

**Procurement Form (FOR)****Effective Date:**
5/1/2019**Document #:**
FSA_PRO_FOR_0039**Revision Date:**
N/A**Revision#:**
0**Document Title:**
Procurement Board Report-RFP**Document Owner/Department:**
Procurement Team**Date:** September 23, 2020**To:** Sue McCormick, Chief Executive Officer**From:** Daniel Edwards, Procurement Manager**Re:** Procurement Report**General Information**

Contract Number:	1904337	Project Owner:	Jason Williams
Contract Title:	WRRF PS-2 Bar Racks Replacements and Grit Collection System Improvements		
Vendor:	Hazen & Sawyer		
Budget:	Capital Project		

Procurement Method

Request for Proposal (RFP) Qualification Based Selection (QBS) – Evaluation Committee			
Advertised:	2-17-20	Addendums released:	2
Buyer:	Eric Zuckero	Downloaded by:	71
Response due date:	4-17-20	Responses received:	3

Cost Summary – Hazen & Sawyer

Description	Proposed Cost	Negotiated Cost
Task 1 – Project Kickoff Workshop	\$ 17,822.80	\$ 17,822.80
Task 2 – Project Management	635,480.40	635,480.40
Task 3 – Study Phase / Basis of Design	2,881,052.03	2,731,578.63
Task 4 – Preliminary Design Phase	1,477,596.00	1,477,596.00
Task 5 – Final Design Phase	3,565,390.75	3,565,390.75
Task 6 – Bid and Negotiation Phase	106,103.40	106,103.40
Task 7 – Construction Assistance	2,108,064.85	2,108,064.85
Task 8 – Engineering Representation During Construction	333,848.00	259,004.00
Task 9 – System O&M Manual Updating, SOPs, and Training	215,375.60	215,375.60
Task 10 -Asset Management	190,712.15	190,712.15
Totals	\$11,531,445.98	\$11,307,128.58

Benchmarking was completed by comparing the proposals for this project. This analysis confirmed that rates are in competitive range. The rate comparisons and allowances (if any) are



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illustrated in the attached cost tabulation.

Evaluation Committee: (Designation - Organization)

A - Engineer - GLWA

B - Engineering Director - GLWA

C - Manager - GLWA

D - Manager - GLWA

E - Engineering Manager - GLWA

Evaluation Score(s) - Maximum Score Possible: 100

The Evaluation Committee independently reviewed and scored the proposals in accordance with GLWA's policy. The rankings are below.

Vendor (Highest to lowest score)	Score	Proposed Cost before Negotiations
Hazen & Sawyer	80.52	\$11,531,445.98
Arcadis of Michigan, LLC	76.09	\$12,941,254.89
CDM Smith Michigan, Inc.	75.05	\$10,259,633.00

Other Data Requested by GLWA Board Members

Minority Business Enterprise (MBE): No

Detroit Based Business (DBB): Yes

Small Business Enterprise (SBE): No

Sub-Contractor(s) List:

Wade Trim

Professional Consulting Inc. (PCI)

FK Engineering Associates

Vendor Response Survey: N/A

Litigation

This vendor is not currently nor has been previously involved in any litigation with the GLWA.



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Financials

A financial risk assessment was performed by the GLWA via Dun & Bradstreet and was determined that the selected vendor has the financial capacity to perform the tasks under this contract. This information is available for the Board of Directors to review upon request.

Previous Contract

Previous contract holder: N/A