



Great Lakes Water Authority

735 Randolph Street
Detroit, Michigan 48226
glwater.legistar.com

Meeting Minutes - Draft

Board of Directors

Wednesday, June 24, 2020

2:00 PM

Zoom Telephonic

Zoom Telephonic

Public Call-In Number
877 853 5247 US Toll-free; or
888 788 0099 US Toll-free
Meeting ID: 819 1565 0228

1. Call to Order

Chairperson Walker-Griffiea called the meeting to order at 2:07 p.m.

2. Quorum Call

Present: 6 - Chairperson Beverly Walker-Griffiea, Vice-Chairperson John J. Zech, Secretary Jaye Quadrozzi, Director Brian Baker, Director Gary Brown, and Director Freman Hendrix

3. Approval of Agenda

William M. Wolfson, Chief Administrative and Compliance Officer, requested to amend the agenda to add two additional resolutions: Resolution to Defer CEO Evaluation and New Contract, presented by Member Hendrix, as Item 8M., and Resolution to Amend Settlement Policy, presented by Member Brown, as Item 8N.

Chairperson Walker-Griffiea requested a Motion to approve the Agenda as Amended.

Motion By: Jaye Quadrozzi
Support By: Gary Brown
Action: Approved as Amended
The motion carried by a unanimous vote.

4. Approval of Minutes

A. [2020-217](#) May 27, 2020 Board of Directors Meeting Minutes.Draft

Sponsors: Rechanda Willis

Attachments: [May 27, 2020 Board of Directors Meeting Minutes](#)

Chairperson Walker-Griffiea requested a Motion to approve the May 27, 2020 Board of Directors Meeting Minutes.

Motion By: Gary Brown

Support By: Brian Baker

Action: Approved

The motion carried by a unanimous vote.

5. Public Comment

William M. Wolfson, Chief Administrative and Compliance Officer, read public comments by Saulius Simoliunas, Cindy Darrah, and Susan Ryan, which are attached under Item 6A. Communications.

Cindy Darrah gave follow-up remarks to her comments that were read by William M. Wolfson, Chief Administrative and Compliance Officer.

6. Communications**A. [2020-218](#) Receipt of Correspondence**

Attachments: [CON-253 Change Order 2 Question - Communication to the Board](#)
[Signed Xylem Appeal Decision](#)
[Saulius Simoliunas Public comment to GLWA Board Mtg. on June 20, 2020](#)
[Cindy Darrah Public Comment June 24, 2020.1 of 3](#)
[Cindy Darrah Public Comment June 24, 2020.2 of 3](#)
[Cindy Darrah Public Comment June 24, 2020.3 of 3](#)
[Susan Ryan Public Comment for June 24, 2020 GLWA Board Meeting](#)
[Susan Ryan Public Comment June 24, 2020 GLWA Board Meeting.menu list 1](#)

Motion By: Jaye Quadrozzi

Support By: John J. Zech

Action: Received and Filed

The motion carried by a unanimous vote.

7. Old Business

None

8. New Business

- A.** [2020-187](#) **Contract No. 2000292**
 Phase 2 - Valve Exercising Project for Field Services
 CIP# N/A / BCE Score: N/A
- Sponsors:** Cheryl Porter
- Indexes:** Water Operations
- Attachments:** [2000292 - Procurement Report](#)
 [2000292 - Cost Tabulation](#)
- Motion By:** John J. Zech
 Support By: Jaye Quadrozzi
 Action: Approved
 The motion carried by a unanimous vote.
- B.** [2020-188](#) **Proposed Change Order No. 2**
 GLWA-CON-253
 Springwells Water Treatment Plant Reservoir Fill Line Improvements
 CIP# 114013 / BCE Score: 77.2
- Sponsors:** Cheryl Porter and Grant Gartrell
- Indexes:** Water Operations
- Attachments:** [CON-253 Change Order 2 Question - Communication to the Board](#)
- Motion By:** John J. Zech
 Support By: Gary Brown
 Action: Approved
 The motion carried by a unanimous vote.
- C.** [2020-189](#) **Proposed Change Order No. 2**
 GLWA-CON-170
 Sludge Removal and Disposal Services at Northeast, Southwest
 and Springwells Water Treatment Plants
 CIP# N/A
- Sponsors:** Cheryl Porter and Grant Gartrell
- Indexes:** Water Operations
- Motion By:** Freman Hendrix
 Support By: John J. Zech
 Action: Approved
 The motion carried by a unanimous vote.

