

**Procurement Form (FOR)****Effective Date:**
5/1/2019**Document #:**
FSA_PRO_FOR_0039**Revision Date:**
N/A**Revision#:**
0**Document Title:**
Procurement Board Report-RFP**Document Owner/Department:**
Procurement Team**Date:** October 26, 2020**To:** Sue McCormick, Chief Executive Officer**From:** Daniel Edwards, Procurement Manager**Re:** Procurement Report**General Information**

Contract Number:	2000644	Project Owner:	Jeffrey Dorsey
Contract Title:	Power Monitor Installation Project		
Vendor:	DES Electric, LLC		
Budget:	Capital Project		

Procurement Method

Competitively bid – Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee

Advertised:	May 14, 2020	Addendums released:	2
Buyer:	Donna Spiller	Downloaded by:	85
Response due date:	July 8, 2020	Responses received:	2

Cost Summary – DES Electric, LLC

Description	Proposed Cost	Negotiated Cost
Task 1 – Project Management and Kick-off Meeting	\$ 115,000.00	\$ 115,000.00
Task 2 – Master Planning	185,000.00	185,000.00
Task 3 – 100% Complete Design	71,000.00	71,000.00
Task 4 – Construction	1,162,606.00	1,162,606.00
Task 5 – Provisionary Allowance	90,000.00	90,000.00
Totals	\$ 1,623,606.00	\$ 1,623,606.00

Provisionary Allowance is an amount included in the Contract Price to reimburse the Contractor for the cost to furnish and perform Work that is uncertain. Any remaining balance upon Final Completion shall be retained by the GLWA and not paid to the Contractor.

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are illustrated in the attached cost tabulation.



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Evaluation Committee: (Designation – Organization)

A – Infrastructure Administrator - GLWA

B – Infrastructure Administrator - GLWA

C – Management Professional - GLWA

D – Manager - GLWA

E – Manager - GLWA

Evaluation Score(s) - Maximum Score Possible: 100

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Vendor (Highest to lowest score)	Score	Proposed Cost before Negotiations
*Rotor Electric Company of Michigan, LLC	84.49	\$1,852,776.55
DES Electric, LLC	78.81	\$1,623,606.00

*Rotor Electric Company of Michigan, LLC's best and final offer exceeded the budgetary amount for the project. The Request for Proposal (RFP) originated with a base design. Rotor Electric's design cost for the project was 23% of the construction cost; and was more costly than anticipated based on the project's budget.

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No
Detroit Based Business (DBB): Yes
Small Business Enterprise (SBE): No

Sub-Contractor(s) List:

Process Control & Instrumentation, LLC

Vendor Response Survey: Yes. Please see attached document.

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.



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Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: N/A