

**Procurement Form (FOR)****Effective Date:**  
5/1/2019**Document #:**  
FSA\_PRO\_FOR\_0039**Revision Date:**  
N/A**Revision#:**  
0**Document Title:**  
Procurement Board Report-RFP**Document Owner/Department:**  
Procurement Team**Date:** October 15, 2020**To:** Sue McCormick, Chief Executive Officer**From:** Daniel Edwards, Procurement Manager**Re:** Procurement Report**General Information**

Contract Number:	2002655	Project Owner:	Mini Panicker
Contract Title:	Study and Design Services Northwest Interceptor to Oakwood CSO		
Vendor:	FK Engineering Associates		
Budget:	Capital Project		

**Procurement Method**

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee

Advertised:	August 7, 2020	Addendums released:	2
Buyer:	Tina Clinkscales	Downloaded by:	32
Response due date:	September 10, 2020	Responses received:	1

**Cost Summary – FK Engineering Associates**

Description	Proposed Cost	Negotiated Cost
Task 1 – Project Kick Off	\$17,225.00	\$17,180.00
Task 2 – Project Management	269,139.00	268,569.00
Task 3 – Study Phase	973,406.00	967,291.00
Task 4 – Design Phase	1,275,255.00	1,266,695.00
Task 5 – Bid and Negotiation	24,955.00	24,898.00
Task 6 – Construction Phase	3,065,908.00	3,054,823.00
<b>Totals</b>	<b>\$5,625,888.00</b>	<b>\$5,599,456.00</b>

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.

**Evaluation Committee: (Designation – Organization)**

A – Engineer - GLWA

B – Engineer - GLWA

C – Manager - GLWA



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D – Team Leader - GLWA

### **Evaluation Score(s)** - Maximum Score Possible: 100

*The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.*

Vendor (Highest to lowest score)	Score	Proposed Cost before Negotiations
FK Engineering Associates	88.75	\$5,625,888.00

### **Other Data Requested by GLWA Board Members**

Minority Business Enterprise (MBE): No  
Detroit Based Business (DBB): No  
Small Business Enterprise (SBE): Yes

Sub-Contractor(s) List:  
Applied Science, Inc.  
Hubbell, Roth and Clark, Inc.  
CDM Smith, Inc.  
Schmidt Drilling  
All Terrain Services Inc.

Vendor Response Survey:  
Vendor Response Follow-up form attached.

### **Litigation**

This vendor is not currently nor has been previously involved in any litigation with the GLWA.

### **Financials**

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.