- D. [2020-190](#) **Proposed Amendment No. 3**
 GLWA-PS-074
 Oversight of Construction Contractors for Water and Wastewater
 Treatment
 CIP# N/A
- Sponsors: Cheryl Porter and Grant Gartrell
- Indexes: Water Operations
- Motion By: John J. Zech**
 Support By: Freman Hendrix
 Action: Approved
 The motion carried by a unanimous vote.
- E. [2020-182](#) **Contract No. 1904738**
 Instrumentation and Controls Maintenance Services
- Sponsors: Navid Mehram
- Indexes: Wastewater Operations
- Attachments: [RFP 1904738 Bid Tab - Instrumentation and Controls Maintenance](#)
 [RFP 1904738 Procurement Board Report \(1\)](#)
 [Awarded Vendors Mid Michigan Information](#)
- Motion By: Freman Hendrix**
 Support By: John J. Zech
 Action: Approved
 The motion carried by a unanimous vote.
- F. [2020-186](#) **Contract No. 2000284**
 Fire Alarm, Fire Sprinkler, Fire Extinguisher Maintenance Services
 Sourcewell Member Participating
- Sponsors: Navid Mehram
- Indexes: Wastewater Operations
- Attachments: [GLWA Fire Alarm, Sprinkles, Suppression Bid Forms](#)
 [Sourcewell Procurement Board Report](#)
 [Form G-Facility Security 031517_6](#)
- Motion By: Jaye Quadrozzi**
 Support By: Gary Brown
 Action: Approved
 The motion carried by a unanimous vote.

- G.** [2020-194](#) **Proposed Amendment No. 1
Contract No. GLWA-CS-213
Environmental Health and Safety Compliance Services
O&M**
- Sponsors:** William Wolfson and Michael Tilley
- Indexes:** Administration & Compliance
- Motion By: Brian Baker
 Support By: Freman Hendrix
 Action: Approved
 The motion carried by a unanimous vote.
- H.** [2020-214](#) **Approval of the Proposed FY 2021 Budget Reductions**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [2020-214 Attachment for Proposed FY 2021 Budget Reductions](#)
- Motion By: Gary Brown
 Support By: Brian Baker
 Action: Approved
 The motion carried by a unanimous vote.
- I.** [2020-215](#) **Approval of the Proposed Budget Amendment Policy**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [2020-215 Attachment for Proposed Budget Amendment Policy](#)
- Motion By: Jaye Quadrozzi
 Support By: Gary Brown
 Action: Approved
 The motion carried by a unanimous vote.
- J.** [2020-216](#) **Proposed FY 2020 Fourth Quarter Budget Amendments**
- Sponsors:** Nicolette Bateson
- Indexes:** Finance
- Attachments:** [FY 2020 Budget Amendment Report](#)
 [7A3 FY 2020 Budget Amendment Resolution](#)
- Motion By: Jaye Quadrozzi
 Support By: John J. Zech
 Action: Approved
 The motion carried by a unanimous vote.

K. [2020-213](#) **Continued Delegation of Additional Authority to CEO During COVID-19 Emergency**

Sponsors: William Wolfson

Indexes: Office of the Executive; Administration & Compliance; Finance

Motion By: John J. Zech

Support By: Jaye Quadrozzi

Action: Approved

The motion carried by a unanimous vote.

L. [2020-220](#) **Continued Discussion of Committee Assignments**

Sponsors: William Wolfson

Indexes: Board of Directors

No Action Taken - Discussion Only

Vice-Chairperson John J. Zech will serve on the Audit Committee, effective immediately.

