker requested a Motion to approve the Agenda as Amended.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved as Amended

The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2020-367](#) Approval of Minutes of September 25, 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [4A Audit Committee Meeting Minutes - September 25, 2020](#)

Chairperson Baker requested a Motion to approve the September 25, 2020 Audit Committee Meeting Minutes.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

There were no public comments.

6. Old Business**B.** [2020-372](#) Annual Financial Audit Update

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6B FY 2020 Annual Financial Audit Update Memo Oct 2020](#)
[6B1 Baker Tilly Annual Financial Audit Update](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

A. [2020-370](#) Water Residential Assistance Program Evaluation Draft Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [6A1 Update WRAP Evaluation Draft Report](#)
[6A2 PSC Presentation WRAP Evaluation Findings](#)
[6A3 DRAFT WRAP Evaluation Report 10.21.2020](#)

Chairperson Baker requested a Motion to Receive and File the Report and forward it to the Board of Directors for additional feedback.

Motion By: Gary Brown
Support By: John J. Zech
Action: Received and Filed
Forward to the Board of Directors
Agenda of October 28, 2020
The motion carried by a unanimous vote.

7. New Business

A. [2020-373](#) First Quarter FY 2021 Budget Amendments

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7A1 FY 2021 First Quarter Budget Amendment Report](#)
[7A2 Addendum 1 FY 2021 First Quarter Budget Amendment Report cover](#)
[7A3 Addendum 1 FY 2021 First Quarter Budget Amendment Report](#)
[7A4 Addendum 2 FY 2021 First Quarter Budget Amendment Report](#)
[7A5 Board Letter- Proposed FY 2021 First Quarter Budget Amendments](#)
[7A6 FY 2021 First Quarter Budget Amendment Resolution](#)

Chairperson Baker requested a Motion to recommend that the Board of Directors approves the Adoption of the Proposed Budget Amendment Resolution for the First Quarter of FY 2021.

Motion By: Gary Brown
Support By: John J. Zech
Action: Recommended for Approval to the Board of Directors
Agenda of October 28, 2020
The motion carried by a unanimous vote.

B. [2020-374](#) Proposed Procurement Policy Amendment Related to Business Inclusion & Diversity (BID) Program

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7B1 Proposed Procurement Policy Amendment for Business Inclusion Diversity Program](#)
[7B2 Proposed Procurement Policy Update for BID Presentation 10.23](#)
[7B3 Procurement Policy Amendment Fall 2020 Working Draft 10.21.2020](#)

Chairperson Baker requested a Motion to refer the proposed Procurement Policy Amendment Related to a Business Inclusion & Diversity (BID) Program to the Board of Directors for review to initiate the approval of an amended Procurement Policy.

Motion By: John J. Zech

Support By: Gary Brown

Action: Referred to the Board of Directors

Agenda of October 28, 2020

The motion carried by a unanimous vote.

C. [2020-375](#) Proposed Change Order No. 4- CS-010 WRAP Administrator Contract

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [7C Proposed Change Order No. 4 Contract No. GLWA-CS-010 WRAP](#)

Chairperson Baker made a Motion, Supported by Director Brown, to recommend approval to the Board of Directors, subject to Wayne Metro's agreement to allow greater program administrative participation for Macomb and Oakland counties local community action agencies.

Motion By: Brian Baker

Support By: Gary Brown

Action: Recommended for Approval to the Board of Directors

Agenda of October 28, 2020

The motion carried by a unanimous vote.

8. Reports

A. [2020-376](#) CFO Report

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8A CFO Update October 2020](#)

[8A1 Process and Calendar FY 2022 and FY 2023 Biennial Budget
-Draft-10.21.2020](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

B. [2020-377](#) Monthly Financial Report for July 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8B July 2020 Financial Report - Tagetik](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

C. [2020-378](#) FY 2022 Charges Rollout Schedule

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8C FY 2022 Charges Rollout Update](#)

Motion By: Gary Brown

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

D. [2020-379](#) System Max Day Report for 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8D GLWA 2020 System Max Day](#)

[8D1 Water Contract Annual Notice of Exceedances 2020](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

E. [2020-380](#) Quarterly Construction Work In Progress (CWIP) Report for FY 2020 Q4

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [8E Quarterly CWIP Report FY 2020 Q4](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

9. Communications

A. [2020-381](#) The Procurement Pipeline for October 2020

Sponsors: Nicolette Bateson

Indexes: Finance

Attachments: [9A October 2020 Procurement Pipeline](#)

Motion By: Gary Brown

Support By: Brian Baker

Action: Received and Filed

The motion carried by a unanimous vote.

10. Look Ahead

The next Audit Committee Meeting is scheduled for Friday, November 20, 2020 at 8:00 a.m.

11. Other Matters

None

12. Adjournment

Chairperson Baker requested a Motion to Adjourn.

Motion By: Gary Brown

Support By: John J. Zech

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 10:19 a.m.