M. [2020-227](#) **Resolution 2020-227 to Defer the Chief Executive Officer's Performance Evaluation and to Defer Vote to Approve Chief Executive Officer's Employment Agreement**

Secretary Quadrozzi requested to remove the 5th WHEREAS clause which states:

WHEREAS, there are currently two arbitrations pending between GLWA and the City of Detroit: one regarding GLWA's effort to remove Leased Facilities from the Detroit Retail Customer class and another to amend Schedule A of the Regional Water System Lease regarding watermain located within the City of Detroit, and the chief executive officer has not recommended resolutions to the arbitrations for Board approval; and

Director Baker requested to remove under NOW, THEREFORE, BE IT RESOLVED THAT:

(3) the Board approves resolutions for each arbitration.

Chairperson Walker-Griffiea requested a Motion to approve Resolution 2020-227 as amended above.

Motion By: Freman Hendrix

Support By: Jaye Quadrozzi

Action: Approved as Amended

The motion carried by a unanimous vote.

N. [2020-228](#) Resolution 2020-228 To Amend Great Lakes Water Authority
Settlement Policy

Motion By: Gary Brown
Support By: John J. Zech
Action: Referred to the Legal Committee
Agenda of July 22, 2020
The motion carried by a unanimous vote.

The Board will also discuss such other matters.

9. Reports

None

10. Remarks

A. Chairperson's Remarks

Chairperson Walker-Griffiea gave remarks regarding the audit and the work of staff in getting GLWA to where it is today and providing a stable and sound foundation for our water system.

B. Board Members' Remarks

Director Brown thanked the administration (GLWA) for having Board meetings via Zoom, and also made inquiries pertaining to a policy regarding random searches of employees.

Director Baker thanked Randal Brown (General Counsel) for the update regarding Highland Park.

Vice-Chairperson Zech made inquiries regarding distribution of documents for the Board's consideration prior to Board meetings.

11. CEO's Report

A. [2020-221](#) CEO Report - June, 2020

Sponsors: Sue F. McCormick

Indexes: Office of the Executive

Attachments: [CEO Report - June 24, 2020 and General Counsel Report](#)

Motion By: Brian Baker
Support By: John J. Zech
Action: Received and Filed
The motion carried by a unanimous vote.

12. Other Matters

Chairperson Walker-Griffa asked if there are any Members of the Board that would like to serve on the Ad Hoc Contract Committee.

In addition to Chairperson Walker-Griffa, Secretary Quadrozzi and Director Hendrix volunteered to serve on the committee.

That being said, the Ad Hoc Contract Committee members are:

Chairperson Walker-Griffa
Secretary Quadrozzi
Director Hendrix

William M. Wolfson, Chief Administrative and Compliance Officer, stated that in light of the Board's action today, Item 13B. Resolution 2020-185 (Closed Session Request - Personnel Evaluation) can be withdrawn from the Agenda.

Chairperson Walker-Griffa requested a Motion to amend the Agenda to remove Item 13B.

Motion By: Gary Brown
Support By: Brian Baker
Action: Approved as Amended
The motion carried by a unanimous vote.

13. Closed Session

A. [2020-219](#) Closed Session Request - Attorney Client Communication

Sponsors: Randal Brown

Indexes: General Counsel

Chairperson Walker-Griffa requested a Motion and Roll Call Vote to enter into Closed Session at 3:52 p.m.

Motion By: John J. Zech
Support By: Jaye Quadrozzi
Action: Approved

The motion carried by the following vote:

Aye: 6 - Chairperson Walker-Griffa, Vice-Chairperson Zech, Secretary Quadrozzi, Director Baker, Director Brown, and Director Hendrix

William M. Wolfson, Chief Administrative and Compliance Officer, stated that we do not anticipate action by the Board following Closed Session, however, members of the public are welcome to wait.

Entered Closed Session at 3:55 p.m.

Note: Chairperson Walker-Griffea excused herself from the remainder of the meeting at 4:29 p.m.

Returned from Closed Session at 4:30 p.m.

The only matter discussed was attorney-client communication.

14. Adjournment

Motion By: Jaye Quadrozzi

Support By: Freman Hendrix

Action: Approved

The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 4:33 p.m.